



916 East St. Paul Street • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Tuesday, September 4, 2018, 8 a.m.
USDA Service Center
916 East St. Paul Street
Litchfield, MN 55355

Present: Bob Schiefelbein, Fred Behnke, John Haffley, Dan Barka and Greg Jans. Staff Present: Joe Norman, Matt Anderson, and Deb Holtz, SWCD; Jacob Stich, Daniel Rommelfanger and Melissa Rothwell, NRCS; and Josh Pommier, Pheasants Forever.

The meeting was called to order by Chairman Schiefelbein at 8:04 a.m.

Agenda: Motion by Behnke and seconded by Haffley to approve the agenda with the addition of the following cost share items: Huhn, Mueller and Slinden. Affirmative: All. Opposed: None.

Minutes: Motion by Jans and seconded by Haffley to approve the minutes from the August 7, August 21 and August 28, 2018, meetings. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Barka and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills paid and bills payable in the amount of \$16,921.90. Affirmative: All. Opposed: None.

Holtz reported on the financial audit conducted August 14, 2018.

Correspondence: Holtz presented a notice from Minnesota Counties Intergovernmental Trust telling us of our 2019 anticipated contribution and informational email about "First Amendment Audits." No action was necessary.

Field Office Report: Jacob Stich, Joe Norman, and Matt Anderson reported on their recent activities.

Farm Bill Report: Josh Pommier presented his report.

Training/Meeting Reports: Matt Anderson reported on a regional buffer meeting he attended.

Training/Meeting Requests: Motion by Barka and seconded by Jans to authorize Norman and Behnke to attend the Area 2 meeting and payment of all expenses. Affirmative: All. Opposed: None.

Building Update: Ground has been broken on the new building and the footings and slab poured.

Assistant Feedlot Officer/Ag Weed Inspector Position: The Assistant Feedlot Officer/Ag Weed Inspector Position will be reposted at a wage range of \$35,000 to \$45,000. Applications will close Friday, September 21. Current applications will remain on file for consideration. Any new applications will be reviewed at the October 2 meeting.

Approval of 2019 Local Capacity and Buffer Implementation Grant: Motion by Jans and seconded by Behnke to approve the 2019 Local Capacity and Buffer Implementation Grant. Affirmative: All. Opposed: None. Chairman Schiefelbein signed the grant. The Board reviewed a tentative plan for use of grants and the 2019 Local Capacity and Buffer Implementation work plans and gave permission to staff to proceed with outlined work plans.

Out of County Drill Rental: Motion by Jans and seconded by Haffley to charge \$5/mile beyond county lines (one way) for drill rental delivery outside Meeker County. Affirmative: All. Opposed: None.

North Fork Crow River One Watershed One Plan: Motion by Behnke and seconded by Jans to approve the North Fork Crow River One Watershed One Plan Implementation Memorandum of Agreement as presented by Joe Norman. Affirmative: All. Opposed: None.

Motion buy Jans and seconded by Haffley to adopt the North Fork Crow River One Watershed One Plan. Affirmative: All. Opposed: None.

Cost Share: Motion by Jans and seconded by Haffley to adopt the following resolutions:

WHEREAS, the Meeker SWCD Board of Supervisors wishes to fully expend State Cost Share (SCS) and Local Capacity (LC) grants in a timely manner,

BE IT RESOLVED, that the following, State Cost Share contracts previously-encumbered from the 2018 State Cost Share grant now be encumbered as follows:

<u>Land Owner</u>	<u>Original Contract Number</u>	<u>New Funding Source</u>	<u>New Contract Number</u>	<u>Amount to Encumber from New Funding Source</u>
Anthony Huhn	FY18-03	FY16 SCS FY17 SCS	FY16-05	\$ 400 \$1,800
Schiefelbein Farms	FY18-02	FY17 SCS	FY17-03	\$1,400
John Mueller	FY18-04	FY17 SCS	FY17-04	\$2,200
Ryberg Farms	FY18-05	FY17 SCS	FY17-05	\$2,200

BE IT FURTHER RESOLVED, that the Ed Kuechle water and sediment basin contract in the amount of \$7,603.08 now be encumbered from Local Capacity grants, as follows, rather than as previously encumbered from the 2016 and 2017 State Cost Share funds:

- \$1,149.52 from 2016 Local Capacity Grant
- \$1,686.98 from 2017 Local Capacity Grant
- \$4,766.58 from 2018 Local Capacity Grant

and that the contract number be changed from FY16-04 to LC16-09.

Affirmative: Barka, Behnke, Jans, Haffley. Opposed: None. Abstaining: Schiefelbein.

Motion by Behnke and seconded by Jans to approve payment on the Ed Kuechle water and sediment basin cost share contract (LC16-09) in the amount of \$7,603.08. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to approve payment on the Anthony Huhn cover crop cost share contract (FY16-05) in the amount of \$2,200. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to approve payment on the John Mueller cover crop cost share contract (FY17-04) in the amount of \$2,200. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Barka to confirm encumbrment of \$1,144.50 from the 2018 State Cost Share grant on a cover crop project for Andy Slinden (FY18-06). Affirmative: All. Opposed: None.

Self-Assessment Tool: The balance of the self-assessment tool was completed. Holtz will complete the final summary page and distribute it to Supervisors.

Next Meetings: Tuesday, October 2, 2018.

Adjournment: Upon motion made by Barka and seconded by Jans, the meeting adjourned the meeting at 9:56 a.m.

Secretary

Date