

**MEEKER COUNTY, MINNESOTA**  
**BOARD OF COMMISSIONERS**  
**Regular Session Agenda**  
**January 8, 2019**

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8:30 Meeting Called to Order With Pledge of Allegiance

Public Comment Period\*

Appoint 2019 County Board Chair

New County Board Chair

- Amendments to the Agenda
- Approval of December 18, 2018 Minutes
- Appoint 2019 Vice County Board Chair and Reading Clerk

Brandi Schiefelbein, County Attorney

- Drug Court Graduation Announcement

8:35 Sharon Euerle, County Treasurer

- Approve 2019 Depositories
- Approve Electronic Funds Transfer

8:40 Kristin Cote, Land Records Director

- Approve 2019 Aquatic Invasive Species Grants
- AIS Committee Appointment

8:45 Phil Schmalz, Public Works Director

- **Resolution #2019-1:** Identifying Deficient Bridges
- **Resolution #2019-2:** Designating County Website as Official Publication Site
- Final Acceptance & Payment for SAP 047-600-10 & SAP 047-633-03

8:50 Paul Bukovich, Social Services Director

- Acceptance of 2019 Child Welfare/Juvenile Justice Screening Grant
- Approve Social Service Accounts Payable

8:55 Barb Loch, County Auditor

- Extension Board Appointments
- 2019 Printers Bid
- Approve County and Hospital Accounts Payable

**Recess as County Board and Convene as County Ditch Authority**

Barb Loch, County Auditor

- Approval of County Ditch 15 Minutes
- Approval of Findings of Fact & Order Regarding Redetermination

## **Adjourn as County Ditch Authority & Reconvene as County Board**

9:10 Paul Virnig, County Administrator

- AMC 2019 Policy Committee & Voting Delegates Appointments
- 1<sup>st</sup> Half 2019 Appropriations Approval
- Fund Transfers:
  - o \$100,883 From Revenue Fund to Parks Fund
  - o \$331,601 From Revenue Fund to Public Health Fund
- Easements:
  - o Eden Valley MnDOT Tower
  - o Spring Lake Park
  - o Thompson Lake Park
  - o Kingston Shop

Board of Commissioners Committee Update

- 2019 Appointments

### **Miscellaneous Items & Correspondence**

- Meeker County Agricultural Society Thank-you Letter

### **Resignations/Fill Positions:**

- Part-time Deputy Eric Holien: Resignation Effective 12/30/2018
- Fill New 2019 Budget-Approved Deputy Position

### **Severance Payments:**

- Part-time Deputy Eric Holien:  
Resignation Effective December 30, 2018,  
Vacation: 14.9 Hours @ \$23.91/Hour = \$356.26  
**TOTAL: \$356.26**

**\*Board agendas and "Meeker County Board Protocol and Public Participation Policies" are available in the board room**

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The Meeker County Board of Commissioners met on December 18, 2018, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Huberty.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Huberty, Mike Housman and Bryan Larson, County Administrator Paul Virnig and Executive Secretary Cori Heacock.

Absent: County Attorney Brandi Schiefelbein

Meeting opened with Pledge of Allegiance.

Board Chair Huberty called for public comments and there were none.

Motion by Housman, second by Larson to approve the December 18, 2018 agenda as printed.  
Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve County Board minutes for December 4, 2018 as printed.  
Motion carried unanimously.

The following employee was recognized for years of service:  
Paul Virnig, County Administrator, 30 Years

Motion by Larson, second by Tacheny to approve hire of Facilities Worker Mary Jonas, Level A12 Step 1, \$15.74 per hour, effective December 19, 2018.  
Motion carried unanimously.

Motion by Larson, second by Oberg to approve hire of Social Worker Maria Guidarelli, Level C41 Step 1, \$25.09 per hour, effective January 15, 2019.  
Motion carried unanimously.

Motion by Housman, second by Larson to approve hire of Social Worker Katelyn Reiner, Level C41 Step 2, \$25.84 per hour, effective January 7, 2019.  
Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve hire of Office Support Specialist Amber Perez, Level A12 Step 1, \$15.74 per hour, effective December 31, 2018.  
Motion carried unanimously.

Motion by Tacheny, second by Larson to approve Social Services accounts payable as follows:  
Human Services Fund           \$166,707.80  
Motion carried unanimously.

Meeker Memorial Hospital Chief Executive Officer Kurt Waldbillig and Chief Financial Officer Steve Plaisance presented hospital matters to the Board.

Motion by Larson, second by Housman to approve hire of Part-time Snow Plow Operator Mike Plamann, Level A \$23 per hour, effective December 19, 2018.  
Motion carried unanimously.

Motion by Tacheny, second by Housman to approve out-of-state travel to Sioux Falls, SD, for Nate Kruger for Bridge Inspection Training, February 4-15, 2019.

Motion carried unanimously.

Program Manager Dena Wuornos and Supervisor Colleen McNab presented the board with the Central MN Jobs and Training Services annual update.

Motion by Housman, second by Oberg to reappoint Doug Huhn as County Surveyor for a two year term, with said term expiring December 31, 2020.

Motion carried unanimously.

Motion by Huberty, second by Tacheny to approve the 2019 Water Planning Task Force recommendation for funding various lake projects using BWSR Water Planning Grant dollars, Aquatic Invasive Species Grant dollars and Soil and Water Conservation District funds totaling \$27,500.

Motion carried unanimously.

Motion by Housman, second by Tacheny to approve the following:

- 2% cost of living increase for non-contract employees and elected officials
- Set 2019 Commissioners salary level at \$25,600
- 2019 per diems unchanged at \$70

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the following:

- Annual step increases for part-time contract and non-contract employees
- Set maximum vacation accumulation for all employees at 200 hours

Motion carried unanimously.

Motion by Tacheny, second by Housman to approve the following contracts to include a 2% cost of living adjustment, and maximum vacation accumulation of 200 hours:

- Ratify 2019 union contract with Highway Department employees.
- Ratify 2019 union contract with Social Services employees.
- Ratify 2019 association agreement with Sheriff's Supervisors group.

Motion carried unanimously.

It being 9:08 a.m., Board Chair Huberty recessed the County Board Meeting to conduct a public hearing on the 2019 Proposed Fee Schedule.

After hearing all comments, Board Chair Huberty closed the public hearing at 9:09 a.m. and the regular meeting of the County Board of Commissioners commenced.

Motion by Housman, second by Larson to adopt the 2019 Fee Schedule as proposed.

Motion carried unanimously.

Motion by Larson, second by Oberg to approve county and hospital accounts payable as follows:

General Revenue Fund	\$202,885.09
Road & Bridge Fund	103,972.48
County Parks Fund	9,037.35
Solid Waste Fund	8,813.53
County Nurse Fund	6,590.47
Family Services Bldg. Fund	3,530.91
Capital Projects Fund	20,000.00

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Ditch Fund	9,706.67
County Hospital	598,423.31
Credit Cards:	
General Revenue Fund	8,905.03
Road & Bridge Fund	1,441.37
County Nurse Fund	330.03
Economic Development Fund	204.00

Motion carried unanimously.

Motion by Housman, second by Oberg to reappoint Eugene Putzier to the Aquatic Invasive Species Committee for a 3-year term, with said term expiring December 31, 2021.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to reappoint Al Anderson to the Board of Adjustments for a 3-year term, with said term expiring December 31, 2021.

Motion by Tacheny, second by Housman to reappoint Gregory Jans to the Planning Commission for a 3-year term, with said term expiring December 31, 2021.

Motion carried unanimously.

Motion by Tacheny, second by Larson to appoint Christopher Beach to the Planning Commission for a 3-year term, with said term expiring December 31, 2021.

Motion carried unanimously.

Motion by Housman, second by Larson to approve a Preliminary Plat Application, as recommended by the Planning Commission, for Benjamin and Tabitha Beckman, Parcel #07-03370-10, R-2 Residential zoned plat of Beckman Estate.

Motion carried unanimously.

Motion by Huberty, second by Tacheny to approve updates to the Aquatic Invasive Species Plan as presented.

Motion carried unanimously.

Motion by Huberty, second by Larson to approve the Aquatic Invasive Species contract with Prairie Sportsman for educational videos.

Motion carried unanimously.

The board took a 5 minute break.

Motion by Housman, second by Tacheny to approve the Grove City Law Enforcement Contract for the period of January 1, 2019 – December 31, 2020.

Motion carried unanimously.

Motion by Larson, second by Huberty to award the law enforcement management software and hardware proposal to Zuercher for \$383,283, contingent on the City of Litchfield participating financially according to existing agreement figures.

Commissioners Larson, Housman, Huberty and Tacheny voting “yes”. Commissioner Oberg voting “no”.

Motion carried 4-1.

Motion by Oberg, second by Housman to reappoint Louise Brooks and Lois Dahl to the Public Health

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Advisory Board for a 3-year term, with said term expiring December 31, 2020.

Motion carried unanimously.

Brett Nelson, Meeker-McLeod-Sibley Community Health Services Health Educator, shared a Youth and Tobacco presentation with the board.

Motion by Housman, second by Tacheny to adopt the 2019 Meeker County Levy and approve the County Budget.

**Be it resolved** a levy in the amount of \$8,756,652 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, for County Revenue purposes for the year 2019.

**Be it resolved** a levy in the amount of \$1,888,942 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, for County Road and Bridge purposes for the year 2019.

**Be it resolved** a levy in the amount of \$3,037,090 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, for County Social Service purposes for the year 2019.

**Be it resolved** a levy in the amount of \$130,222 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, for County Family Services Building Purposes for the year 2019.

**Be it resolved** a levy in the amount of \$670,053 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, for Debt Services purposes for the year 2019.

**Be it resolved** a levy in the amount of \$224,985 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, except the City of Litchfield, for Regional Library purposes for the year 2019.

**Therefore, be it further resolved** that the total levy in the amount of \$14,707,944 be and the same is hereby levied on all taxable property in Meeker County, Minnesota, except the City of Litchfield, for the year 2019.

**Be it resolved** that the budget for the various county offices, departments or functions, copies of which are filed in the office of the County Administrator, for the year 2019 be and are hereby approved in the amount per department as follows:

Agricultural Inspector	\$ 5,000
Appropriations	247,258
Assessor	477,541
Attorney	878,707
Auditor	225,927
Board of Commissioners	215,163
Capital Projects	475,000
Central Service	432,975
Court Administration	82,000
Court Services	601,389
County Administrator	311,347
Debt Services	243,000
Economic Development	67,250
Emergency Management	76,049
Enhance 911	127,752

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Extension Service	206,904
Family Services Maintenance	489,370
Gravel Tax	70,000
Information Technology	614,344
Law Library	26,497
Maintenance CH & LEC	482,223
Medical Examiner	67,000
Planning & Zoning & A.I.S.	865,283
Recorder	185,205
Recorder Technology & Compliance	93,000
Regional Library	241,084
Road & Bridge	7,406,910
Sheriff	5,461,988
Social Services	7,523,109
Solid Waste Management	255,600
State Accounting Services	71,500
Surveyor	7,500
Treasurer	401,110
Veteran Services	178,232
Wireless Communication	160,616
Unallocated	60,000

That the Budget for Public Health Nursing for the year beginning January 1, 2019, be in the amount of \$1,629,051 with the County portion being \$663,201 and is hereby approved.

That the budget for Parks for the year beginning January 1, 2019, be in the amount of \$319,328 with the County portion being \$201,766 and is hereby approved.  
Motion carried unanimously.

**Therefore, be it further resolved** that the total budget for the various county offices, departments or functions, copies of which are filed in the office of the County Administrator, for the year 2019 be \$31,282,212.

On motion by Housman, second by Larson, Board Chair Huberty called for adjournment at 11:12 a.m. The next meeting of the County Board of Commissioners will be on January 8, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Executive Secretary.

\_\_\_\_\_  
Chair of County Board

Attest: \_\_\_\_\_  
Clerk of County Board



# State of Minnesota

## Eighth Judicial District Drug Court

Counties of Traverse, Grant, Stevens, Wilkin, Chippewa, Swift,  
Kandiyohi and Meeker

Hello,

The Eighth Judicial District is happy to announce yet another treatment court graduate. We have been in operation for 4 ½ years. Currently we have 23 graduates. To date, 75 percent have not committed a new crime since graduating, and 60 percent of the graduates have no known relapses. At the time of entrance into the program 11 graduates did not have a valid DL, 6 didn't have their GED and 13 were unemployed. At the time of graduation 10 had their DL, 5 had obtained their GED, 12 were working full time and 1 was working part time at the time of graduation. In addition all participants are required to complete a 50 hour volunteer project. This would equal \$9,200 savings in the community.

**Naomi Machel Beith** began the program on March 1, 2017. At the time of her graduation she will have over 682 days sober. She will have appeared in Court 36 times and undergone over 176 urinalysis test. Naomi's criminal record prior to entering the program consisted of 1 prior felony, 1 Misdemeanor and 1 traffic violation and 1 juvenile offense. She was unemployed and her driver's license was revoked. She now has a valid DL for the first time over two years. In the beginning she didn't want to get her driver's license. She told us she would get it, but didn't want to drive. She now feels more comfortable and drives her children to their appointment and other activities. Naomi is currently volunteering 10 hours a week at a local church, while she is being a full time mom and raising her two children. She completed over 400 hours of CWS within the community.

You are cordially invited, to attend to attend the Eighth Judicial District Drug Court graduation on January 9, 2019 at the Meeker County Courthouse – Litchfield, MN. We will be holding our regular drug court hearing at 3:00 P.M. followed immediately with Naomi's graduation and small reception.

Please accept my apologies for not getting this letter to you sooner and for not appearing in person.

Sincerely,

Karon I White

# MEEKER COUNTY TREASURER'S OFFICE



325 Sibley Avenue North  
Litchfield, MN 55355-2155  
Phone: (320) 693-5345 Fax: (320) 693-5217

SHARON M. EUERLE  
County Treasurer

January 8, 2019

Meeker County Board of Commissioners:

With the duty of designator of depositories vested in me, and the approval of the Meeker County Board of Commissioners, I hereby designate the following financial institutions as depositories of Meeker County funds for 2019.

As designated depositories for these funds they must furnish proper and sufficient collateral, so as to collateralize their deposits at 110% of daily balances.

❖ Bremer Bank	Minneapolis, MN
❖ Center National Bank	Litchfield, MN
❖ Edward Jones	Litchfield, MN
❖ Farmer's & Merchants	Eden Valley, MN
❖ Farmers State Bank of Watkins	Watkins, MN
❖ First State Bank of Grove City	Grove City, MN
❖ Harvest Bank	Atwater, MN
❖ Harvest Bank	Kimball, MN
❖ Home State Bank	Litchfield, MN
❖ MidCountry Bank	Litchfield, MN
❖ Perennial Bank	Darwin, MN
❖ PFM Asset Management LLC	Minneapolis, MN
❖ US Bancorp Asset Management (MAGIC Fund)	Minneapolis, MN
❖ Wells Fargo Advisors	Minneapolis, MN
❖ Wells Fargo Bank Minnesota, NA	Litchfield, MN
❖ Wells Fargo Securities	Minneapolis, MN

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Sharon M. Euerle, Meeker County Treasurer

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Meeker County Board Chair

Date approved by County Board: **January 8, 2019**

# MEEKER COUNTY TREASURER'S OFFICE



325 Sibley Avenue North  
Litchfield, MN 55355-2155  
Phone: (320) 693-5345 Fax: (320) 693-5217

SHARON M. EUERLE  
County Treasurer

January 8, 2019

Meeker County Board of Commissioners:

Minnesota Statue 471.38 allows for the use of electronic fund transfer as a means of making various payments it is require to get annual delegation.

For annual compliance with MS 471.38 Subd. 3a (a):

The Meeker County Board delegates the authority to make electronic funds transfers in 2019 to Sharon M. Euerle, Meeker County Treasurer.

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Sharon M. Euerle, Meeker County Treasurer

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Meeker County Board Chair

Date approved by Meeker County Board: **January 8, 2019**

## 2019 AIS Grant Summaries

	Lake	Project	Requested Amount	Request Detail	Amount recommended to be awarded by Meeker County
1.	Long Lake Acton	Chemical treatment of curly pond weed.	\$1,000.00	Amount Requested From Meeker County: \$1,000.00 Cash from Application: \$1,000.00 In-Kind: \$400.00 Project Total: \$2,400.00	\$1,000.00
2.	Lake Ripley	Chemical treatment of curly leaf pondweed and Eurasian milfoil.	\$12,500.00	Amount Requested From Meeker County: \$12,500.00 Cash from Application: \$12,500.00 In-Kind: \$5,000.00 Project Total: \$30,000.00	\$12,500.00
3.	Lake Manuella	Chemical treatment of curly leaf pondweed and Eurasian milfoil	\$12,500.00	Amount Requested From Meeker County: \$12,500.00 Cash from Application: \$10,500.00 In-Kind: \$2,000.00 Project Total: \$25,000.00	\$12,500.00
4.	Lake Koronis	Weed Treatment, channel buoys and Inspection Program	\$12,500.00	Amount Requested From Meeker County: \$12,500.00 Cash from Application: \$25,000.00 In-Kind: Not necessary – 50/50 split Project Total: \$168,000.00	\$12,500.00
5.	Lake Minnie Belle Project #1	Additional Water Craft Inspections	\$2,000.00	Amount Requested From Meeker County: \$2,000.00 Cash from Application: \$1,320.00 In-Kind: \$1,000.00 Project Total: \$4,320.00	\$2,000.00
6.	Lake Minnie Belle Project #2	Chemical treatment of Milfoil & Curly Leaf Pondweed.	\$8,000.00	Amount Requested From Meeker County: \$8,000.00 Cash from Application: \$4,000.00 In-Kind: \$4,000.00 Project Total: \$16,000.00	\$8,000.00
7.	Lake Minnie Belle Project #3	AIS Training	\$2,500.00	Amount Requested From Meeker County: \$2,500.00 Cash from Application: \$1,250.00 In-Kind: \$1,250.00 Project Total: \$5,000.00	\$2,500.00
8.	Clear Lake	Chemical treatment of curly leaf pondweed and Eurasian milfoil or mechanical harvester purchase.	\$12,500.00	Amount Requested From Meeker County: \$12,500.00 Cash from Application: \$12,500.00 In-Kind: \$0 Project Total: \$25,000.00	\$12,500.00
9.	Mud Lake – Forest Prairie Twp Project #2	Mechanical Treatment of Eurasian Milfoil or mechanical harvester purchase.	\$12,500.00	Amount Requested From Meeker County: \$12,500.00 Cash from Application: \$6,250.00 In-Kind: \$6,250.00 Project Total: \$25,000.00	\$12,500.00

10.	Lake Jennie	Curly Leaf pondweed treatment and education	\$12,500.00	Amount Requested From Meeker County: \$12,500.00 Cash from Application: \$7,500.00 In-Kind: \$6,000.00 Project Total: \$26,000.00	\$12,500.00
11.	Lake Washington Project #1	Maintenance of I-Lid at Ellsworth Landing	\$2,200.00	Amount Requested From Meeker County: \$2,200.00 Cash from Application: \$1,100.00 In-Kind: \$550.00 Project Total: \$3,860.00	\$2,200.00
12.	Lake Washington Project #2	Chemical treatment of Eurasian milfoil.	\$8,800.00	Amount Requested From Meeker County: \$8,800.00 Cash from Application: \$4,400.00 In-Kind: \$2,200.00 Project Total: \$15,400.00	\$8,800.00
13.	Lake Washington Project #3	AIS education	\$1,500.00	Amount Requested From Meeker County: \$1,500.00 Cash from Application: \$750.00 In-Kind: \$375.00 Project Total: \$2,625.00	\$1,500.00
14.	Long Lake Dassel	Curly Leaf pondweed treatment	\$2,818.83	Amount Requested From Meeker County: \$2,818.83.00 Cash from Application: \$2,818.83.00 In-Kind: \$1,580.00 Project Total: \$5,637.66	\$2,818.83
15.	Lake Erie **Qualifies as a first time applicant - no match of 1" \$2,000.00	Curly Leaf pondweed treatment	\$2,000.00	Amount Requested From Meeker County: \$2,000.00 Cash from Application: \$0 In-Kind: \$0 Project Total: \$2,000.00	\$2,000.00
16.	Belle Lake ** First time applicant - no match on first \$2,000.00	Lake Survey and weed treatment.	\$3,057.24	Amount Requested From Meeker County: \$3,057.24 Cash from Application: \$1,057.24 In-Kind: \$0 Project Total: \$4,114.48	\$3,057.24
17.	Lake Stella	Eurasian Milfoil treatment	\$4,935.00	Amount Requested From Meeker County: \$4,935.00 Cash from Application: \$4,940.00 In-Kind: \$ 800.00 Project Total: \$10,675.00	\$4,935.00
		<b>TOTAL</b>	<b>\$116,811.07</b>		<b>\$113,811.07</b>

**RESOLUTION OF THE MEEKER COUNTY BOARD OF COMMISSIONERS  
IDENTIFYING DEFICIENT BRIDGES  
RESOLUTION #2019-1**

**WHEREAS**, Meeker County has reviewed the pertinent data on bridges requiring replacement, rehabilitation, or removal supplied by local citizenry and local units of government; and

**WHEREAS**, local roads play an essential role in the overall state transportation network and local bridges are a critical component of the local road systems; and

**WHEREAS**, State support for the replacement or rehabilitation of local bridges continues to be crucial to maintaining the integrity of the local road systems and is necessary for the County and the Townships to proceed with the replacement or rehabilitation of the high priority deficient bridges; and

**WHEREAS**, Meeker County has determined that the following deficient bridge on the County State Aid Highway (CSAH) and Township systems are a high priority and require replacement or rehabilitation within the next five (5) years.

Old Bridge Number	Road Number or Owner	Estimated Project Cost	Township or State Bridge Funds	Local or State Aid Funds	Proposed Construction Year
L8370	Pleasure Dr-Litchfield TWP	\$130,000	\$120,000	\$10,000	2020
92618	590 <sup>th</sup> Ave-Cedar Mills TWP	\$450,000	\$440,000	\$10,000	2020
92554	CSAH 21	\$250,000	\$120,000	\$130,000	2021
7230	CSAH 34	\$750,000	\$350,000	\$400,000	2021
90979	CSAH 14	\$140,000	\$60,000	\$80,000	2023
90959	120 <sup>th</sup> St-Cosmos TWP	\$100,000	\$90,000	\$10,000	2023
L5814	240 <sup>th</sup> St-Dassel TWP	\$120,000	\$110,000	\$10,000	2023
L5980	250 <sup>th</sup> St-Dassel TWP	\$120,000	\$110,000	\$10,000	2023
90996	340 <sup>th</sup> St-Swede Grove TWP	\$120,000	\$110,000	\$10,000	2023
90936	CSAH 16	\$140,000	\$60,000	\$80,000	2023
90998	CSAH 6	\$140,000	\$60,000	\$80,000	2023

**NOW THEREFORE, BE IT RESOLVED**, that Meeker County does hereby request authorization to replace, rehabilitate, or remove such bridges; and

**BE IT FURTHER RESOLVED**, that Meeker County commits that it will proceed with the design and contract documents for these bridges immediately after being notified that funds are available in order to permit construction to take place within one year of notification.

**WHEREUPON** the above resolution was passed and adopted by the Meeker County Board of Commissioners on this 8<sup>th</sup> day of January, 2019.

By: \_\_\_\_\_  
Mike Housman, Meeker County Board Chair

Attest: \_\_\_\_\_  
Paul J. Virnig, County Board Clerk

STATE OF MINNESOTA

MEEKER COUNTY

I, Paul J. Virnig, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Board of Commissioners of said Meeker County, that I have compared the above resolution with the original passed and adopted by the Board of Commissioners of said Meeker County at a regular meeting thereof held on the 8<sup>th</sup> day of January, 2019, at 8:30 AM, that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this 8<sup>th</sup> day of January, 2019, and have hereunto affixed the seal of the County.

\_\_\_\_\_  
County Board Clerk

SEAL

**RESOLUTION OF THE MEEKER COUNTY BOARD OF COMMISSIONERS  
DESIGNATING COUNTY WEBSITE AS OFFICIAL PUBLICATION SITE  
RESOLUTION #2019-2**

**WHEREAS**, pursuant to authority contained in Minn. Stat. 331A.12 the Meeker County Board of Commissioners may designate the Meeker County Web Site as the official publication of transportation projects.

**NOW, THEREFORE, BE IT RESOLVED**, that the Meeker County, MN web site is designated the official publication for transportation projects.

**WHEREUPON**, the above resolution was passed and adopted by the Meeker County Board of Commissioners on this 8<sup>th</sup> day of January, 2019.

By: \_\_\_\_\_  
Mike Housman, Meeker County Board Chair

Attest: \_\_\_\_\_  
Paul J. Virnig, County Board Clerk

STATE OF MINNESOTA

MEEKER COUNTY

I, Paul J. Virnig, do hereby certify that I am the custodian of the minutes of all proceedings had and held by the Board of Commissioners of said Meeker County, that I have compared the above resolution with the original passed and adopted by the Board of Commissioners of said Meeker County at a regular meeting thereof held on the 8<sup>th</sup> day of January, 2019, at 8:30 AM, that the above constitutes a true and correct copy thereof, that the same has not been amended or rescinded and is in full force and effect.

IN WITNESS WHEREOF, I have hereunto placed my hand and signature this 8<sup>th</sup> day of January, 2019, and have hereunto affixed the seal of the County.

\_\_\_\_\_  
County Board Clerk

SEAL

## **MEEKER COUNTY PUBLIC WORKS**

422 S. Johnson Drive  
Litchfield Minnesota 55355-2155  
Ph. (320) 693-5360  
Fax (320) 693-5369

Phil Schmalz  
County Engineer

Mark A. Spies  
Assistant Engineer

January 8, 2019

Meeker County Board of Commissioners

**Subject: Final Acceptance & Payment for SAP 047-600-10 & SAP 047-633-03**

The mill & overlay paving projects on CSAH 33 and 215<sup>th</sup> Street (Ellsworth Township) have been completed by Knife River. There is some minor cleanup work outside of this contract to be completed on 215<sup>th</sup> Street this coming spring.

**All of the work specified under this contract was completed successfully. I recommend Final Acceptance and payment on the construction contract.**

Respectfully Submitted,



Phil Schmalz  
Public Works Director/County Engineer  
Meeker County Public Works

RUN DATE: 07-DEC-2018  
 TIME- 09-22-35  
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MEEKER COUNTY HIGHWAY DEPT.

VS-SUZI CC341R V10.0  
 HIGHWAY COSTING SYSTEM  
 CONTRACT MANAGEMENT

\*\*\*\*\*  
 \* FINAL CONTRACT VOUCHER \*  
 \*\*\*\*\*

CONTRACT NUMBER 266 CONTRACTOR 5909 .VOUCHER NUMBER.  
 DATE CERTIFIED 12/07/2018 KNIFE RIVER  
 PAYMENT NUMBER 003 PO BOX 1333  
 ST CLOUD MN 56302

PROJECT ID JOB DESCRIPTION LOCATION  
 SAP 47-600-10 8215 215TH ST MILL AND OVERLAY 215TH FROM 690TH TO CSAH 14  
 SAP 47-633-03 3318 CSAH 33 MILL & OVERLAY CSAH 33 FROM CSAH 14 TO CSAH 9

PROJECT ID	WORK CERTIFIED TO DATE	LESS PREVIOUS WORK CERTIFIED	WORK CERTIFIED THIS PAYMENT
SAP 47-600-10	394,567.25	394,567.25	0.00
SAP 47-633-03	373,265.11	373,265.11	0.00
TOTALS...	767,832.36	767,832.36	0.00

	TO DATE	LESS PREVIOUS	THIS PAYMENT
WORK CERTIFIED	767,832.36	767,832.36	0.00
MISC. ADJ. +	8,166.61 +	8,166.61 +	0.00
RETAINAGE RLSD. +	38,391.62 +	0.00 +	38,391.62
RETAINAGE WHLD. -	38,391.62 -	38,391.62 -	0.00

WORK PAID..... 775,998.97 737,607.35 38,391.62

\*\*\*\*\*  
 CONTRACT AMOUNT \* CERTIFIED TO DATE \* CONTRACT \* PAID TO DATE  
 784,135.71 \* 767,832.36 \* IS \* 775,998.97  
 \* 97.90 PERCENT \* COMPLETE \*

I HEREBY CERTIFY THAT A FINAL EXAMINATION HAS BEEN MADE OF THE ABOVE NOTED CONTRACT, THAT THE CONTRACT HAS BEEN COMPLETED, THAT THE ENTIRE AMOUNT OF WORK SHOWN IN THE FINAL VOUCHER HAS BEEN PERFORMED AND THE TOTAL VALUE OF THE WORK PERFORMED IN ACCORDANCE WITH, AND PURSUANT TO, THE TERMS OF THE CONTRACT IS AS SHOWN IN THIS FINAL VOUCHER.

SIGNATURES  
 Phillip Schmatz  
 DATE 1/3/19  
 John F. Quade, President  
 DATE 12-28-18

\*\*\*\*\*  
\* CERTIFICATE OF FINAL ACCEPTANCE \*  
\*\*\*\*\*

CONTRACT NUMBER 266 CONTRACTOR 5909  
DATE CERTIFIED 12/07/2018 KNIFE RIVER  
PAYMENT NUMBER 003

THE UNDERSIGNED CONTRACTOR DOES HEREBY CERTIFY THAT HE HAS PERFORMED AND COMPLETED ALL THE WORK DESCRIBED HEREIN IN ACCORDANCE WITH AND PURSUANT TO THE TERMS OF HIS CONTRACT, AND DOES HEREBY ACCEPT THIS FINAL VOUCHER AS BEING CORRECT, FULL AND COMPLETE AND DOES MAKE CLAIM FOR FINAL PAYMENT ON THIS CONTRACT IN ACCORDANCE WITH THE FINAL VOUCHER.

CONTRACTOR KNIFE RIVER

BY *John F. Quade*

AND *John F. Quade, President*

AND *Mark Magnuson, Vice President*

STATE OF MINNESOTA

COUNTY OF ~~MEERK~~ *Benton*

\*\*INDIVIDUAL ACKNOWLEDGMENT\*\*

ON THIS *28<sup>th</sup>* DAY OF *December*, 2018, BEFORE ME PERSONALLY APPEARED ..... TO ME KNOWN TO BE THE PERSON.. WHO EXECUTED THE FOREGOING ACCEPTANCE AND ACKNOWLEDGED THAT THEY EXECUTED THE SAME AS THEIR FREE ACT AND DEED.

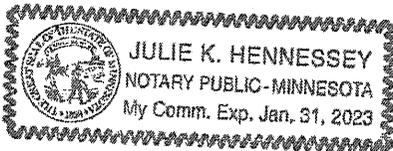
\*\*CORPORATE ACKNOWLEDGMENT\*\*

*John F. Quade* AND *Mark Magnuson*, TO ME PERSONALLY KNOWN, WHO, BEING EACH BY ME DULY SWORN, EACH DID SAY THAT THEY ARE RESPECTIVELY THE *President* AND *Vice President* OF THE *Knife River Corp. - MC* CORPORATION NAMED IN THE FOREGOING INSTRUMENT, AND THAT THE SEAL AFFIXED TO SAID INSTRUMENT IS THE CORPORATE SEAL OF SAID CORPORATION AND THE SAID INSTRUMENT WAS SIGNED AND SEALED IN BEHALF OF SAID CORPORATION BY AUTHORITY OF ITS *Directors*, AND SAID *John F. Quade* AND *Mark Magnuson* ACKNOWLEDGED SAID INSTRUMENT TO BE THE FREE ACT AND DEED OF SAID CORPORATION.

NOTARIAL MY COMMISSION AS NOTARY PUBLIC IN *Sherburne* COUNTY

SEAL EXPIRES *January 31, 2023*

*[Signature]*  
SIGNATURE





\*\*\*\*\*  
 \* FOR CENTRAL OFFICE USE ONLY \*  
 \*\*\*\*\*

CONTRACT NUMBER 266 CONTRACTOR 5909  
 DATE CERTIFIED 12/07/2018 KNIFE RIVER  
 PAYMENT NUMBER 003

	REMARKS
DATE OF LETTING	*
DATE OF NOTICE OF APPROVAL	*
CONTRACT DATE OF STARTING	*
ACTUAL DATE OF STARTING	*
DATE OF SUSPENSION OF WORK	*
DATE OF RESUMPTION OF WORK	*
CONTRACT DATE OF COMPLETION	*
EXTENDED DATE OF COMPLETION	*
	*
SEMI-FINAL COMPLETION DATE	*
FINAL COMPLETION DATE	*
	*
	*
DEDUCTION FOR LIQUIDATED DAMAGES	*
	*
	*
TOTAL DEDUCTIONS	*

RUN DATE: 07-DEC-2018 TIME- 09-22-35 MN

MEEKER COUNTY HIGHWAY DEPT.  
STATEMENT OF WORK CERTIFIED

VS-SUZI CC341R V10.0 PAGE 5  
HIGHWAY COSTING SYSTEM  
CONTRACT MGMT

JOB-ITEMS BY INDIVIDUAL PROJECTS

CONTRACT NUMBER 266 CONTRACTOR S909  
DATE CERTIFIED 12/07/2018 KNIFE RIVER  
PAYMENT NUMBER 003

PROJECT ID JOB DESCRIPTION LOCATION  
SAP 47-600-10 8215 215TH ST MILL AND OVERLAY 215TH FROM 690TH TO CSAH 14

JOB-ITEM	DESCRIPTION	CONTRACT'S	CERTIFIED TO DATE	CMP	CERTIFIED THIS PAYMENT
JOB U/M	UNIT PRICE	QUANTITY	AMOUNT	%	QUANTITY AMOUNT
2104.504-00120	REMOVE BITUMINOUS PAVEMENT				
8215 SY	3.2000	19,214.00 E	61,484.80	19,546.55	62,548.96 102% * 0.00 0.00
2221.507-00001	SHOULDER BASE AGGREGATE (LV) CLI				
8215 CU YD	40.5000	50.00 E	2,025.00	155.00	6,277.50 310% * 0.00 0.00
2357.506-00010	BITUMINOUS MATERIAL FOR TACK COAT				
8215 GAL	0.0100	1,475.00 E	14.75	950.00	9.50 64% 0.00 0.00
2360.509-33200	TYPE SP 12.5 NON WEARING COURSE MIXTURE				
8215 TON	44.7500	4,310.00 E	192,872.50	4,211.00	188,442.25 98% 0.00 0.00
2360.509-33300	TYPE SP 9.5 WEARING COURSE MIXTURE				
8215 TON	45.3000	2,885.00 E	130,690.50	3,021.64	136,880.29 105% * 0.00 0.00
2580.503-00010	INTERIM PAVEMENT MARKING				
8215 LIN FT	0.7500	786.00 E	589.50	545.00	408.75 69% 0.00 0.00
TOTAL JOB....	8215		387,677.05		394,567.25 102% * 0.00
TOTAL PROJECT	SAP 47-600-10		387,677.05		394,567.25 102% 0.00

RUN DATE: 07-DEC-2018 TIME- 09-22-35 MN

MEEKER COUNTY HIGHWAY DEPT.  
STATEMENT OF WORK CERTIFIED

VS-SUZI CC341R V10.0 PAGE 6  
HIGHWAY COSTING SYSTEM  
CONTRACT MGMT

JOB-ITEMS BY INDIVIDUAL PROJECTS

CONTRACT NUMBER 266 CONTRACTOR 5909  
DATE CERTIFIED 12/07/2018 KNIFE RIVER  
PAYMENT NUMBER 003

PROJECT ID JOB DESCRIPTION LOCATION  
SAP 47-633-03 3318 CSAH 33 MILL & OVERLAY CSAH 33 FROM CSAH 14 TO CSAH 9

JOB-ITEM JOB	U/M	DESCRIPTION UNIT PRICE	CONTRACT'S		CERTIFIED TO DATE		CMP %	CERTIFIED THIS PAYMENT	
			AMOUNT	QUANTITY	AMOUNT	QUANTITY		AMOUNT	AMOUNT
2104.504-00120		REMOVE BITUMINOUS PAVEMENT							
3318 SY		2.2000	20,734.00 E	45,614.80	20,619.20	45,362.24	99%	0.00	0.00
2221.507-00001		SHOULDER BASE AGGREGATE (LW) CLL							
3318 CU YD		26.4000	698.00 E	18,427.20	665.00	17,556.00	95%	0.00	0.00
2357.506-00010		BITUMINOUS MATERIAL FOR TACK COAT							
3318 GAL		0.0100	3,016.00 E	30.16	2,000.00	20.00	66%	0.00	0.00
2360.509-33200		TYPE SP 12.5 NON WEARING COURSE MIXTURE							
3318 TON		47.0000	3,735.00 E	175,545.00	3,790.31	178,144.57	101% *	0.00	0.00
2360.509-33300		TYPE SP 9.5 WEARING COURSE MIXTURE							
3318 TON		62.2000	2,440.00 E	151,768.00	2,054.00	127,758.80	84%	0.00	0.00
2540.602-00140		MAILBOX SUPPORT							
3318 EACH		130.0000	35.00 E	4,550.00	30.00	3,900.00	86%	0.00	0.00
2580.503-00010		INTERIM PAVEMENT MARKING							
3318 LIN FT		0.7500	698.00 E	523.50	698.00	523.50	100%	0.00	0.00
TOTAL JOB....	3318			396,458.66		373,265.11	94%		0.00
TOTAL PROJECT	SAP 47-633-03			396,458.66		373,265.11	94%		0.00
** SUMMARY OF PROJECT ADJUSTMENTS **									
	DATE	DESCRIPTION							
	11/06/2018	DENSITY INCENTIVE				8,166.61			0.00
GRAND TOTAL PROJECT	SAP 47-633-03			396,458.66		381,431.72			0.00

## ACCEPTANCE OF MEEKER COUNTY AWARD

ACCEPTANCE OF Child Welfare/Juvenile Justice Screening Grant 2019 Grant award for *the January 1, 2019 through December 31, 2019 Child Welfare/Juvenile Justice Screening Grant* award available through Minnesota Statutes, § 245.4874, subd. 1(12); § 260B.157, subd. 1; § 260B.176, subd. 2(e); and § 260B.235, subd. 6.

Name of County: MEEKER

County Project Coordinator: Pat Thomas

It is understood and agreed by the county board that any funds granted pursuant to this grant award extension for the Child Welfare/Juvenile Justice Screening grant award funded through Children's Mental Health Screening Grant, are to be expended for the purposes set forth in the county award letter dated December 7, 2018 as approved by the Minnesota Commissioner of the Department of Human Services and in accordance with applicable laws and rules. The application and grant award letter are both incorporated into this award by reference. Further it is understood that the budgets, expenditures, and program will be subject to periodic review by the Commissioner. If funds are not being used to implement the approved plan and according to the grant award letter, they may be subject to return or future payment deductions in accordance with Minnesota Statutes, section 256.01, subdivision 2. All payment information is included in the incorporated grant award letter. An amended grant award letter will be issued and must be signed in the event any changes are made to the terms of the grant award.

The receipt of grant funds by the county board assures acceptance by the board of the following responsibilities:

1. Utilization of written personnel policies in assigning and compensating project employees.
2. Compliance with Titles VI and VII of the United States Civil Rights Act of 1964, Americans with Disabilities Act, Minnesota Statutes, chapter 363 and the Minnesota Government Data Practices Act, Minnesota Statutes, chapter 13.
3. Compliance with Workers Compensation insurance coverage requirements of Minnesota Statutes, section 176.181, subdivision 2.
4. Responsibility for any and all claims or causes of action arising from the performance of this grant to the extent provided for in Minnesota Statutes, section 466.01- 466.15.
5. Compliance with all applicable federal and state regulations, including, but not limited to, the Single Audit Act (OMB Circular A-133), Debarment and Suspension certifications (45 CFR 92.35) and Federal Cost Principles and Administrative Requirement (OMB Circulars A-87 and A-102).

**Signature:** \_\_\_\_\_

**Chairperson:** \_\_\_\_\_

**Date:** \_\_\_\_\_



December 7, 2018

County: **Meeker**

County Director: Paul Bukovich

County (Name of Person in Charge) Program Coordinator:

DHS (Person in Charge) Program Coordinator: Neerja Singh

On behalf of the Minnesota Department of Human Services, I am pleased to inform you that **Meeker** County has been awarded funding for a Child Welfare/Juvenile Justice Screening Grant, which is dispersed in the Children's Mental Health Screening Grant for the next calendar year (CY 2019).

The Screening Grant provides state-appropriated funds to support children's mental health screening, assessment, and mental health services to children in the child welfare and juvenile justice systems (prioritizing funds for uninsured and underinsured youth).

Children to be screened are described in Minnesota Statutes, § 245.4874, subd.i 1(12); § 260B.157, subd. 1; § 260B.176, subd. 2(e); and § 260B.235, subd. 6. They include a child:

- receiving protective services,
- in out-of-home placement,
- for whom parental rights have been terminated,
- found delinquent,
- detained for an alleged delinquent act, and
- found to have committed a petty juvenile offense for the third or subsequent time.

The Department has allocated \$1,878.00 to Meeker County for Child Welfare/Juvenile Justice Screening for CY 2019. Reimbursement for Child Welfare/Juvenile Justice Screening expenditures cannot exceed the annual CY allocation. There is no carry over of unused funds from one calendar year to another. Marginal use of grant funds will result in future grant reductions or cancellations.

These funds will be allocated one year at a time. This Screening Grant is not considered accepted until Neerja Singh, the representative from the State of Minnesota, receives the Acceptance of Screening Grant Letter from the Meeker County Board.

#### **1. TERM OF GRANT AWARD**

This grant award is effective on January 1, 2019, or upon the date that the final required signature is obtained by the STATE, pursuant to Minnesota Statutes, section 16C.05, subdivision 2, whichever occurs later, and shall remain in effect through December 31, 2019, or until all obligations set forth in this grant award have been satisfactorily fulfilled, whichever occurs first. COUNTY understands that NO work should begin under this grant award until ALL required signatures have been obtained, and

GRANTEE is notified to begin work by the STATE's Authorized Representative. The COUNTY shall have a continuing obligation, after said grant period, to comply with the following provisions of grant clauses: Liability; State Audits; and Jurisdiction and Venue.

## 2. Amount and Period of Funding

The \$1,878.00 award is for calendar year 2019 (January 1, 2019 – December 31, 2019). The breakdown of the total is as follows: Child Welfare \$313.00 and Juvenile Justice \$1,565.00. Quarterly payments will be based on actual reimbursement determined by Budget Reporting and Accounting for Social Service (BRASS) system code expenditure data. Children's mental health screening expenditures are reported under the BRASS system. Time and expenses related to children's mental health screenings will be reported using the 111x Mental Health Screening BRASS code. Children's mental health assessments and services are reported under the BRASS code specific to those services. All Child Welfare/Juvenile Justice Screening Grant award funds must be expended by Dec. 31, 2018.

## 3. County Duties

ALLOWABLE USES. The allowable uses of grant funding are also unchanged for CY2019. The categories below show how the funding may be spent in 2019 and should be represented in the budget (see attached sample) that counties submit to DHS.

- Administration and conducting screenings (up to 25% of the grant award – *staff time, etc.*);
- Data collection and reporting (up to 10% of the grant award – *time collecting and reporting data*);
- Clinical Services (unlimited – *Diagnostic Assessments, therapy, CTSS if not paid otherwise*);
- Clinical and/or ancillary mental health services (unlimited – *respite care, parent trainings, groups*);
- Clinical supervision (up to 10% of the grant award – *for interns, practicum students*);
- Training for child welfare and juvenile justice staff (up to 10% of the grant award – *e.g. Trauma focused care, anti-stigma training, best practices and similar trainings on mental health topics*).

## 4. Reporting Requirements

Fiscal reporting for this grant must follow the Social Services Expenditure and Reconciliation Report (SEAGR) and DHS Form 2895. Children's mental health screening expenditures are reported under the Budget Reporting and Accounting for Social Service (BRASS) system. Effective January 1, 2012, time and expenses related to children's mental health screenings will be reported using the 111x Mental Health Screening BRASS code. Children's mental health assessments and services are reported under the BRASS code specific to those services.

## 5. CONDITIONS OF PAYMENT

All services provided by COUNTY pursuant to this grant contract shall be performed to the satisfaction of the STATE, as determined at the sole discretion of Neerja Singh, 651-431-2246, neerja.singh@state.mn.us as the authorized representative, and in accord with all applicable federal,

state, and local laws, ordinances, rules and regulations. The COUNTY shall not receive payment for work found by the STATE to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation.

## **6. PAYMENT RECOUPMENT**

The COUNTY must reimburse the STATE upon demand or the STATE may deduct from future payments under this grant any amounts paid by the STATE, under this or any previous grant, for which invoices and progress reports have not been received, or for which the COUNTY's books, records or other documents are not sufficient to clearly substantiate that those amounts were used by the COUNTY to perform grant services.

## **7. Insufficient Funds**

The STATE may immediately terminate this grant award if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination will be by written or fax notice to the County. The STATE is not obligated to pay for any services that are provided after notice and effective date of termination. However, the COUNTY will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The STATE will not be assessed any penalty if the grant contract is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The STATE must provide the COUNTY notice of the lack of funding within a reasonable time of the STATE's receiving that notice.

## **8. Breach**

Upon STATE's knowledge of a curable material breach of the grant contract by COUNTY, STATE shall provide COUNTY written notice of the breach and ten (10) days to cure the breach. If COUNTY does not cure the breach within the time allowed, COUNTY will be in default of this grant contract and STATE may cancel the grant contract immediately thereafter. If COUNTY has breached a material term of this grant contract and cure is not possible, STATE may immediately terminate this grant contract.

## **9. LIABILITY**

To the extent provided for in Minnesota Statutes, section 466.01 to 466.15, the COUNTY agrees to be responsible for any and all claims or causes of action arising from the performance of this grant by COUNTY or COUNTY's agents or employees. STATE's liability and that of its agents or employees, if any, for any and all claims or causes of action arising from the performance of this grant shall be governed by Minnesota Statutes, section 3.736. This clause shall not be construed to bar any legal remedies COUNTY may have for the STATE's failure to fulfill its obligations pursuant to this grant.

## **10. STATE AUDITS**

Minnesota Statutes, section 16C.05, subdivision 5, the books, records, documents, and accounting procedures and practices of the COUNTY and its employees, agents, or subcontractors relevant to this grant contract shall be made available and subject to examination by the STATE, including the contracting Agency/Division, Legislative Auditor, and State Auditor for a minimum of six years from the end of this grant contract.

## **11. AMENDMENTS**

Any amendments to this award letter shall be in writing, and shall be executed by the same parties who executed the original award letter, or their successors in office.

## **12. JURISDICTION AND VENUE**

This award letter, and amendments and supplements thereto, shall be governed by the laws of the State of Minnesota. Venue for all legal proceedings arising out of this grant contract, or breach thereof, shall be in the state or federal court with competent jurisdiction in Ramsey County, Minnesota.

## **13. WAIVER**

If the STATE fails to enforce any provision of this award letter, that failure does not waive the provision or the STATE's right to enforce it.

## **14. AWARD LETTER COMPLETE**

This award letter contains all negotiations and agreements between the STATE and the COUNTY. No other understanding regarding this award letter, whether written or oral may be used to bind either party.

## **15. Affirmative Action**

COUNTY is encouraged to prepare and implement an Affirmative Action plan for the employment of qualified minority persons, women and persons with disabilities, and to submit the plan to the Commissioner of Human Rights, in accordance with Minnesota Statutes, section 363A.36.

## **16. Non-Discrimination**

The COUNTY agrees not to discriminate against any employee or applicant for employment because of race, color, creed, religion, national origin, sex, marital status, status in regard to public assistance, membership or activity in a local commission, disability, sexual orientation, or age in regard to any position for which the employee or applicant for employment is qualified. Minnesota Statutes, section 363A.02. COUNTY agrees to take affirmative steps to employ, advance in employment, upgrade, train, and recruit minority persons, women, and persons with disabilities.

The COUNTY must not discriminate against any employee or applicant for employment because of physical or mental disability in regard to any position for which the employee or applicant for

employment is qualified. The COUNTY agrees to take affirmative action to employ, advance in employment, and otherwise treat qualified disabled persons without discrimination based upon their physical or mental disability in all employment practices such as the following: employment, upgrading, demotion or transfer, recruitment, advertising, layoff or termination, rates of pay or other forms of compensation, and selection for training, including apprenticeship. Minnesota Rules, part 5000.3550.

COUNTY agrees to comply with the rules and relevant orders of the Minnesota Department of Human Rights issued pursuant to the Minnesota Human Rights Act. Notification to employees and other affected parties. The COUNTY agrees to post in conspicuous places, available to employees and applicants for employment, notices in a form to be prescribed by the commissioner of the Minnesota Department of Human Rights. Such notices will state the rights of applicants and employees, and COUNTY's obligation under the law to take affirmative action to employ and advance in employment qualified minority persons, women, and persons with disabilities.

#### **17. WORKERS' COMPENSATION**

The COUNTY certifies that it is in compliance with Minnesota Statutes, section 176.181, subd. 2, pertaining to workers' compensation insurance coverage. The COUNTY'S employees and agents will not be considered employees of the STATE. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees or agents and any claims made by any third party as a consequence of any act or omission on the part of these employees or agents are in no way the STATE'S obligation or responsibility.

#### **18. VOTER REGISTRATION CERTIFICATION**

COUNTY certifies that it will comply with Minnesota Statutes, section 201.162 by providing voter registration services for its employees and for the public served by the GRANTEE.

#### **19. OWNERSHIP OF EQUIPMENT**

The STATE shall have the right to require transfer of all equipment purchased with grant funds (including title) to the STATE or to an eligible non-STATE party named by the STATE. This right will normally be exercised by the STATE only if the project or program for which the equipment was acquired is transferred from one grantee to another.

#### **20. FEDERAL AUDIT REQUIREMENTS AND GRANTEE DEBARMENT INFORMATION.**

COUNTY certifies it will comply with the Single Audit Act, and Code of Federal Regulations, title 2, subtitle A, chapter II, part 200, as applicable. All sub-recipients receiving \$750,000 or more of federal assistance in a fiscal year will obtain a financial and compliance audit made in accordance with the Single Audit Act, or Code of Federal Regulations, title 2, subtitle A, chapter II, part 200, as applicable. Failure to comply with these requirements could result in forfeiture of federal funds.

DEBARMENT BY STATE, ITS DEPARTMENTS, COMMISSIONS, AGENCIES OR POLITICAL SUBDIVISIONS

COUNTY certifies that neither it nor its principles is presently debarred or suspended by the STATE, or any of its departments, commissions, agencies, or political subdivisions. COUNTY'S certification is a material representation upon which the grant contract award was based. The COUNTY shall provide immediate written notice to the STATE'S authorized representative if at any time it learns that this certification was erroneous when submitted or becomes erroneous by reason of changed circumstances.

CERTIFICATION REGARDING DEBARMENT, SUSPENSION, INELIGIBILITY, AND VOLUNTARY EXCLUSION

Federal money will be used or may potentially be used to pay for all or part of the work under the grant contract, therefore COUNTY certifies that it is in compliance with federal requirements on debarment, suspension, ineligibility and voluntary exclusion specified in the solicitation document implementing Executive Order 12549. COUNTY'S certification is a material representation upon which the grant contract award was based.

**21. STATE AUTHORIZED REPRESENTATIVES**

The STATE'S authorized representative for the purposes of administration of this grant award is **Neerja Singh**, [neerja.singh@state.mn.us](mailto:neerja.singh@state.mn.us) or her successor. Such representative, acting on behalf of the STATE, shall have final authority for acceptance of COUNTY'S services and if such services are accepted as satisfactory, shall so certify on each invoice submitted pursuant to Clause 2.2. All notices required under this grant award shall be made to the Authorized Representative. If the STATE'S Authorized Representative changes at any time during this grant contract, STATE will notify COUNTY in a reasonable amount of time.

State's Authorized Representative contact information:

Neerja Singh, LICSW, LADC  
P.O. Box 64981  
St. Paul, MN 55164-0981  
Phone: 651-431-2246  
[neerja.singh@state.mn.us](mailto:neerja.singh@state.mn.us)

All reports, except fiscal, must be sent to the grant manager via e-mail or direct mail.

Please submit a budget to Neerja Singh ([neerja.singh@state.mn.us](mailto:neerja.singh@state.mn.us)) for how your County will be spending grant funds by December 31, 2018,

For questions on financial matters or SEAGR reporting, contact: Craig Beske, Program Accountant,  
651-431-3780, Craig.Beske@state.mn.us.

Sincerely,

A handwritten signature in black ink that reads "Maisha DG". The letters are cursive and somewhat stylized.

Maisha Giles, MA, LMFT, LICSW, LADC  
Director, Community Supports Administration

Enclosures

cc: County Social Services Director  
County Social Services Fiscal Supervisor

RECEIVED

JAN - 3 2019

AUDITORS OFFICE

LITCHFIELD  
**Independent Review**  
INDEPENDENTREVIEW.NET

320-693-3266  
217 N. Sibley Ave., Litchfield MN 55355

Dec. 31, 2018

Board of Commissioners  
Meeker County, Minnesota

To the Meeker County Board of Commissioners:

The Litchfield Independent Review offers to do the county printing for the year 2019 at the rate of \$6.84 per column inch for the first insertion and \$4.00 per inch for repeat insertions.

The rates also include publication on the Independent Review's website,  
[www.independentreview.net](http://www.independentreview.net).

The rates apply to the delinquent tax list, personal property tax list, board of equalization proceedings, and all other notices which require publication by the county.

We also agree to furnish the minutes of the County Commissioner meetings to the Dassel Cokato Enterprise Dispatch.

Respectfully submitted,



Brent Schacherer  
Publisher  
Litchfield Independent Review

State of Minnesota

County Ditch #15

County of Meeker

Proceedings of December 18, 2018

The Drainage Authority met at the Meeker County Courthouse, 325 N Sibley Ave, Litchfield, MN on Tuesday, December 18, 2018, at 2 p.m.

Members present: Chair Mike Huberty, Joe Tacheny, Bryan Larson, Mike Housman and Beth Oberg.

Also present: County Engineer Philip Schmalz, County Ditch Inspector Ed Hoekstra , Ditch Inspectors Ron Ringquist, John Cunningham and Vernon Ruschmeyer, Joe Lewis from Houston Engineering, Inc. and Barb Loch, County Auditor.

The meeting was called to order at 2 p.m. by County Auditor, Barb Loch, for the purpose of conducting a public hearing on the redetermination of benefits for Meeker county ditch #15.

Ron Ringquist did a review of the method used for determination of benefits on each landowner's property and summarized in the viewers report.

Joe Lewis reviewed the Engineer's report provided to assist the viewers.

The public asked questions and made comments.

Motion by Larson, second by Huberty to close the public hearing. Motion carried.

Motion by Oberg, second by Tacheny to direct staff of prepare the Findings of Fact and Order Regarding Redetermination of Benefits of Meeker County #15. Motion carried

There being no further business, the ditch authority adjourned at 3:05 p.m.

Attest:

---

Chair of the Drainage Board

---

Barbara Loch, County Auditor

**BEFORE THE MEEKER COUNTY BOARD OF COMMISSIONERS  
ACTING AS DRAINAGE AUTHORITY FOR  
MEEKER COUNTY DITCH #15**

**Findings of Fact and Order Regarding  
Redetermination of Benefits of Meeker  
County Ditch #15**

**WHEREAS**, the Meeker County Board of Commissioners, acting as Drainage Authority for Meeker County Ditch #15, ordered the Redetermination of Benefits; and

**WHEREAS**, Ron Ringquist, John Cunningham and Vernon Ruschmeyer were appointed viewers to do a Redetermination of Benefits; and

**WHEREAS**, the Viewers' Report for Meeker County Ditch #15 was filed with the Meeker County Auditor; and

**WHEREAS**, a public hearing was held on Tuesday, December 18, 2018, at 2 p.m. in the Community Meeting Room in the Courthouse, located in the City of Litchfield; and

**WHEREAS**, all interested property owners were invited to attend and hear the report of the viewers and ask questions or make comments concerning the Viewers' Report; and

**WHEREAS**, as a result of the filing of the Viewers' Review and the public hearing, the Meeker County Board of Commissioners makes the following Findings of Fact and Order:

1. That the Viewers' Report, attached as Exhibit A, has been made and properly completed under Minnesota Statutes 103E.
2. That the Viewers' Report is complete and correct.
3. That the damages and benefits have been properly determined.
4. That the redetermined benefits and damages shall be used in place of the original benefits and damages and all proceedings related to Meeker County Ditch #15.

**NOW, THEREFORE**, it is hereby ordered that the Viewers' Report, attached as Exhibit A, is hereby approved by the Meeker County Board of Commissioners, acting as the Drainage Authority for Meeker County Ditch #15.

Dated this \_\_\_\_ day of \_\_\_\_\_, 20\_\_.

---

Chairperson  
Meeker County Board of Commissioners,  
Acting as Drainage Authority for Meeker  
County Ditch #15



# Association of Minnesota Counties

## AMC 2019 POLICY COMMITTEE & VOTING DELEGATE APPOINTMENTS

### 2019 AMC POLICY COMMITTEE APPOINTMENTS

*Counties must appoint at least one commissioner or county official to each of the five AMC policy committees. Individuals may not serve as a voting member on more than one policy committee.*

Policy Committee	2019 Policy Committee Member
Environment & Natural Resources Policy Committee	
General Government Policy Committee	
Health & Human Services Policy Committee	
Public Safety Policy Committee	
Transportation & Infrastructure Policy Committee	

### 2019 AMC VOTING DELEGATE APPOINTMENTS

*Please type (or clearly print) the names of your county's appointed AMC Voting Delegates for 2019 in the spaces below. Voting delegates are permitted to cast votes on behalf of one's county during official AMC meetings/business.*

1	
2	
3	
4	
5	
6	
7	
8	

#### ARTICLE 8: ASSOCIATION DELEGATES & DISTRICTS

**Section 1. Association Delegates** Each member county shall be entitled to a number of delegates equal to three more than the number of persons on the board of county commissioners of the member county. Delegates shall be appointed annually by the county board from among the officials and employees of the county. Each delegate so appointed shall be eligible to vote at any meeting of the Association or to be elected an officer or director of the Association. The right to vote at any meeting of the Association or to hold an office or directorship in the Association shall terminate when such person ceases to be a delegate from a member county or the county that delegate represents ceases to be a member of the Association. A vacancy in the office of delegate shall be filled by the county board for the unexpired term.

Please return to Laurie Klupacs @ [lkupacs@mncounties.org](mailto:lkupacs@mncounties.org)

**2019 APPROPRIATIONS**

**Jan-19**

Acct. No.	Vendor	Agency	Date	Amount	Note
01-817-6837	199	Agricultural Society - Fair	January	\$ 6,000.00	AW
		Agricultural Society - Fair	July	\$ 6,000.00	AW
01-817-6832	573	United Community Action Partnership	January	\$ 8,500.00	AW
		United Community Action Partnership	July	\$ 8,500.00	AW
01-817-6831	570	Council on Aging	January	\$ 2,250.00	AW
		Council on Aging	July	\$ 2,250.00	AW
01-817-6841	7820	Ecumen RSVP	January	\$ 2,750.00	AW
		Ecumen RSVP	July	\$ 2,750.00	AW
01-720-6371	1608	Economic Development	January	\$ 33,625.00	AW
		Economic Development	July	\$ 33,625.00	AW
01-817-6833	202	Historical Society	January	\$ 10,000.00	AW
		Historical Society	July	\$ 10,000.00	AW
01-817-6842	92100	HRA	January	\$ 3,000.00	AW
		HRA	July	\$ 3,000.00	AW
01-817--6834		Memorial Day Appropriations Eden Valley Post 318, Johnson-Kelly Post - Dassel, Legion Post 126 - Cosmos, Watkins Post 453, VFW - Watkins, VFW Litchfield Nelson Horton Post 104 - Litchfield, Paul E Dille Post 364 - Dassel	May	\$ 600.00	AW
01-817-6840	91705	Southwest MN Arts & Humanities	January	\$ 1,200.00	AW
01-817-6844	92405	Southwest MN Foundation	January	\$ 3,845.00	AW
		Southwest MN Foundation	July	\$ 3,845.00	AW
01-817-6802		Central Community Transit	January	\$ 10,250.00	AW Per contract
		Central Community Transit	July	\$ 10,250.00	AW Per contract
01-817-6835	209	S & W Conservation District	January	\$ 66,884.00	CW Invoice
		S & W Conservation District	July	\$ 66,884.00	CW Invoice
01-621-6267	209	Ag Inspector (S & W Conservation District)	January	\$ 2,500.00	CW Invoice
		Ag Inspector (S & W Conservation District)	July	\$ 2,500.00	CW Invoice
01-621-6267	209	Feedlot Appropriation (NRBG grant funds)	January	\$ 26,000.00	CW Invoice
		Feedlot Appropriation (NRBG grant funds)	July	\$ 26,000.00	CW Invoice
01-621-6267	209	WCA Appropriation (NRBG grant funds)	January	\$ 11,000.00	CW Invoice
		WCA Appropriation (NRBG grant funds)	July	\$ 11,000.00	CW Invoice
01-817-6838	6815	Humane Society of Kandiyohi/Meeker County		\$ 18,500.00	CW Invoice

<b>Total January</b>	<b>\$ 187,804.00</b>
<b>Total July</b>	<b>\$ 205,104.00</b>



**Overview**



**Legend**

- Parcels**
- <all other values>
  - DITCH
  - GAP
  - LAKE
  - OVERLAP
  - RAILROAD
  - ROAD
  - Sections
  - Local Roads

<b>Parcel ID</b>	15-0061001	<b>Alternate ID</b>	n/a	<b>Owner Address</b>	COUNTY OF MEEKER
<b>Sec/Twp/Rng</b>	5-121-31	<b>Class</b>	CNTY PROPERTY-ALL OTHER		ATTN: CO AUDITOR
<b>Property Address</b>	58680 CSAH 36	<b>Acreage</b>	6.6		325 N SIBLEY AVE
	55329				LITCHFIELD MN 55355
<b>District</b>	n/a				
<b>Brief Tax Description</b>	S510' OF E565' OF SE 1/4 SE 1/4 6.60 ACRE				
	(Note: Not to be used on legal documents)				

Date created: 12/12/2018  
 Last Data Uploaded: 11/23/2018 8:53:00 PM

Developed by Schneider  
 GEOSPATIAL

*Eden Valley  
 MN DOT TOWER*

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## ELECTRIC LIGHT AND POWER LINE EASEMENT

*THIS EASEMENT* is made this ..... day of ....., ..... between.....Meeker County .....their heirs and assigns of the County of Meeker, State of Minnesota, Hereafter referred to as "Grantor(s)" and Meeker Cooperative Light & Power Association, 1725 US Highway 12 East, Suite 100, Litchfield, Minnesota, 55355, a cooperative corporation organized under the laws of the State of Minnesota, hereafter referred to as "Grantee;"

Grantor(s), their heirs and assigns, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor grants an easement to Grantee as stated herein. Grantor grants an easement to Grantee in the real property located in the County of Meeker, State of Minnesota, legally described as follows:

Parcel ID: 15-0061001

That part of the Southeast quarter (SE 1/4) of the Southeast quarter (SE 1/4) of Section 5, Township 121N, Range 31W described as follows: the south 510 feet of the east 565 feet thereof, containing 6.6 acres, more or less, Meeker County, Minnesota

For the abovementioned property, a strip of land 20.00 feet in width, parallel and adjacent to the Northerly road right of way of the existing road designated as CSAH 36 and the Westerly road right of way of the existing road designated as 587<sup>th</sup> Avenue.

AND

For the abovementioned property, a strip of land 20.00 in width, the centerline of which is described as follows: Commencing at the Southeast Corner of Section 5; Thence North 1 degree 15 minutes 00 seconds West, 377.9 feet; Thence North 89 degrees 32 minutes 30 seconds West, 185.97 feet, the point of beginning being the Easterly property line; Thence North 03 degrees 29 minutes 05 seconds West, 34.87 feet; there terminating.

This easement authorizes Grantee and Grantee's subsidiaries and assigns to erect, install, construct, reconstruct, replace, modify, bury, upgrade, remove, maintain, inspect, and operate, at any time and from time to time, electrical transmission and distribution lines, including structures, poles, towers, wires, cables, cable terminators, tracer wires, arrestors, footings, foundations, cross-arms, ductbank systems, cable troughs, conduits, vaults, manholes, transition structures, riser structures, control buildings, telecommunication buildings, fences, gates, landscaping, access roads, and other equipment and fixtures, supporting one or more electrical circuits, and any other facilities, equipment and systems used or useable for the transmission or distribution of electricity; and also wireless equipment and systems; and also fiber optic cables and other equipment and systems used and useable for the transmission or provision of telecommunications and fiber optic services (including but not limited to the transmission of voice, video and data signals and the transfer of shared use such fiber optic cables and other equipment and systems)(the "Fiber Optic Facilities"), on, over, under and across the premises described above.

Grantee shall have the right to upgrade, expand or extend any electric line, cable, fiber optics or other line, or communication systems, data or information systems of any type, now or in the future.

Grantee shall have full right of entry and exit to, from and over said real property, or doing anything necessary or useful for the exercise of Grantee's rights in this easement.

Grantee shall have full right to spray, cut, trim, or remove trees and shrubbery to the extent necessary to keep them clear of the communication, electric distribution or transmission lines or systems. Grantee may remove all structures, trees, plants or vegetation that might endanger the line or system.

Grantor's agrees to keep the easement clear of all future buildings, structures, grain bins, water impoundments or obstructions that may interfere with the operation and maintenance of the communication, electric distribution or transmission lines or system, except where permitted by Grantee.

No delay in exercising any or all of the rights granted in this easement to Grantee shall be interpreted to be a waiver of any of these rights nor abandonment of the easement as granted.

If Grantor or Grantor's predecessor(s) in title have previously conveyed Grantee an easement to this real property, Grantor intends that the rights conveyed by the previous easement shall not be reduced by this subsequent easement, and this subsequent easement shall be an expansion and supplementation of the rights conveyed by the previous easement.

This grant of perpetual easement, the covenant, and agreements contained herein shall run with the land and shall bind all of the parties hereto, their heirs, administrators, successors and assigns.

Grantor: .....  
Name

Grantor: .....  
Name

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

On ..... 20....., .....  
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

On ..... 20....., .....  
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

The foregoing instrument was acknowledged before me this ..... day of .....,  
20....., by ..... and.....  
the..... and.....  
of .....  
a.....under the laws of.....  
on behalf of the.....  
Grantors personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

This instrument was drafted by:  
Meeker Cooperative Light and Power Association  
1725 East Hwy 12  
Litchfield, MN 55355



Overview



Legend

- Parcels
- <all other value
  - DITCH
  - GAP
  - LAKE
  - OVERLAP
  - RAILROAD
  - ROAD
  - Sections
  - Local Roads

Parcel ID 07-0411000  
 Sec/Twp/Rng 27-119-29  
 Property Address 72599 240 ST  
 55325

Alternate ID n/a  
 Class CNTY PROPERTY-ALL OTHER  
 Acreage 11.65

Owner Address COUNTY OF MEEKER  
 ATTN: CO AUDITOR  
 325 N SIBLEY AVE  
 LITCHFIELD MN 55355

Spring Lake Park

## ELECTRIC LIGHT AND POWER LINE EASEMENT

*THIS EASEMENT* is made this ..... day of ....., ..... between.....**Meeker County** .....their heirs and assigns of the County of Meeker, State of Minnesota, Hereafter referred to as "Grantor(s)" and Meeker Cooperative Light & Power Association, 1725 US Highway 12 East, Suite 100, Litchfield, Minnesota, 55355, a cooperative corporation organized under the laws of the State of Minnesota, hereafter referred to as "Grantee;"

Grantor(s), their heirs and assigns, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor grants an easement to Grantee as stated herein. Grantor grants an easement to Grantee in the real property located in the County of Meeker, State of Minnesota, legally described as follows:

Parcel ID: 07-0411000

Beginning at a point on the North line of Government Lot Three (3), Section Twenty-seven (27), Township One Hundred Nineteen (119) North, Range Twenty-nine (29) West, 517.0 feet east of the Northwest corner of said Government Lot Three (3) thence due south 817.5 feet, thence east and parallel to the North line of said Government Lot Three (3) a distance of 266.0 feet, thence due north 626.5 feet, thence west and parallel to the North line of said Government Lot Three (3) a distance of 200.0 feet, thence due north 191.0 feet to a point on the North line of said Government Lot Three (3), thence west 66.0 feet to the point of beginning, containing 4.12 acres.

AND

All that part of Government Lot Three (3), Section 27, Township 119 North, Range 29 West of the 5th P.M. bounded by the water's edge of Spring Lake and the following described lines: Commencing at a point on the north line of Government Lot Three (3), Section 27, a distance of 783.0 feet east of the northwest corner of said Government Lot (also the one-quarter corner on the north line of Section 27) to the point of beginning, thence due south 817.5 feet thence east and parallel to the north line of said Government Lot 270.0 feet, more or less to the water's edge of Spring Lake and there terminating; and from the point of beginning continuing east along the north line of Government Lot Three (3), Section 27, 538.0 feet thence due south 355.0 feet, more or less to the water's edge of Spring Lake and there terminating; including all riparian rights to the contained 7.6 acres more or less, and subject to all existing road easments.

EXCEPT the following:

A part of Government Lot Three (3), Section Twenty-seven (27), Township One Hundred Nineteen North (119N), Range Twenty-nine West (29W), Meeker County, Minnesota, described as follows, to-wit: Commencing at the Northwest corner of said Government Lot Three (3); thence East on the North line of said Government Lot Three (3), a distance of 783.00 feet; thence South parallel to the East line of said Government Lot Three (3), a distance of 183.00 feet to the point of beginning; thence West and parallel with the North line of said Government Lot Three (3), a distance of 200.00 feet; thence South and parallel with said East line, a distance of 15.50 feet; thence East and parallel with said North line, a distance of 200.00 feet; thence North and parallel with said East line a distance of 15.50 feet to the point of beginning; containing 0.07 of an acre, more or less.

For the abovementioned property, a strip of land 20.00 feet in width, parallel and adjacent to the Southerly road right of way of the existing road designated as 240<sup>th</sup> Street.

This easement authorizes Grantee and Grantee's subsidiaries and assigns to erect, install, construct, reconstruct, replace, modify, bury, upgrade, remove, maintain, inspect, and operate, at any time and from time to time, electrical transmission and distribution lines, including structures, poles, towers, wires, cables, cable terminators, tracer wires, arrestors, footings, foundations, cross-arms, ductbank systems, cable troughs, conduits, vaults, manholes, transition structures, riser structures, control buildings, telecommunication buildings, fences, gates, landscaping, access roads, and other equipment and fixtures, supporting one or more electrical circuits, and any other facilities, equipment and systems used or useable for the transmission or distribution of electricity; and also wireless equipment and systems; and also fiber optic cables and other equipment and systems used and useable for the transmission or provision of telecommunications and fiber optic services (including but not limited to the

transmission of voice, video and data signals and the transfer of shared use such fiber optic cables and other equipment and systems)(the "Fiber Optic Facilities"), on, over, under and across the premises described above.

Grantee shall have the right to upgrade, expand or extend any electric line, cable, fiber optics or other line, or communication systems, data or information systems of any type, now or in the future.

Grantee shall have full right of entry and exit to, from and over said real property, or doing anything necessary or useful for the exercise of Grantee's rights in this easement.

Grantee shall have full right to spray, cut, trim, or remove trees and shrubbery to the extent necessary to keep them clear of the communication, electric distribution or transmission lines or systems. Grantee may remove all structures, trees, plants or vegetation that might endanger the line or system.

Grantor's agrees to keep the easement clear of all future buildings, structures, grain bins, water impoundments or obstructions that may interfere with the operation and maintenance of the communication, electric distribution or transmission lines or system, except where permitted by Grantee.

No delay in exercising any or all of the rights granted in this easement to Grantee shall be interpreted to be a waiver of any of these rights nor abandonment of the easement as granted.

If Grantor or Grantor's predecessor(s) in title have previously conveyed Grantee an easement to this real property, Grantor intends that the rights conveyed by the previous easement shall not be reduced by this subsequent easement, and this subsequent easement shall be an expansion and supplementation of the rights conveyed by the previous easement.

This grant of perpetual easement, the covenant, and agreements contained herein shall run with the land and shall bind all of the parties hereto, their heirs, administrators, successors and assigns.

Grantor: .....  
Name

Grantor: .....  
Name

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

On ..... 20....., .....  
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

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.....  
Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

The foregoing instrument was acknowledged before me this ..... day of .....  
20....., by .....and.....  
the..... and.....  
of .....  
a.....under the laws of.....  
on behalf of the.....  
Grantors personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

This instrument was drafted by:  
Meeker Cooperative Light and Power Association  
1725 East Hwy 12  
Litchfield, MN 55355



**Overview**



**Legend**

- Parcels**
- <all other values>
- DITCH
- GAP
- LAKE
- OVERLAP
- RAILROAD
- ROAD
- Sections
- Local Roads

<b>Parcel ID</b>	04-0105000	<b>Alternate ID</b>	n/a	<b>Owner Address</b>	COUNTY OF MEEKER
<b>Sec/Twp/Rng</b>	17-117-32	<b>Class</b>	CNTY PROPERTY-ALL OTHER		ATTN: CO AUDITOR
<b>Property Address</b>	13099 525 AVE 56228	<b>Acreage</b>	20.15		325 N SIBLEY AVE LITCHFIELD MN 55355
<b>District</b>	n/a				
<b>Brief Tax Description</b>	LOT 8 EX PT LYING S OF RR R OF W & EX RR W OF W (Note: Not to be used on legal documents)				

Date created: 12/17/2018  
Last Data Uploaded: 11/23/2018 8:53:00 PM

Developed by **Schneider**  
GEOSPATIAL

*Thompson Lake Park*

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**ELECTRIC LIGHT AND POWER LINE EASEMENT**

*THIS EASEMENT* is made this ..... day of ....., ..... between.....**Meeker County** .....their heirs and assigns of the County of Meeker, State of Minnesota, Hereafter referred to as "Grantor(s)" and Meeker Cooperative Light & Power Association, 1725 US Highway 12 East, Suite 100, Litchfield, Minnesota, 55355, a cooperative corporation organized under the laws of the State of Minnesota, hereafter referred to as "Grantee;"

Grantor(s), their heirs and assigns, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor grants an easement to Grantee as stated herein. Grantor grants an easement to Grantee in the real property located in the County of Meeker, State of Minnesota, legally described as follows:

Parcel ID: 04-0105000

Government Lot Eight (8), excepting that portion lying South of the Western Railroad right-of-way, Section Seventeen (17), Township One Hundred Seventeen North (117N), Range Thirty-two West (32W), and excepting the railroad right-of-way of record.

For the abovementioned property, a strip of land 20.00 feet in width, parallel and adjacent to the Westerly road right of way of the existing road designated as 525<sup>th</sup> Avenue.

This easement authorizes Grantee and Grantee's subsidiaries and assigns to erect, install, construct, reconstruct, replace, modify, bury, upgrade, remove, maintain, inspect, and operate, at any time and from time to time, electrical transmission and distribution lines, including structures, poles, towers, wires, cables, cable terminators, tracer wires, arrestors, footings, foundations, cross-arms, ductbank systems, cable troughs, conduits, vaults, manholes, transition structures, riser structures, control buildings, telecommunication buildings, fences, gates, landscaping, access roads, and other equipment and fixtures, supporting one or more electrical circuits, and any other facilities, equipment and systems used or useable for the transmission or distribution of electricity; and also wireless equipment and systems; and also fiber optic cables and other equipment and systems used and useable for the transmission or provision of telecommunications and fiber optic services (including but not limited to the transmission of voice, video and data signals and the transfer of shared use such fiber optic cables and other equipment and systems)(the "Fiber Optic Facilities"), on, over, under and across the premises described above.

Grantee shall have the right to upgrade, expand or extend any electric line, cable, fiber optics or other line, or communication systems, data or information systems of any type, now or in the future.

Grantee shall have full right of entry and exit to, from and over said real property, or doing anything necessary or useful for the exercise of Grantee's rights in this easement.

Grantee shall have full right to spray, cut, trim, or remove trees and shrubbery to the extent necessary to keep them clear of the communication, electric distribution or transmission lines or systems. Grantee may remove all structures, trees, plants or vegetation that might endanger the line or system.

Grantor's agrees to keep the easement clear of all future buildings, structures, grain bins, water impoundments or obstructions that may interfere with the operation and maintenance of the communication, electric distribution or transmission lines or system, except where permitted by Grantee.

No delay in exercising any or all of the rights granted in this easement to Grantee shall be interpreted to be a waiver of any of these rights nor abandonment of the easement as granted.

If Grantor or Grantor's predecessor(s) in title have previously conveyed Grantee an easement to this real property, Grantor intends that the rights conveyed by the previous easement shall not be reduced by this subsequent easement, and this subsequent easement shall be an expansion and supplementation of the rights conveyed by the previous easement.

This grant of perpetual easement, the covenant, and agreements contained herein shall run with the land and shall bind all of the parties hereto, their heirs, administrators, successors and assigns.

Grantor: .....  
Name

Grantor: .....  
Name

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

On ..... 20....., .....  
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

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Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

The foregoing instrument was acknowledged before me this ..... day of .....,  
20....., by ..... and.....  
the..... and.....  
of .....  
a.....under the laws of.....  
on behalf of the.....  
Grantors personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

This instrument was drafted by:  
Meeker Cooperative Light and Power Association  
1725 East Hwy 12  
Litchfield, MN 55355



**Overview**



**Legend**

- Parcels**
- <all other values>
  - DITCH
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  - OVERLAP
  - RAILROAD
  - ROAD
  - Sections
  - Local Roads

Parcel ID	13-0247000	Alternate ID	n/a	Owner Address	COUNTY OF MEEKER
Sec/Twp/Rng	15-120-29	Class	CNTY PROPERTY-ALL OTHER	ATTN: CO AUDITOR	
Property Address	72636 CSAH 27	Acreage	1.4	325 N SIBLEY AVE	
				LITCHFIELD MN 55355	

District n/a  
 Brief Tax Description 1.4 ACRES OF SW 1/4 SE 1/4  
 (Note: Not to be used on legal documents)

Date created: 12/17/2018  
 Last Data Uploaded: 11/23/2018 8:53:00 PM

Developed by Schneider  
 GEOSPATIAL

*Kingston Shop*

ELECTRIC LIGHT AND POWER LINE EASEMENT

THIS EASEMENT is made this ..... day of ....., ..... between.....Meeker County.....their heirs and assigns of the County of Meeker, State of Minnesota, Hereafter referred to as "Grantor(s)" and Meeker Cooperative Light & Power Association, 1725 US Highway 12 East, Suite 100, Litchfield, Minnesota, 55355, a cooperative corporation organized under the laws of the State of Minnesota, hereafter referred to as "Grantee;"

Grantor(s), their heirs and assigns, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor grants an easement to Grantee as stated herein. Grantor grants an easement to Grantee in the real property located in the County of Meeker, State of Minnesota, legally described as follows:

Parcel ID: 13-0247000

Part of the Southwest Quarter of the Southeast Quarter (SW¼ of SE¼) of Section Fifteen (15), Township One Hundred Twenty (120) North, Range Twenty-nine (29) West, described as follows: From a point 8.6 feet East and 487.15 feet North of the Southwest corner of Section Fifteen (15), Township One Hundred Twenty (120) North, Range Twenty-nine (29) West, thence South 82° 22' East, 774.9 feet, thence North 87° 16' East, 816.5 feet, thence North 82° 47' East, 1,091.6 feet, thence South 67° 36" East, 441.6 feet, thence North 22° 24' East, 33.0 feet to the point of beginning, thence North 16° 02' East, 302.2 feet, thence North 89° 59' West, 246.6 feet, thence South 21° 12' West, 205.8 feet, thence South 67° 36' East, 257.0 feet to the point of beginning, containing 1.4 acre.

For the abovementioned property, a strip of land 20.00 feet in width, parallel and adjacent to the Northerly road right of way of the existing road designated as CSAH 27.

This easement authorizes Grantee and Grantee's subsidiaries and assigns to erect, install, construct, reconstruct, replace, modify, bury, upgrade, remove, maintain, inspect, and operate, at any time and from time to time, electrical transmission and distribution lines, including structures, poles, towers, wires, cables, cable terminators, tracer wires, arrestors, footings, foundations, cross-arms, ductbank systems, cable troughs, conduits, vaults, manholes, transition structures, riser structures, control buildings, telecommunication buildings, fences, gates, landscaping, access roads, and other equipment and fixtures, supporting one or more electrical circuits, and any other facilities, equipment and systems used or useable for the transmission or distribution of electricity; and also wireless equipment and systems; and also fiber optic cables and other equipment and systems used and useable for the transmission or provision of telecommunications and fiber optic services (including but not limited to the transmission of voice, video and data signals and the transfer of shared use such fiber optic cables and other equipment and systems)(the "Fiber Optic Facilities"), on, over, under and across the premises described above.

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Grantor's agrees to keep the easement clear of all future buildings, structures, grain bins, water impoundments or obstructions that may interfere with the operation and maintenance of the communication, electric distribution or transmission lines or system, except where permitted by Grantee.

No delay in exercising any or all of the rights granted in this easement to Grantee shall be interpreted to be a waiver of any of these rights nor abandonment of the easement as granted.

If Grantor or Grantor's predecessor(s) in title have previously conveyed Grantee an easement to this real property, Grantor intends that the rights conveyed by the previous easement shall not be reduced by this subsequent easement, and this subsequent easement shall be an expansion and supplementation of the rights conveyed by the previous easement.

This grant of perpetual easement, the covenant, and agreements contained herein shall run with the land and shall bind all of the parties hereto, their heirs, administrators, successors and assigns.

Grantor: ..... Name

Grantor: ..... Name

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

On ..... 20....., .....  
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

On ..... 20....., .....  
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STATE OF MINNESOTA }  
COUNTY OF MEEKER }ss.

The foregoing instrument was acknowledged before me this ..... day of .....,  
20....., by .....and.....  
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a.....under the laws of.....  
on behalf of the.....  
Grantors personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....  
Notary Public

This instrument was drafted by:  
Meeker Cooperative Light and Power Association  
1725 East Hwy 12  
Litchfield, MN 55355

## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule Notes/Term Requirements	District	First Term Began	Term Length	Current Term Expires
<b>Officers elected for the year of 2019:</b>					
Chair of County Board _____					
Vice Chair of Board _____					
Reading Clerk _____					
<b>County Assessor</b>					
Lee Schroeder			6/19/2018	4 Years	6/1/2022
<b>Coroner/Medical Examiner</b>					
Dr. Quinn Strobl			1/1/2010	2 Years	12/31/2019
<b>County Highway Engineer</b>					
Phillip Schmalz			5/9/2018	4 years	5/1/2022
<b>County Public Health Director</b>					
Diane Winter			9/1/1997	NA	
<b>County Surveyor</b>					
Doug Huhn			6/20/2006	2 years	12/31/2020
<b>County Veterans Service Officer</b>					
Donald Dufner			12/3/2012	4 year	12/31/2021
<b>Aquatic Invasive Species Committee</b>	Meet 3rd Wednesday of the month. 3 year terms with limit of no more than 5 consecutive terms (15 years max.)				
Leo Bauer				3 years	12/31/2018
Karen Langmo				3 years	12/31/2020
Mike Lies				3 years	12/31/2020
Steve Plaisance				3 years	12/31/2020
Gene Putzier				3 years	12/31/2021
Mike Solbrack				3 years	12/31/2020
Joe Tacheny	Completing existing term			*Commissioner	3 years
Mike Huberty				*Commissioner	3 years
<b>Meeker County Economic Development Authority</b>	Meet bi-monthly. EDA has 6 year terms and effective June 1, 2008, common board with MCDC. Bylaws indicated representation by area as listed below.				

\*District or Commissioner is required per bi-laws or resolution of establishment.

## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule		First Term		Current Term
	Notes/Term Requirements	District	Began	Term Length	Expires
Tim Benoit		Dassel/Kingston	7/19/2016	6 years	6/3/2022
Mike Doering		Litchfield	6/3/2014	6 years	6/3/2020
Barb Hagemeyer		Eden Valley	9/6/2011	6 years	6/3/2020
Chuck Lietzau		Cosmos/Cedlar Mills	6/1/1998	6 years	6/3/2024
Dennis Loch		Watkins	5/20/2010	6 years	6/3/2023
Mike Lokken		Grove City	7/19/2016	6 years	6/3/2022
Mark Smith		Darwin	6/2/2007	6 years	6/3/2019
Mike Huberty	Appointed with elected term	*Commissioner	1/8/2013	4 years	6/3/2020
Mike Housman	Appointed with elected term	*Commissioner	1/8/2013	4 years	6/3/2020

Meeker County Hospital Board		Meet 2nd Monday, bi-monthly. Terms for Commissioners are 2 years with no limit, Citizens 3 year terms, limit 4 full terms			
Kiza Olson			1/1/2018	3 years	12/31/2020
Al Liestman			1/1/2017	3 years	12/31/2019
Dr. Tim Peterson		Chief of Staff			
John Spreiter			2/17/2015	3 years	12/31/2018
Will Dolan			4/18/2017	3 years	12/31/2019
Bill Ward			1/1/2013	3 years	12/31/2018
Bryan Larson		*Commissioner	6/5/2018	2 years	12/31/2018
Beth Oberg		*Commissioner	1/8/2013	2 years	12/31/2018

Meeker County Housing Redevelopment Authority		Meet 4th Monday/monthly at 1:15 p.m. Membership shall reflect a county-wide distribution on a representative basis. Limit of no more than 2 consecutive terms.			
Beth Boyle		District 2	7/14/2013	5 years	7/10/2023
Ronald Graham		District 5	11/19/2013	5 years	7/10/2021
Jenny Kjell		District 4	5/20/2014	5 years	7/10/2022
Robert "Jason" Harris (finish vacated term)		District 4	11/7/2017	5 years	7/10/2019
Carol Bacon (finish vacated term)	Voted in by tenants. Not bd appvd	Sec.8 Pub Housing	5/22/2017	5 years	7/10/2018
Rebecca Warpula		District 1	7/11/2010	5 years	7/10/2020

Meeker County Park Board		Meet 3rd Wednesday, bi-monthly. Member from each Commissioner District per establishment resolution. Limit of no more than 5 consecutive 3-year terms.			
Roger Eckert		4th District	5/1/2016	3 years	5/1/2019
Paul Fank		At-Large Seat	6/7/2016	3 years	5/1/2021
Don Konietzko (complete existing term)		1st District	5/1/2013	3 years	5/1/2021

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## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule	District	First Term		Current Term
	Notes/Term Requirements		Began	Term Length	Expires
Robert Pederson		5th District	6/3/2014	5 years	5/1/2019
Lorlane Schmeling		3rd District	5/5/2015	5 years	5/1/2020
Ann Fuller		2nd District	5/2/2017	3 years	5/1/2020
<b>Meeker County Planning Commission</b>		Meets the 3rd Tuesday/monthly. No specific districts.			
Al Anderson			5/1/2015	3 years	12/31/2018
Paul Johnson			1/1/2018	3 years	12/31/2020
Greg Euerle			5/1/2016	3 years	12/31/2019
Kimberly Hempel			5/1/2014	3 years	12/31/2020
Greg Jans			5/15/2009	3 years	12/31/2021
Leslie Loff			5/1/2013	3 years	12/31/2019
Jayne Piepenburg			5/1/2016	3 years	12/31/2019
<b>Board of Adjustments</b>		Meets as needed (Tuesday's) Statute requires member of Planning Commission			
Al Anderson (complete term)			6/5/2018	3 years	12/31/2021
G Michael Brooks			4/6/2004	3 years	12/31/2019
Kimberly Hempel			1/1/2018	3 years	12/31/2020
Craig Kay (alternate - complete term)			6/5/2018	3 years	12/31/2019
<b>Meeker County Public Health Advisory</b>		Meets the 4th Wednesday of odd months at 8 a.m. in Litchfield. Bylaws allow for up to 10 members, but need 7 minimum.			
Louis Brooks			1/1/2017	3 year	12/31/2021
Lois Dahl			7/10/2007	3 year	12/31/2021
Janet Johnson			1/7/2014	3 year	12/31/2019
Dawn Lagergren			7/10/2007	3 year	12/31/2019
Hugh Wagner			4/2/2013	3 year	12/31/2020
Dr. Richard Searl			2/3/2004	2 year	12/31/2020
Joe Tacheny		*Commissioner	1/3/2017	2 year	12/31/2018
Kari Olson			3/7/2017	3 year	12/31/2019
<b>Minnesota Extension Service Committee</b>		Meet 3rd Tuesday at 1:00 p.m. approx bi-monthly. Limit 2 full terms of three years each			
Marla Thissen (1)			1/1/2018	3 years	12/31/2020
Mark Hultstrum (1)			1/22/2013	3 years	12/31/2018
Heather Thyen (3)			1/1/2018	3 years	12/31/2020

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## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule	District	First Term		Current Term
	Notes/Term Requirements		Began	Term Length	Expires
Jennifer Schiefelbein			1/1/2017	3 years	12/31/2019
Matthew Welling (5)			1/1/2010	3 years	12/31/2018
Greg Zender			1/3/2017	3 years	12/31/2019
Bryan Larson		*Commissioner	1/8/2013		12/31/2019
Joe Tacheny		*Commissioner	1/3/2017		12/31/2019
Barb Loch		County Auditor		Required by statute	

Meeker County Boards/Committees	
<b>Budget &amp; Negotiations Committee</b>	Commissioners Mike Housman and Joe Tacheny, County Administrator Paul Virnig
<b>Courthouse and Grounds</b>	Commissioners Bryan Larson and Beth Oberg
<b>Governmental Relations Committee</b>	All board members
<b>Gravel Tax Committee</b>	Commissioners Bryan Larson and Joe Tacheny
<b>Information Technology Committee</b>	Commissioners Mike Housman, Bryan Larson
<b>Investment Committee</b>	County Treasurer Sharon Euerle, Commissioners Mike Huberty and Mike Housman, County Administrator Paul Virnig, Hospital CEO Kyle Rasmussen, and Hospital CFO Steve Plaisance
<b>Pay Equity Committee</b>	County Administrator Paul Virnig, County Auditor Barb Loch, Human Resource Coordinator Mikkell Johnson Hospital Personnel Cindy Twardy and Ann Lien
<b>Personnel Committee</b>	Commissioners Bryan Larson and Beth Oberg, County Administrator Paul Virnig Alternates: Commissioners Mike Huberty, Mike Housman and Joe Tacheny
<b>Road Viewing Committee</b>	All board members
<b>Tax Abatement Committee</b>	Same Commissioners as MCDC Board (other three as alternates), County Administrator and Economic Development Director
<b>Waste Management</b>	Commissioners Mike Huberty and Bryan Larson
<b>Weed Committee</b>	Commissioners Bryan Larson and Mike Housman
<b>Yellow Ribbon Committee</b>	Commissioner Joe Tacheny

Multi County or Multi Jurisdictions Boards and Committees	
Association of MN Counties Committees	

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## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule	District	First Term Began	Term Length	Current Term Expires
	Notes/Term Requirements				
<b>AMC Environment &amp; Natural Resources</b>	Commissioner Bryan Larson				
<b>AMC General Government</b>	Commissioner Mike Housman				
<b>AMC Health &amp; Human Services</b>	Commissioner Beth Oberg				
<b>AMC Public Safety</b>	Commissioner Mike Huberty				
<b>AMC Transportation &amp; Infrastructure</b>	Commissioner Joe Tacheny				
<b>Central Community Transit Board</b>					
	Meets Monthly on Fridays in Willmar				
Bryan Larson		*Commissioner	7/5/2016	3 year	12/31/2020
Beth Oberg		*Commissioner	1/8/2013	3 year	12/31/2018
<b>Central MN Jobs &amp; Training</b>					
	Meets Quarterly 2nd Friday				
Mike Huberty		*Commissioner	2/5/2013	2 year	12/31/2018
<b>Central MN NG911 Committee</b>					
Rich Christianson		Dispatcher	8/4/2015	undefined	
Alternate: Dan Miller			8/4/2015	undefined	
<b>Counties Providing Technology</b>					
Bryan Larson		*Commissioner	7/10/2018	undefined	
Alternate: Joe Tacheny		*Commissioner	7/10/2018	undefined	
<b>Meeker/McLoed/Sibley Community Health Services Board</b>					
	Meets Quarterly				
Beth Oberg		*Commissioner			12/31/2018
Mike Housman		*Commissioner			12/31/2018
Joe Tacheny (alternate)					12/31/2018
<b>Crow River Watershed Board (CROW)</b>					
	Meets bi-monthly				
Mike Housman		*Commissioner	1/8/2013	Indefinitely	
Alternate: Bryan Larson					
<b>Emergency Managers Advisory Committee (EMAC)</b>					
Dan Miller		Emergency Mgmt Director		Indefinitely	
Alternate: Stephanie Johnson (Nov. 2014)					

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## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule	District	First Term	Current Term
	Notes/Term Requirements		Began	Term Length Expires
<b>Emergency Services Board</b>	Meets Quarterly in St. Cloud. 1 year term, annual appointments, made within 60 days of non-re-election.			
Delegate: Mike Huberty Alternate: Mike Housman		*Commissioner	1/8/2013	annual 12/31/2018
<b>Grove City Care</b>	Meets last Monday - monthly			
Mike Huberty				
<b>Hazard Mitigation Planning Task Force Committee</b>				
Beth Oberg		*Commissioner	11/4/2014	
<b>Heartland Community Action Agency</b>	Meets 4th Thursday monthly in Cosmos			
Bryan Larson		*Commissioner	1/8/2013	
<b>Humane Society Board</b>	Meets 2nd Thursday monthly in Willmar. Citizen representation for individual counties is done by the Humane Society Board.			
Beth Oberg Cori Heacock, Jon Thoma, Tracey Besser, Sam Wood		*Commissioner Citizens of Meeker County appointed by the Humane Society Board		
<b>Law Library Committee</b>	Annual Meeting			
Beth Oberg		*Commissioner	1/8/2013	3 year 12/31/2020
<b>Mid-Minnesota Development Commission</b>	Meets as scheduled - approx 8 time per year			
Mike Housman		*Commissioner	1/1/2013	While in office
<b>Mid-Minnesota Joint Powers Board</b>	Meets as needed. 2 representatives appointed by each county board from all 4 counties.			
(Also represent county on Water Plan Task Force)				
Mike Huberty Paul Virnig			1/8/2013	Indefinite Indefinite
<b>Minnesota Rural Counties</b>	Meets approximately 8-10 times/year at varying locations			
Joe Tacheny		*Commissioner	9/18/2018	Indefinite

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## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule Notes/Term Requirements	District	First Term Began	Term Length	Current Term Expires
<b>Nurse Family Partnership Governing Board</b> Beth Oberg	Meets quarterly in Willmar		1/8/2013	3 year	12/31/2018
		*Commissioner			
<b>PACT 4 Families Executive Board</b> Mike Huberty	Meets 2nd Wednesday monthly		1/8/2013		12/31/2018
		*Commissioner			
<b>Prime West</b> Mike Huberty; Beth Oberg Alternate	Meets 1st Thursday monthly in Alexandria		1/8/2013		
		*Commissioner			
<b>ProWorks</b> Bryan Larson	Meets 4th Tuesday quarterly (County Board may make a recommendation to the ProWorks Board)		1/8/2013	3 year	12/31/2018
<b>Regional Advisory Committee (RAC)</b> Brian Cruze Alternate: Randy Celander	Meets 2nd Friday monthly in St. Cloud			Indefinitely	
<b>Radio Owners &amp; Operators Committee</b> Brian Cruze Alternate: Randy Celander	Meets 3rd Thursday monthly			Indefinitely	
<b>Regional Library Board</b> Tim Benoit Mike Housman	Meets Thursday on or after 10th of each month. Limit 3 full terms, one Commissioner and one at large position		1/8/2013	3 year	12/31/2018
		At Large position			
		*Commissioner	1/8/2013	3 year	12/31/2020
<b>Regional Logger Committee</b> Delegate: Randy Celander	To be determined				
<b>Southwest MN Emergency Medical Services Corporate Board</b> Sergeant Becky Howell Alternate: Dan Miller	Limit of 2 three-year terms max. Member of emergency service org, public elected official or a county commissioner (chg effective May 20, 2014)		5/2/2017 2/1/2015	3 year	5/2/2020
<b>State Dept. and County Transportation Building Management Committee</b> Phillip Schmalz		County Engineer			

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## Appointments made by Commissioners to Boards, Committees and for Department Directors

Updated: December 18, 2018	Meeting Schedule	District	First Term	Term Length	Current Term
	Notes/Term Requirements		Began		Expires
Paul Virnig		Administrator			
Bryan Larson Alternate: Joe Tacheny		*Commissioner	1/8/2013		12/31/2018
<b>Woodland Mental Health Center Board</b>	Meets monthly - most often 2nd Thursday. Each representative county nominates for 2 board seats: one must be a Commissioner and 1 is at-large.				
Mike Huberty (complete term)		*Commissioner	1/8/2013	4 year	5/31/16 to 5/30/20
Beth Oberg (complete term)		At Large Position	8/5/2014	4 year	5/31/17 to 5/30/21
<b>Watershed Boards:</b>	Requires advertising the position and appointment must be made 30 days prior to term expiration.				
<b>Clearwater River Watershed</b>					
Robert Schiefelbein			8/13/2003	3 years	8/13/2021
<b>Middle Fork Watershed</b>					
Jay Hedtke			4/18/2017	3 years	4/27/2021
<b>North Fork Watershed</b>					
James Wuertz			5/9/1992	3 years	5/9/2019
<b>Sauk River Watershed</b>					
Steven Schmitt (complete term)			5/15/2018	3 years	6/30/2019

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# MEEKER COUNTY AGRICULTURAL SOCIETY

1230 N. Armstrong Avenue | PO Box 214

Litchfield, MN 55355

[meekerfairinfo@gmail.com](mailto:meekerfairinfo@gmail.com)

**2019 Meeker County Fair | August 1 - 4**

December 27, 2018

Meeker County  
Paul Virnig  
325 Sibley Ave N  
Litchfield, MN 55355

RECEIVED

DEC 31 2018

MEEKER CO. ADMINISTRATOR

Dear Mr. Virnig & Meeker County Commissioners,

On behalf of the members of the Meeker County Agricultural Society (MCAS), we would like to extend a sincere *thank you* to your organization for your generous donation. Your contribution of \$100,000.00 over the next five years towards the Animals Inc. FFA Children's Barnyard on the Meeker County Fairgrounds, will greatly benefit the youth in our community, as well as, our community members. This new building will provide a home for the members of the Region 5 FFA Chapters to display their projects and showcase their hard work over the past year. Additionally, it will be home to the new fair office, conference room, and public restrooms. This building will be able to serve the members of our community in many ways.

The Meeker County Agricultural Society is a 501c3 organization. Your donation is 100% tax deductible. Please keep this for your financial record.

Your support of our community and area youth organizations are truly appreciated. Thank you for helping us build for the future!

Greg Nelson  
Meeker County Agricultural Society  
Fair Board President



# DONATION RECEIPT



Meeker County Agricultural Society  
1230 N. Armstrong Ave  
PO Box 214  
Litchfield, MN 55355  
meekerfairinfo@gmail.com

**Date:** December 27, 2018

**Donation Received by:**

Meeker County  
Paul Virnig  
325 Sibley Ave N  
Litchfield, MN 55355

**Description of Donation:**

Donation received towards the Animals, Inc. FFA Children's Barnyard  
at the Meeker County Fairgrounds

**Amount:**

\$20,000.00

*The Meeker County Agricultural Society is a 501c3 organization.*

**THANK YOU FOR YOUR SUPPORT!**