

The Meeker County Board of Commissioners met on June 16, 2015, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chairman Bryan Larson.

Present: Commissioners – Bryan Larson, Dale Fenrich, Beth Oberg, Mike Huberty and Mike Housman, County Attorney Brandi Schiefelbein, and County Administrator Paul Virnig.

Meeting opened with Pledge of Allegiance.

Board Chair called for public comments and there were none.

Motion by Huberty, second by Oberg to approve agenda as amended to include the addition of personnel issues for Planning and Zoning.

Motion carried unanimously.

Motion by Housman, second by Huberty to approve county board minutes for June 2, 2015 as amended to correct the next meeting date to June 16, 2015.

Motion carried unanimously.

The following were recognized for years of service:

Tammy Nagel, Lead Custodian – 15 years

Carol Sangren, Public Health Licensed Practical Nurse – 25 years

Pamela White, Social Worker Supervisor – 30 years

The board acknowledged Denise Olson, Meeker County Probation Officer, as the 2015 recipient of the Outstanding Performance Award for Professionalism and Leadership in Corrections, given by the MN Association of County Probation Officers.

Motion by Huberty, second by Fenrich to approve Nikki Mitchell as the Sheriff's Office Bookkeeper/Secretary, Level 5 Step D, \$14.26 per hour, effective July 1, 2015.

Motion carried unanimously.

Motion by Fenrich, second by Oberg to approve out-of-state travel for Public Health Educator, Wendy Foley, to attend a Community Anti-Drug Coalitions of America conference in Indianapolis, Indiana, August 3-6, 2015 to fulfill Planning and Implementation Grant requirements.

Motion carried unanimously.

Motion by Housman, second by Fenrich to approve the annual assessment contracts with Township of Acton, City of Litchfield, and other Meeker County cities and townships, to include annual increases as outlined.

Motion carried unanimously.

Motion by Housman, second by Fenrich to acknowledge the June 2015 County Hospital board report.

Motion carried unanimously.

Motion by Fenrich, second by Housman to approve social service payables as follows:

Human Service Fund	\$166,792.78
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Motion carried unanimously.

Motion by Huberty, second by Fenrich to adopt the following resolution:

WHEREAS, on June 3, 2015, an Application to Conduct Excluded Off-site Gambling was presented to Barbara Loch, Meeker County Auditor, on behalf of the Church of St. Philip; and **WHEREAS**, the Church of St. Philip would like to conduct off-site gambling at the Meeker County Fair Grounds, North Armstrong and East 10th Street, Meeker County, Minnesota; and **WHEREAS**, the Meeker County Board of Commissioners are the local governing body having jurisdiction over the proposed gambling activity; and **WHEREAS**, the Meeker County Board of Commissioners acknowledges receipt of said Application.

THEREFORE BE IT RESOLVED, that the Meeker County Board of Commissioners hereby approves the applicant's request for off-site gambling on August 9, 2015, at the Meeker County Fair Grounds, North Armstrong and East 10th Street, Meeker County, Minnesota.

Motion carried unanimously. Resolution declared adopted. #2015-07

Motion by Oberg, second by Fenrich to approve accounts payable as follows:

General Revenue Fund	\$ 164,738.28
Road & Bridge Fund	35,378.29
County Parks Fund	3,230.63
Solid Waste Fund	4,011.24
County Nurse Fund	9,871.41
Family Service Bldg. Fund	2,018.42
Regional Library Fund	55,697.25
County Hospital	310,994.45
Credit Cards:	
General Revenue Fund	8,706.79
County Nurse Fund	8,840.52

Motion carried unanimously.

Motion by Huberty second by Fenrich to approve conditional use permit, as recommended by the Planning Commission, for Becker Farms, PID #15-0129-000, to operate a Class B feedlot consisting of 530 animal units (700 heifers and 200 calves) and to construct a 96' x 192' freestall barn and to direct the waste from this structure to the earthen basin located westerly of this building in an existing feedlot in the A-1 Agricultural Preservation District, with conditions as outlined.

Motion carried unanimously.

Motion by Fenrich, second by Oberg to approve interim use permit, as recommended by the Planning Commission, for Philip Dubay, PID #'s 11-0095-000 and 11-0053-000, to have a recreational camping vehicle on a lot for more than thirty (3) days during the season from April 1 to October 31, with conditions as outlined.

Motion carried unanimously.

Motion by Housman, second by Fenrich to approve the Environmental Assessment for the proposed Stockade 115 kV Transmission Line Project.

Motion carried unanimously.

Motion by Oberg, second by Housman to approve amendments to the Zoning Ordinance setting term limits for members of the Planning Commission and Board of Adjustment to a maximum of five (5) consecutive three (3) year terms. Commissioners Fenrich, Housman and Oberg voting "yes" and Commissioners Huberty and Larson voting "no".

Motion carried 3-2.

Motion by Fenrich, second by Oberg to acknowledge the resignation of Craig Schultz, Zoning Inspector, effective June 26, 2015, approve advertising for the Zoning Inspector position, and approve outsourcing zoning inspector duties in the interim, if needed.
Motion carried unanimously.

Motion by Fenrich, second by Oberg to adopt the following resolution:

BE IT RESOLVED by the Meeker County Board of Commissioners (the “Board”) of the County of Meeker, Minnesota (the “County”), as follows:

- (1) The Board established a Meeker County Park Commission on May 9, 1967.
- (2) The duties and authority invested in this Commission shall be defined in MN Statutes Section 398.32 to 398.36.
- (3) The Meeker County Park Commission shall consist of six (6) members; five (5) regular members to be appointed by the Board with each member representing a Commissioner District, plus one At-Large member to be recommended by the Park Commission for appointment by the Board.
- (4) Park Commissioners shall be appointed for an initial three (3) year term and may be reappointed for four (4) additional consecutive three (3) year terms and shall be staggered so that no more than two (2) members’ terms expire in any given year. Vacancies shall be filled by the County Board of Commissioners, and such appointee shall serve for the unexpired term so filled. Filling a vacant term does not count towards serving the five (5), three (3) year terms.
- (5) The County Park Commission shall elect at its January meeting from its membership, a Chair, Vice-Chair and a Secretary who shall serve for the term of one (1) year and shall have such powers as may be prescribed in the rules of said Commission as follows:
 - a. Duties of Chair: The Chair shall preside at all meetings of the Park Commission and shall have the duties normally conferred by parliamentary usage of such officers.
 - b. Duties of Vice-Chair: The Vice-Chair shall act for the Chair in his/her absence.
 - c. Duties of Secretary: A Secretary may be appointed who is not a member of the Commission but can be employed as a member of County staff. The Secretary shall keep the minutes and records of the Commission; and with the assistance of staff as is available, shall prepare the agenda of the regular and special meetings for Commission members, arrange proper and legal notice of hearings when necessary, attend to correspondence of the Commission and other duties as normally carried out by a secretary.
- (6) It is the intention of the County Board of Commissioners to encourage Park Commission members to attend all Park Commission meetings. Should any Park Commission member be absent for more than three (3) meetings in a calendar year, that member may be subject to replacement by the County Board.
- (7) Meetings shall be held the third Wednesday, bi-monthly; January, March, May, July, September, and November, beginning at 9 a.m. A majority at any meeting may change the date and location of the meeting.
- (8) Park Commission members shall receive a per-diem and mileage reimbursement as set by the Board.

(9) This Resolution may be amended by a majority vote of the existing membership of the County Board of Commissioners.

(10) This Resolution will supersede any former resolutions.

Commissioners Fenrich, Housman, Larson and Oberg voting “yes”. Commissioner Huberty voting “no”. Motion carried 4-1. Resolution declared adopted. #2015-08.

Motion by Housman, second by Oberg to adopt the following resolution:

WHEREAS, the duties and authority of the Minnesota Extension Committee are defined in Minnesota Statute 38.36 through 38.38; and

WHEREAS, the Committee composition is defined in statute as nine members; two members must be county commissioners appointed by the County Board, the county auditor or the auditor’s designee must be a member, and six members must be appointed at large by the County Board; and

WHEREAS, the County Board at its annual meeting shall appoint for a term of three (3) years, as defined in statute, the number of members required to fill the memberships on that Committee expiring at that time; and

WHEREAS, the duties, officers and authorization for pay are defined in statute; and

WHEREAS, the County Extension Committee shall encourage all individuals and organizations to cooperate to make profitable use of extension activities. All persons shall have equal access to its programs, facilities and employment without regard to race, religion, color, sex, national origin, handicap, age, veteran status or sexual orientation; and

WHEREAS, counties are free to make appointments by commissioner district or as at-large appointments, whatever allows them to get a diverse group of individuals and expertise; and

WHEREAS, members shall receive a per-diem and mileage reimbursement as set by the County Board.

THEREFORE BE IT RESOLVED, that the Meeker County Board of Commissioners desires to apply term limits to the Extension Committee membership; and

BE IT FURTHER RESOLVED, that members shall be appointed for an initial three (3) year term and may be reappointed for one (1) additional consecutive three (3) year terms and shall be staggered so that no more than two (2) members’ terms expire in any given year. Vacancies shall be filled by the County Board of Commissioners, and shall serve for the unexpired term. Filling a vacant term does not count towards the two (2), three (3) year terms.

Motion carried unanimously. Resolution declared adopted. #2015-09.

Motion by Fenrich, second by Oberg to approve hire of Amie Bergquist as part-time Human Resource Technician, Level 5 Step D, \$14.26 per hour, effective June 22, 2015.

Motion carried unanimously.

Motion by Fenrich, second by Oberg to approve a 3% new step to the salary schedule, (effective July 1, 2015), for the following positions: Public Health Director, Public Health Nursing Supervisor, Social Services Social Worker Supervisor, Social Services Eligibility Supervisor, Social Services Fiscal Supervisor, Social Services Child Support Supervisor.

Motion carried unanimously.

The chairman called for adjournment at 9:57 a.m. The next meeting of the County Board will be on July 7, 2015, at 8:30 a.m. in the County Board of Meeting Room, Meeker County Courthouse.