

MEEKER COUNTY, MINNESOTA
BOARD OF COMMISSIONERS
Regular Session Agenda
March 19, 2019

8:30 Meeting Called to Order With Pledge of Allegiance

Public Comment Period*

- Amendments to the Agenda
- Approval of March 5, 2019 Minutes

Employee Years of Service Awards & Special Achievement Awards

- Sharon Gorham, Social Services Accounting Assistant, 15 Years

Joel Ramthun, Facilities Director

- Approve Hire of Seasonal Facilities Assistant Jay Liestman, Level A11 Step 1, \$14.86 per Hour, Effective May 1, 2019 – October 15, 2019

8:35 Mikkell Johnson, Human Resources Coordinator

- Safe Assure Contract Renewal

8:40 Paul Bukovich, Social Services Director

- Approve Promotion of Administrative Clerk Amber Perez to Administrative Clerk Supervisor, Level B31 Step 1, @22.31 per Hour, Effective March 20, 2019
- Approve Social Services Accounts Payable

8:45 Kristin Cote, Land Use Director

- 2019 Aquatic Invasive Species Budget
- 2019 Aquatic Invasive Species Watercraft Inspection Contract
- Lake Minnie Belle Request For Signage at County-owned Accesses
- 2019 Star Lake Aquatic Invasive Species Grant Request
- Residential Construction Valuation Report

9:00 Phil Schmalz, Public Works Director

- Award Contract for Chevron Sign Project

9:05 Brian Cruze, County Sheriff

- Accept \$500 Wintercade Donation for Sheriff's Office DARE Program
- Approve Out-of-State Travel for Jared Danielson & Dan Lang: Basic Sniper/Observer Training in Grafton, ND, at Cost of \$200 per Student

- Approve Hire of Full-time Correctional Officer Dana Kalkbrenner, Level 7s Step B, \$18.75 per Hour, Effective March 25, 2019 Pending Successful Exams
- Approve Hire of Part-time Deputies, Level 9Ds Step A, \$23.91 per Hour, Effective March 25, Pending Successful Exams,
 - o Rossamon Becker
 - o Patrick Fank
- Approve Payment of Outstanding Contractors Costs for Security Camera Replacement Project

9:15 Paul Virnig, County Administrator

- Lake Minnie Belle Power Easement

9:20 Barb Loch, County Auditor

- Renewal of Consumption and Display: Riverside Store & Tavern
- Approve County and Hospital Accounts Payable

Recess as County Board and Convene as County Ditch Authority

- Final Approval for County Ditch 15 Redetermination of Benefits

Adjourn County Ditch Authority and Reconvene as County Board

Board of Commissioners Committee Update

Miscellaneous Correspondence

- o Monthly Fund Cash Balances

Resignations/Fill Positions:

- Full-time Corrections Officer Carrie Kolfage: Resignation Effective March 9, 2019
- Fill Full-time Corrections Officer Position
- Full-time Jail Sergeant Sue Carlson: Resignation Effective June 20, 2019
- Advertise/Fill Jail Sergeant Position
- Fill Social Services Administrative Clerk Position

Severance Payments:

None

***Board agendas and "Meeker County Board Protocol and Public Participation Policies" are available in the board room**

The Meeker County Board of Commissioners met on March 5, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Administrative Coordinator Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and there were none.

Motion by Oberg, second by Tacheny to approve the March 5, 2019 agenda as amended to include the following two additions: an Indemnity Agreement under Public Works Director Phillip Schmalz and an appointment to the Economic Development Association Board under Commissioner Updates. Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve County Board minutes for February 19, 2019 as printed. Motion carried unanimously.

Motion by Oberg, second by Larson to adopt the following resolution:

WHEREAS, the Minnesota Housing Finance Agency has made available Family Homeless Prevention and Assistance Program grant monies to encourage and support innovation at the local level to help prevent homelessness, reduce the length of homeless episodes, and reduce repeated episodes of homelessness, and

WHEREAS, Area service providers who administer programs that address families crisis needs have identified gaps within the service delivery system, and

WHEREAS, Area service providers who administer programs that address families crisis needs have identified strategies to address the identified service gaps,

WHEREAS, Area service providers wish to continue to work together to coordinate their services and improve the service delivery system,

WHEREAS, United Community Action Partnership desires to make an application on behalf of the area service providers for funds to address these identified problems,

NOW THEREFORE BE IT RESOLVED that Meeker County agrees to support United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of July 1, 2019 to June 30, 2021.

Commissioners Larson, Schmitt, Housman, Tacheny and Oberg voting “yes”.

Motion carried unanimously. Resolution declared adopted. #2019-04.

Motion by Larson, second by Schmitt to approve assessment contracts for all jurisdictions, excluding Forest City Township, Forest Prairie Township, Kingston Township, City of Kingston, and Action Township non-commercial properties, for assessment years of January 2, 2020 - January 2, 2023, to include annual increases as outlined.

Motion carried unanimously.

Hospital Chief Executive Officer Kurt Waldbillig and Chief Financial Officer Steve Plaisance presented hospital matters to the board.

Motion by Oberg, second by Tacheny to approve hire of Child Protection Social Worker ReAnna Fettig, Level C41 Step 1, \$25.59 per hour, effective March 18, 2019.
Motion carried unanimously.

Motion by Larson, second by Oberg to approve hire of Crime Victim Advocate/Witness Coordinator Angela Maus, Level B23 Step 1, \$20.82 per hour, effective February 19, 2019.
Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve Social Services accounts payable as follows:
Human Services Fund \$54,375.02
Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the 2018 Annual Feedlot Officers Report.
Motion carried unanimously.

Dr. Strobl presented the 2018 Coroner's Report to the Board.

Motion by Larson, second by Oberg to approve Amendment #15 to the Food Service Management Agreement between Meeker County and A'viands, LLC, at a 2.7% increase over 2018 pricing.
Motion carried unanimously.

Motion by Larson, second by Tacheny to approve hire of Seasonal Snow Plow Operators Kevin Kelbing, Step F \$28.70 per hour, and Nathan Nietfeld, Step A \$23.58 per hour, effective immediately.
Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve hire of Full-time Heavy Equipment Operator Chad Jezeritz, Level B22 Step 1, \$19.64 per hour, effective March 18, 2019.
Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve advertising for up to two Seasonal Highway Engineering Aides.
Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve the 2019 Highway Engineering Aide pay schedule.
Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve advertising for the 2019 Highway projects as presented.
Motion carried unanimously.

Motion by Larson, second by Schmitt to approve acquiring additional right-of-way along CSAH 6 between 730th Avenue and CSAH 15, increasing from 33' to 50' on each side of road.
Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the Indemnity Agreement for the vacation of platted drainage and tile easements in the Johnsons Estates plat.
Motion carried unanimously.

Matt Johnson of the Mid-Minnesota Development Commission presented information to the board regarding the formation of a Regional Transportation Coordination Council.

The Board took a 5 minute break.

Motion by Tacheny, second by Schmitt to adopt the following:

That NOTICE IS HEREBY GIVEN that the parcels of land described shall be sold to the highest bidder at public sale. The sale will be governed by the provisions of M.S. 281.01 and by approval of the Meeker County Board of Commissioners authorizing such sale.

BE IT RESOLVED, that all parcels of tax forfeited land listed on the list of Tax-Forfeited Land have been classified as non-conservation land; that the basic sale price of the parcel on this list be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held on: **Wednesday, April 24, 2019 at 2 p.m., By the Meeker County Auditor at the County Courthouse, Level 4, Commissioners Meeting Room**

Acton Township

Basic Sale Price \$ 5,000

Assessments after forfeiture: None

That part of the Northwest Quarter of the Northwest Quarter, Section 6, Township 119, Range 32, Meeker County, Minnesota, described as follows: Commencing at the Northwest corner of said Section 6; thence on an assumed bearing of South 00 degrees 17 minutes 23 seconds West along the west line of said Northwest Quarter of the Northwest Quarter, a distance of 1060.59 feet to the point of beginning; thence South 89 degrees 42 minutes 37 seconds East, 325.00 feet; thence South 00 degrees 17 minutes 23 seconds East, 200.00 feet; thence North 89 degrees 42 minutes 37 seconds West, 325.00 feet to said West line of the Northwest Quarter of the Northwest Quarter; thence North 00 degrees 17 minutes 23 seconds East along last said line, 200.00 feet to the point of beginning. (Parcel 01-0068010, approximately 1.49acres)

Basic Sale Price \$ 10

Assessments after forfeiture: None

Lot Eight (8), Section Ten (10), Township One Hundred Nineteen (119), Range Thirty-two (32), containing Ten One Hundredths (10/100) acres. (Parcel 01-0110000 approx. .1 acre on Long Lake)

Harvey Township

Basic Sale Price \$ 400

Assessments after forfeiture: None

Part of SE1/4 SE1/4, Section 23, Township 120, Range 31, beginning Southeast corner Section 23, thence West 683.17 feet to the point of beginning; thence Northwest 252.31 feet, Northwest 122 feet, Northeast 91 feet, Southerly to South line SE1/4 SE1/4, thence West 44 feet to the point of beginning. (Parcel 12-0213001 approx. .57 acres bare land)

Kingston Township

Basic Sale Price \$ 11,000

Assessments after forfeiture: None

The East 223 feet of the South 30 feet of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West. AND Begin at the Southeast corner of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West; thence Westerly along the South line of said South Half of said Southeast Quarter a distance of 223 feet to the point of beginning of the tract to be described; continue along said line a distance of 12 rods; thence North a distance of 13½ rods; thence East a distance of 12 rods; thence South a distance of 13½ rods to the point of beginning of said tract. Together with an easement for access over a tract described as follows: The East 223 feet of the South 12 feet of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West. EXCEPT THEREFROM the following described parcel: Begin at the Southeast corner of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West; thence Westerly along the South line of the said South half of said Southeast Quarter a distance of 223 feet, thence North a distance of 200 feet to the point of beginning of the tract to be described; thence continuing North 22.75 feet; thence West a distance of 198 feet; thence South a distance of 22.75 feet; thence East a distance of 198 feet to the point of beginning.

(Parcel #13-0968000, approx. 1.06 acres) Property address: 34007 748th Avenue

Litchfield Township

Basic Sale Price \$ 10

Assessments after forfeiture: None

Outlot D, Hidden View Woods 3rd Addn, Township 119, Range 31, Meeker County. (Parcel 14-0562000)

Manannah Township

Basic Sale Price \$2,000

Assessments after forfeiture: None

Beginning at a point on West side of Water Street at a point 115 feet Northwest of Northeast corner of Block Four (4) of Manannah Townsite, thence West 165 feet, thence Northerly 50 feet, East 165 feet to Water Street, thence Southeasterly 50 feet to beginning, being a part of Lot X of Manannah Townsite, containing Sixty-three Hundredths (.63) of an acre, Township One Hundred Twenty-one (121), Range Thirty-one (31). (Parcel #15-0436000)

Swede Grove Township

Basic Sale Price \$2,000

Assessments after forfeiture: None

SW1/4 NE1/4 and NW1/4 SE1/4 Section 29, Township 120 North, Range 32 West (Parcel 16-0229000, Peterson Lake, approx. 1.75 acres of land)

Cosmos City

Basic Sale Price \$15,000

Assessments after forfeit: None

Assessments before forfeiture: \$6,948.44

Lots Twelve (12), Thirteen (13) and Fourteen (14), Block Fourteen (14), Hart and Larson's First Addition to Cosmos, Meeker County, Minnesota. (Parcel #21-0176000, 3 beds - 1.5 bath single family occupied rental home) Property address: 125 North Milky Way

Basic Sale Price \$800

Assessments after forfeiture: None

Assessments before forfeiture: \$10,620

Lot 4, Block 4, Lietzau's 1st Addition, City of Cosmos. (Parcel #21-0225000) Property address: 421 S Milky Way

Basic Sale Price \$800

Assessments after forfeiture: None

Assessments before forfeiture: \$7,965

Lot 4 and the North Half of Lot 5, Block 3, Nelson's First Addition to Cosmos. (Parcel #21-0246000) Property address: 300 S Milky Way

Basic Sale Price \$200

Assessments after forfeiture: None

Assessments before forfeiture: \$7,965

The South Half of Lot 5, Block 3, Nelson's First Addition to Cosmos. (Parcel #21-0247000) Property address: 300 S Milky Way

Basic Sale Price \$100

Assessments after forfeiture: None

Lot One (1), Block Two (2), Anderson's Rearrangement of Outlot "A", City of Cosmos. (Parcel #21-0300000, vacant lot)

City of Dassel

Basic Sale Price \$19,500

Assessments after forfeiture: \$28,516.00

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota Lots 5, 6, 7, 8, 9, 10, 11, & 12, in Block One (1); Lot Four (4). Block One (1), except part lying southerly and easterly of the following described line; line beginning at the northeast corner of Lot 4, thence on an assumed bearing of North 88 degrees 13 minutes 07 seconds West along the north line of said Lot 4, a distance of 27.40 feet; thence South 10 degrees 38 minutes 35 seconds West, 160.07 feet to the southeast corner of said Lot 4 and there terminating. (Parcels 23-0719,0720,0721,0722,0723,0724,0725 and 0726)

Basic Sale Price \$59,800

Assessments after forfeiture: \$65,200.96

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota Outlot A (Parcel #23-0816000)

Basic Sale Price \$51,500

Assessments after forfeiture: \$65,200.96

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Outlot G except that part lying northerly of the following described line and its easterly and westerly extensions: Commencing at the northwest corner of Lot 7, of said Block 6; thence South 09 degrees 99 minutes 00 Seconds West, on an assumed bearing along the west line of said Lot 7, to the southwest corner of said Lot 7 and the point of beginning of the line to be described; thence North 89 degrees 32 minutes 19 seconds West a distance of 56.00 feet, more or less, to the west line of said Outlot G and there terminating. (Parcel 23-0822000)

Basic Sale Price \$8,000.00

Assessments after forfeiture: \$7,129.00

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 2 and 3 in Block Four (4) (Parcel #23-0769000 and 23-0770000)

Basic Sale Price \$8,000.00

Assessments after forfeiture: \$7,129.00

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 4 and 5 in Block Four (4) (Parcel #23-0771000 and 23-0772000)

Basic Sale Price \$8,000.00

Assessments after forfeiture: \$3,564.50

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 6 and 7 in Block Four (4) (Parcel #23-0773000 and 23-0774000)

Basic Sale Price \$8,000.00

Assessments after forfeiture: \$7,129.00

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 8 and 9 in Block Four (4) (Parcel #23-0775000 and 23-0776000)

Grove City

Basic Sale Price \$100

Assessments after forfeiture: None

A strip of land three (3) feet wide and one hundred forty (140) feet long along the Southeasterly boundary of Lot Eleven (11), Block Seventeen (17) of the Village of Grove City, formerly called Village of Swede Grove. (Parcel #25-0154001)

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the draft tax forfeit lands listing.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve County and hospital accounts payable as follows:

General Revenue Fund	\$166,640.79
Road & Bridge Fund	43,032.55
County Parks Fund	68.00
Solid Waste Fund	1,110.43
County Nurse Fund	272.02
Family Services Bldg. Fund	4,483.81
Capital Projects Fund	191,641.50
Ditch Fund	71,083.85
Revolving Loan Fund	27,500.00
Septic System Loan Fund	6,778.00
County Hospital Fund	537,054.30

Motion carried unanimously.

Motion by Oberg, second by Schmitt to appoint Commissioner Tacheny to the Elected Officials Housing Task Force Committee.

Motion carried unanimously.

Motion by Oberg, second by Larson to appoint Commissioner Tacheny to the Economic Development Association Board.

Motion carried unanimously.

On motion by Schmitt, second by Tacheny, Board Chair Housman recessed the Board Meeting at 11:18 a.m. to Thursday, March 7, 2019 at 5 p.m. in Community Room A of the Meeker County Courthouse, for a joint meeting with Meeker County Economic Development Authority.

The Meeker County Board of Commissioners met jointly with the Economic Development Authority on March 7, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 5:00 p.m. by Economic Development Authority/Commissioner Board Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, Economic Development Authority Board Members – Mike Doering, Mike Lokken, Tim Benoit, Mark Smith, Chuck Lietzau, Dave Krueger, Chris Loew

Meeting opened with Pledge of Allegiance.

Chair Housman announced resignation of Economic Development Authority Director David Krueger, effective March 29, 2019.

Discussion revolved around:

- Economic Development Authority highlights and accomplishments of the past 5 years
- Process regarding sale of townhomes
- Current housing problem through Meeker County
- Lack of companies interested in Meeker County
- Need for comprehensive land use plan to be “shovel-ready” for developers
- Usefulness of TIF and abatement
- 2019 County appropriation to Economic Development Authority

County Commissioners agreed that the Economic Development Authority work plan is appropriate for 2019.

On motion by Tacheny, second by Oberg, meeting was adjourned at 6:56 p.m. The next meeting of the County Board of Commissioners will be on April 2, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Executive Secretary.

Chair of County Board

Attest: _____
Clerk of County Board



WHAT SAFEASSURE WILL DO FOR MEEKER COUNTY

Service Agreement

April 2019

SERVICE AGREEMENT

The United States Department of Labor, Division of Occupational Safety and Health Administration and the Minnesota Department of Labor, Division of Occupational Safety and Health Administration require employers to have documented proof of employee training and written procedures for certain specific standards. **The attached addendum and training schedule clarify written and training requirements.**

The required standards that apply to Meeker County are listed below:

A.W.A.I.R.

MN Statute 182.653

"An employer covered by this section must establish a written Work-place Accident & Injury program that promotes safe & healthful working conditions".

BLOODBORNE PATHOGENS

29 CFR 1910.1030

Each employer having an employee(s) with occupational exposure as defined by paragraph (b) of this section shall establish a written Exposure Control Plan designed to eliminate or minimize employee exposure.

CONFINED SPACE

29 CFR 1910.146

If the employer decides that its employees will enter permit spaces, the employer shall develop and implement a written permit space program.....

CONTROL OF HAZARDOUS ENERGY

29 CFR 1910.147 &

MN Statute 5207.0600

"Procedures shall be developed, documented & utilized for the control of potentially hazardous energy when employees are engaged in the activities covered by this section".

EMERGENCY ACTION PLAN

29 CFR 1910.35 THRU .38

"The emergency action plan shall be in writing and shall cover the designated actions employers & employees must take to insure employee safety from fire & other emergencies".

ERGONOMICS

29 CFR PART 1910.900 THRU 1910.944

"Training required for each employee and their supervisors must address signs and symptoms of MSD's, MSD hazards and controls used to address MSD hazards."

EXCAVATIONS/TRENCHING 1926.651 (k)(1)

Daily inspections of excavations, the adjacent areas, and protective systems shall be made by a competent person for evidence of a situation that could result in possible cave-ins, indications of failure of protective systems, hazardous atmospheres, or other hazardous conditions.

GENERAL DUTY CLAUSE

PL91-596

"Hazardous conditions or practices not covered in an O.S.H.A. Standard may be covered under section 5(a)(1) of the act, which states: Each employer shall furnish to each of {their} employees employment and a place of employment which is free from recognized hazards that are causing or are likely to cause death or serious physical harm to {their} employees."

HAZARD COMMUNICATIONS

29 CFR 1910.1200 &

MN Statute 5206.0100 thru 5206.1200

"Evaluating the potential hazards of chemicals, and communicating information concerning hazards and appropriate protective measures to employees may include, but is not limited to, provision for: development & maintaining a written hazard communication program for the work-place..."

LOGGING OPERATIONS 1910.266 (i)(1)

The employer shall provide training for each employee, including supervisors, at no cost to the employee.

MOBILE EARTHMOVING EQUIPMENT

MN RULES 5207.1000

Mobile earth-moving equipment operators and all other employees working on the ground exposed to mobile earth-moving equipment shall be trained in the safe work procedures pertaining to mobile earth-moving equipment and in the recognition of unsafe or hazardous conditions.

OCCUPATIONAL NOISE EXPOSURE

29 CFR 1910.95

The employer shall institute a training program for all employees who are exposed to noise at or above an 8-hour time weighted average of 85 decibels and shall ensure employee participation in such a program.

OVERHEAD CRANES

1910.179(j)(3)

Periodic inspection. Complete inspections of the crane shall be performed at intervals as generally defined in paragraph (j)(1)(ii)(b) of this section, depending upon its activity.

PERSONAL PROTECTIVE EQUIPMENT

1926.95 a)

"Application." Protective equipment, including personal protective equipment for eyes, face, head, and extremities, protective clothing, respiratory devices, and protective shields and barriers, shall be provided, used, and maintained in a sanitary and reliable condition wherever it is necessary by reason of hazards of processes or environment, chemical hazards, radiological hazards, or mechanical irritants encountered in a manner capable of causing injury or impairment in the function of any part of the body through absorption, inhalation or physical contact.

POWERED INDUSTRIAL TRUCKS

29 CFR 1910.178

"Only trained and authorized operators shall be permitted to operate a powered industrial truck. Methods shall be devised to train operators in the safe operation of Powered Industrial Trucks".

RESPIRATORY PROTECTION

29 CFR 1910.134

Written standard operating procedures governing the selection and use of respirators shall be established.

RECORDING AND REPORTING OCCUPATIONAL INJURIES AND ILLNESSES

29 CFR 1904

"Each employer shall maintain in each establishment a log and summary of all occupational injuries and illnesses for that establishment....."

In the interest of Quality Safety Management, it may be recommended that written procedures and documented employee training also be provided for the following Subparts when or if applicable during the Service Agreement year. (Subparts represent multiple standards)

1910 Subparts

Subpart D - Walking - Working Surfaces
Subpart E - Means of Egress
Subpart F - Powered Platforms, Man-lifts, and Vehicle-Mounted Work Platforms
Subpart G - Occupational Health and Environmental Control
Subpart H - Hazardous Materials
Subpart I - Personal Protective Equipment
Subpart J - General Environmental Controls
Subpart K - Medical and First Aid
Subpart L - Fire Protection
Subpart M - Compressed Gas and Compressed Air Equipment
Subpart N - Materials Handling and Storage
Subpart O - Machinery and Machine Guarding
Subpart P - Hand and Portable Powered Tools and Other Hand-Held Equipment.
Subpart Q - Welding, Cutting, and Brazing.
Subpart S - Electrical
Subpart Z - Toxic and Hazardous Substances

1926 Subparts

Subpart C - General Safety and Health Provisions
Subpart D - Occupational Health and Environmental Controls
Subpart E - Personal Protective and Life Saving Equipment
Subpart F - Fire Protection and Prevention
Subpart G - Signs, Signals, and Barricades
Subpart H - Materials Handling, Storage, Use, and Disposal
Subpart I - Tools - Hand and Power
Subpart J - Welding and Cutting
Subpart K - Electrical
Subpart L - Scaffolds
Subpart M - Fall Protection
Subpart N - Cranes, Derricks, Hoists, Elevators, and Conveyors
Subpart O - Motor Vehicles, Mechanized Equipment, and Marine Operations
Subpart P - Excavations
Subpart V - Power Transmission and Distribution
Subpart W - Rollover Protective Structures; Overhead Protection
Subpart X - Stairways and Ladders
Subpart Z - Toxic and Hazardous Substances
Applicable MN OSHA 5205 Rules
Applicable MN OSHA 5207 Rules
Applicable MN OSHA 5206 Rules (Employee Right to Know)

All training on the programs written by SafeAssure Consultants, Inc. will meet or exceed State and/or Federal OSHA requirements.

These programs/policies and procedures listed on the addendum **do not** include the cost of hardware such as labels, signs, etc. and will be the responsibility of Meeker County to obtain as required to comply with OSHA standards.

Our Service Agreement year will begin on the signing of this Service Agreement. Classroom training will be accomplished at a time convenient to most employees/management and so selected as to disrupt the workday as little as possible.

All documents and classroom training produced by SafeAssure Consultants for Meeker County are for the sole and express use by Meeker County and its employees and not to be shared, copied, recorded, filmed or used by any division, department, subsidiary, or parent organization or any entity whatsoever, without prior written approval of SafeAssure Consultants.

It is always the practice of SafeAssure Consultants to make modifications and/or additions to your program when necessary to comply with changing OSHA standards/statutes. These changes or additions, when made during a Service Agreement year, will be made at no additional cost to Meeker County.

All written programs/services that are produced by SafeAssure Consultants, Inc. are guaranteed to meet the requirements set forth by MNOSHA/OSHA. SafeAssure Consultants, Inc. will reimburse Meeker County should MNOSHA/OSHA assess a fine for a deficient or inadequate written program that was produced by SafeAssure Consultants, Inc. SafeAssure Consultants, Inc. does not take responsibility for financial loss due to MNOSHA/OSHA fines that are unrelated to written programs mentioned above.

If SafeAssure fails to perform any of the provisions of this Service Agreement or so fails to administer the work as to endanger the performance of the Service Agreement, such failure may constitute default. Unless the default is excused by the county, the county may, upon written notice to the SafeAssure, cancel this agreement in partial or entirety.

As a "full service client" all time spent consulting, answering questions, correspondence, and OSHA inspection assistance both on and off site are part of the Service Agreement services and are included (see also schedule within).

**ADDENDUM
SAFETY PROGRAM RECOMMENDATIONS
Meeker County**

Written Programs & Training

A.W.A.I.R. (A Workplace Accident and Injury Reduction Act)

- review/modify or write site specific program
- documented training of all personnel
- accident investigation
- simulated OSHA inspection

Bloodborne Pathogens

- review/modify or write site specific program
- documented training of all personnel

Chainsaw/Tree Trimming

- review/modify or write site specific program
- documented training of all personnel

Confined Space

- review/modify or write site specific program
- documented training of all personal

Contractors Safety Program

- review/modify or write site specific program
- documented training of all personnel

Cranes-Chains-Slings

- review/modify or write site specific program
- documented training of all personnel (inspections)

Emergency Action Plan

- review/modify or write site specific program
- documented training of all personnel

Employee Right to Know/Hazard Communication

- review/modify or write site specific program
- documented training of all personnel (general and specific training)
- various labeling requirements
- assist with installing and initiating MSDS ONLINE data base program

Ergonomics/Proper Lifting

- review/modify or write site specific program
- documented training of all personnel
 - job hazards-recognition
 - control steps
 - reporting
 - management leadership requirements
 - employee participation requirements

Fleet Safety/Defensive Driving

- review/modify or write site specific program
- documented training of all personnel

General Safety Requirements (other as required)

- review/modify or write site specific program
- documented training of all personnel

Hearing Conservation (Occupational Noise Exposure)

- review/modify or write site specific program
- documented training of all personnel
- decibel testing and documentation

Lock Out/Tag Out (Control of Hazardous Energy)

- review/modify or write site specific program
- documented training of all personnel

Mobile Earthmoving Equipment

- review/modify or write site specific program
- documented training of all personal

Personal Protective Equipment

- review/modify or write site specific program
- documented training of all personnel

Powered Industrial Trucks/Forklifts

- maintain site specific program
- documented training of all personnel
- testing and licensing

Recordkeeping

- review/modify or write site specific program
- documented training of all personnel

Respiratory Protection

- review/modify or write site specific program
- documented training of all personnel

Trenching/Excavation

- review/modify or write site specific program
- documented training of all personnel

The "SafeAssure Advantage"

- On-Line training available for AWAIR, EAP, ERTK, ERGO/Lifting, Bloodborne, Fire Extinguishers
- Safety Committee Advisor
- Employee Safety Progress Analysis
- SafeAssure "Client Discount" from Fastenal Stores or Catalogs (15% off any item)
- Job Hazard Analysis (JHA for more hazardous tasks/jobs)
- Training manual maintenance
- Safety manual maintenance
- Documented decibel testing
- Documented air quality readings-(CO-as required)
- Documented foot-candle readings (if needed)
- OSHA recordkeeping
- General Duty Clause
- Assistance during an actual OSHA inspection
- General safety recommendations
- "ALERT" data base
- Unlimited consulting services

Service Agreement

THIS AGREEMENT is made this first day of April 2019 between Meeker County, Litchfield, Minnesota, herein referred to as Meeker County and SafeAssure Consultants, Inc. 200 S.W. Fourth Street, Willmar, Minnesota, herein referred to as SafeAssure.

SafeAssure agrees to abide by all applicable federal and state laws including, but not limited to, OSHA regulations and local/state/national building codes. Additionally, SafeAssure will practice all reasonable and appropriate safety and loss control practices.

SafeAssure agrees to provide, at the time of execution of this Service Agreement, Meeker County (upon request) with a current Certificate of Insurance with proper coverage lines and a **minimum** of **\$2,000,000.00** in insurance limits of general liability and statutory for workers' compensation insurance. SafeAssure is insured by "The Hartford" insurance companies.

SafeAssure further agrees that Meeker County will not be held liable for any claims, injuries, or damages of whatever nature due to negligence, alleged negligence, acts or omissions of SafeAssure to third parties. SafeAssure expressly forever releases and discharges Meeker County, its agents, members, officers, employees, heirs and assigns from any such claims, injuries, or damages. SafeAssure will also agree to defend, indemnify and hold harmless Meeker County, its agents, members and heirs from any and all claims, injuries, or damages of whatever nature pursuant to the provisions of this agreement.

SafeAssure and its employees is an independent contractor of Meeker County, and nothing in this agreement shall be considered to create the relationship of an employer/employee.

In consideration of this signed Service Agreement, for the period of **Twelve Months** from the signing month, SafeAssure Consultants, Inc. agrees to provide Meeker County, the aforementioned features and services. These features and services include but are not limited to providing OSHA compliance recommendations/consultations, scheduled classroom-training sessions (see schedule), unlimited online training, and writing and maintaining mandatory OSHA programs. These features and services will be prepared to meet the specific needs of Meeker County.

ANNUAL SERVICE AGREEMENT	\$9,267.47
MSDS/SDS ON-LINE SERVICES	(included)

TOTAL ANNUAL \$ \$9,267.47

IN TESTIMONY WHEREOF, we agree to the day and year first above written and, if representing an organization or similar entity, further certify the undersigned are a duly authorized agent of said entity and authorized to sign on behalf of identified entity.

X _____
Meeker County Date

X _____
Meeker County Date

x  _____ 030119
President-SafeAssure Date



SafeAssure Consultants Inc.

770 Highway 71 NE
PO Box 281
Willmar, MN 56201

Invoice

Date	Invoice #
3/4/2019	1560

Bill To
Meeker County Mikkell Johnson 325 Sibley Ave N Litchfield, MN 55355

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
	Due by March 31		3/4/2019			

Quantity	Item Code	Description	Price Each	Amount
1	Consulting	Safety Training	9,267.47	9,267.47

Thank you for your business! We appreciate your partnership with us!	Total	\$9,267.47
--	--------------	------------

Meeker County AIS Funding

Updated 12/19/2018

Deposits	Dec-14	\$111,547.00
	Jul-15	\$123,941.00
	Dec-15	\$123,941.00
	Feb-16 MN DNR Grant Reimbursement - Public Awareness Gra	\$3,947.66
	Jul-16	\$122,035.00
	Jul-16 AIS Insect Wipes Purchase - Lake Minnie Belle	\$45.00
	Dec-16	\$122,035.00
	Jul-17	\$116,086.00
	Dec-17	\$116,086.00
	Jul-18	\$114,983.50
	Dec-18 Bishop AIS (reimbursement for lost tablet chargers)	\$51.80
	Dec-18	\$114,983.50
TOTAL DEPOSITS		\$1,069,682.46

Expenditures to Date

Per Diem	\$10,514.98	
Life Insurance	\$0.60	
FICA	\$21.70	
PERA	\$17.50	
Medicare	\$10.15	
Postage	\$590.29	
Printing/Publishing/Advertising	\$38,748.37	
Membership Dues	\$300.00	
Miscellaneous Professional Services	\$200,296.24	
Consulting Services	\$68,305.72	
Mileage	\$2,186.55	
Supplies	\$16,907.09	
Signs	\$10,800.51	
Other Equipment	\$2,711.32	
Miscellaneous Expenses	\$239,400.17	
TOTAL EXPENDITURES TO DATE		\$590,811.19

Current Account Balance	\$478,871.17
2019 Unallocated Balance	\$107,131.10

2019	Allocated Funds	Spent Allocated Funds	Balance of Allocated Funds
2019 Grant Allocation*	\$117,436.07	\$0.00	\$117,436.07
AIS Employee	\$25,149.00	\$0.00	\$25,149.00
2019 Prairie Sportsman Show	\$5,000.00	\$0.00	\$5,000.00
2019 Inspection Program - Interoffice supplies and CROW Payments	\$10,000.00	\$0.00	\$10,000.00
2019 Inspection Program - Bishop Services	\$119,655.00	\$0.00	\$119,655.00
Giveaways	\$5,000.00	\$0.00	\$5,000.00
Sheriff's Dept Allocation 2019	\$5,500.00	\$0.00	\$5,500.00
Water Testing Allocation	\$4,000.00	\$0.00	\$4,000.00
Contingency Fund	\$0.00	\$0.00	\$80,000.00
TOTAL	\$291,740.07	\$0.00	\$371,740.07

** \$20,000 per year has been allocated since 2014 - No additional 2019 allocation.

*** 2019 money \$229,661 (\$306 less than 2018)

PROFESSIONAL SERVICES CONTRACT

RE: 2019 Meeker County, MN Watercraft Inspection Program

This Agreement is made by and between Meeker County, 325 North Sibley Avenue, Litchfield, MN 55355, (hereinafter Meeker County) and Bishop AIS Service, LLC, 960 Elm St E, Annandale, MN 55302 (hereinafter Contractor), both hereinafter collectively referred to as "the Parties". Based upon mutual promises, covenants and obligations herein contained, the

Parties hereby agree as follows:

AGREEMENT SPECIFICATIONS

- 1) **Program Costs.** The Agreement shall commence on March 19th, 2019 and continue through December 31, 2019. The total amount of compensation to be paid to the Contractor by Meeker County is estimated to be 4,860 hours at \$19.00 per hour and ongoing training 450 hours at \$32.00 per hour plus an initial set up fee of \$5,051.40. The set-up fee is broken up as follows: \$2,383.80 for initial planning, recruitment, and program development. \$3,800.00 for inspector training. Total program costs are up to: **\$119,655.00**
- 2) **Program Structure.** Eight public water access (PWA) sites on the following seven lakes: Lake Ripley (has two access sites), Lake Manuella, Lake Minnie-Belle, Lake Stella, Lake Washington, Lake Francis, and Lake Jennie will receive 10 hours of inspections on Friday, Saturdays, and Sunday for up to 17 weeks between the weekend of May Fishing Opener to the beginning of September Labor Day weekend. With the addition of holidays including Memorial Day, 4th of July, and Labor Day. Time & half provided for inspectors that work on Holidays.
- 3) **Data Management.** Entering and exiting survey data will be collected at the various lake public accesses for each incoming and out coming boat and access user. Each inspector will upload survey data prior to leaving at end of shift. The Contractor will use this data to review the workmanship of watercraft inspectors as it becomes publically available from the Minnesota Department of Natural Resources (MN DNR). The delegated unit will occasionally reference this database to evaluate watercraft inspectors' performance and invoice integrity. The Contractor will provide a monthly inspection hour summary data sheet to the CROW. The Contractor will provide CROW, Meeker County, and Lake Associations a report at the end of the summer summarizing and totaling the hours worked at each lake.
- 4) **Equipment.** Meeker County will provide adequate number of electronic devices, identifying clothing, and aqua weed sticks for watercraft inspectors. Additionally, Meeker County will ensure that every access site has proper restroom facilities and/or port-a-potties. Additionally, the contractor may redirect, reschedule, and/or remove employees from a shift if adverse weather conditions (lightning, storms, etc.) and poor site conditions (non-function access ramps, etc.) arise.

- 5) **Inspector Duties.** Public Access Monitors shall perform in accordance with the approved position description (Appendix A). Primary responsibilities include:
 - a. Gather information about watercraft launched at various public accesses through interview questions and observation and submit summarized data via the MN DNR data collection software.
 - b. Provide information about Aquatic Invasive Species (“AIS”) to boaters.
 - c. Survey data will be uploaded prior to leaving at end of shift.

- 6) **Training.** Each inspector will attend one (1) training session for watercraft inspectors provided by the Minnesota Department of Natural Resources. The Contractor will provide ongoing and continuous training not to exceed over 450 hours. The Contractor/Meeker Delegated Representative attend at least one mid-season follow up meeting every year and educate themselves on local bodies of water.

- 7) **Independent Contractors.** The Contractor shall act in all respects as an independent contractor under this Agreement and will be solely responsible for performance of services required hereunder as well as the means and manner of performance thereof. Nothing herein authorizes the Contractor to act as an agent or representative of the County for any purpose.

- 8) **Payment.** Billing by the Contractor to Meeker County for access monitoring shall be at the rate of \$19.00 per hour. The Contractor’s billing rate shall include the following: 1) employee’s direct rate of pay, 2) worker’s compensation insurance, 3) mandatory state and federal taxes, 4) unemployment insurance, 5) applicable skills testing, 6) employee benefits, and 7) documentation and record keeping (Application, W-4, W-2, and Form I-Mileage reimbursement will be billed up to \$1,500 for the following: inspector follow-up, supervision, and response to a new infestation citing. The Contractor will provide detailed billing on a monthly basis and Meeker County shall make payment to the Contractor for services provided hereunder after approval by the Meeker AIS Task Force.

- 9) **Amendments.** Any amendments to this Agreement must be in writing, and executed by both the Contractor and Meeker County, MN.

- 10) **Authorized Representatives.** Notification required to be provided pursuant to this Agreement shall be provided to the following named persons and addresses:

To Contractor:
 Chip Purcell
 Bishop AIS Services, LLC
 960 Elm St. East
 Annandale, MN 55302

To Meeker County
 Kristin Cote
 Meeker County AIS Task Force
 325 N Sibley Avenue
 Litchfield, MN 55355

- 11) **Termination.** This Agreement may be terminated with or without cause, by either party upon thirty (30) days written notice. Notice of termination shall be made by certified mail or personal delivery to the Authorized Representative of the party according to

paragraph 9. Notice of termination is deemed effectively given upon delivery under the terms of this paragraph.

12) Contractor Indemnification. Meeker County shall indemnify and hold harmless the contractor and its representatives, agents, and employees from all claims, damages, losses, and expenses arising out of the activities of the other party in performance of, or in connection with, this Agreement.

13) Meeker County Indemnification. Contractor shall indemnify and hold harmless the County and its delegated representatives, agents, and employees from all claims, damages, losses, and expenses arising out of the activities of the other party in performance of, or in connection with, this Agreement.

14) Records. All data collected, created, received, maintained, or disseminated by the Contractor because of this Agreement is governed by the Minnesota Statutes Chapter 13, the Minnesota Government Data Practices Act. Pursuant to Minn. Stat. § 16C.05, Subd. 5, the Contractor agrees to provide Meeker County, the State DNR, the State Auditor, or any authorized representatives of either, access to and the right to examine, audit, excerpt and transcribe any books, documents or other records pertinent to this project. The Contractor further agrees to maintain these records for a period of 6 years from the completion of this project.

15) Insurance. The contractor agrees at all time during this Agreement and beyond such term when so required, to have and keep or cause to have and be kept in force, and to cause all contractors and subcontractors to do likewise, maintain necessary insurance during the term of this Agreement.

1. Commercial General Liability on an occurrence basis with Contractual Liability Coverage:

General Aggregate:	\$3,000,000
Personal and Advertising Injury:	\$1,500,000
Each Occurrence:	\$1,500,000
2. Automobile Liability (each occurrence): \$1,500,000
3. Worker's Compensation and Employer's Liability

Worker's Compensation	Statutory
Employers Liability (Bodily Injury By):	
Accident- Each Accident	\$500,000
Disease- Policy Limit	\$500,000
Disease- Each Employee	\$500,000

The insurance must be maintained continuously during the term of this Agreement, with the insurance coverage by the contractor shall extend until final payment by the CLC. The above establishes minimum insurance requirements. A copy of the certificate of insurance must be readily available upon request.

16) Merger/ Modification. This Agreement represents the full and complete understanding of the Parties and supersedes any prior agreements or understandings, whether oral or

written. Any alterations, variations, modifications, or waivers of the provisions of this Agreement shall only be valid when they have been reduced to writing, and signed by the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement on the date(s) indicated below.

Bishop AIS Service, LLC

Meeker County

By: _____

By: _____

Title: _____

Title: _____

Date: _____

Date: _____

Appendix A

Position: **Level 1 Watercraft Monitor**
Location: Mobile - Multiple Public Boat Accesses
When: Fridays, Saturdays, and Sundays from May 12th, 2019 to September 2nd, 2018

Description of Duties:

- 1) Conduct physical inspections of watercraft launched at the public accesses
- 2) Determine if there is a risk of a watercraft carrying invasive species
- 3) Educate boaters about how reduce the spread of AIS; require decontamination of watercraft that are identified as a risk of carrying invasive species
- 4) Record data of watercraft traffic and risk levels on tablet

Applicant Requirements:

- 1) Must be physically able to climb into and under boats on a trailer if necessary
- 2) Must be friendly and engaging
- 3) Must be reliable and responsible with little or no direct supervision
- 4) Must have reliable transportation and cell phone throughout shifts

Job Requirements:

- 1) Training: Receive on-site policy and procedure training as well as "Level 1" training about Aquatic Invasive Species and inspections at a DNR training session.
- 2) Be responsible for downloading the tablet data after shift or by end of the week.
- 3) Shifts may start at 5am. Shifts may end at 9pm. Scheduling requires Fridays, Saturdays and Sundays.
- 4) Dress for the weather (which may vary drastically) and come prepared.
- 5) Work at least 2 scheduled holidays (Memorial Day, 4th of July, Labor Day)
- 6) On shift access to a cell phone and vehicle
- 7) Have advanced knowledge of Meeker County lakes.

Compensation:

- 1) \$12 per hours. Maximum number of hours allowed to work is 1000 for entire season.
- 2) Time and half for scheduled Holidays
- 3) Hours worked a week will vary from 10 to 40 per week. As needed basis.

<u>Inspections: 10 hrs / days for 17 weeks (May 10 – Sept 2) + 3 holidays</u>		<u>Total hrs</u>	<u>\$ Total</u>
contract information	Start on 11 before opening morning and end on 11th Labor Day, no additional inspections July 4 th week, just Thr the 4th. 7 lakes and 2 nd landing on Lake Ripley plus one roving inspector to help with high volume lakes, help with DNR vacation days & random surveys on other lakes. 4860 hrs @ \$19/hr		
	Washington 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Stella 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Minnie Belle 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Manuella 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Francis 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Ripley East 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Ripley West 540 hrs over 17 wks @ \$19/hr	540	\$10,260
<i>new in 2019</i>	Jennie 540 hrs over 17 wks @ \$19/hr	540	\$10,260
	Various One roving inspector to help with high volume lakes, help with DNR vacation days & random surveys on other lakes	540	\$10,260
	Optional inspection days at the discretion of LGU – holiday weeks, late season inspections-see below		
	Total Hours of inspection	4860	\$92,340
	<i>Actual hours done by the DNR to be subtracted from this total</i>		

Additional charges:

contract	Ongoing and continuous training – 478 hrs last year, budget 450 this yr – includes scheduling adjustments & coordination with Wright co	450	14400
contract	contract for 450 hrs at \$32/hr for training & mgmt		
contract	Overtime pay for holidays 270 hrs @ \$9.5/hr		\$2,565
contract	Setup Fees		\$5,050
contract	Initial Training Fee		\$3,800
contract	Mileage (Fed reimbursement rate up to:)		\$1,500
Total Hours & Cost		5310	\$119,655

Hardware:

Hardware – Tablets & Aqua Weed Sticks covered directly by the county		\$2,000
--	--	---------

Other Additions:

	Incentive Pay		
	???	Incentive pay for returning or fully trained inspectors	\$2,700
contract	LGU discretion	Each additional weekend or the 3 days over July 4 th Minnie Belle, Washington & Stella should have inspections beyond Sept 2 nd but could be paid for out of their AIS grants or budget 3 lakes for 3 weekends * 30hrs	300 \$5,880
	High Risk Lakes	Budget 5 hrs/week + mileage and office supplies ->	270 \$5,130
contract	Help for Kristen	manage through Bishop AIS through CROW = 250hrs @ \$19+\$1000	250 \$5,750

Calculations:

17 wks x 30 hrs/wk + 3 holidays (30hr) = 540 hrs/landing
 Overtime = 3 holidays x 9 insp x 10hr x \$9.5/hr extra = \$2565

February 27, 2019 AIS committee meeting

Request to be permitted to install signage on the south and east side County owned accesses on Lake Minnie Belle and request to be permitted to install a barricade on the east side access to direct boats to the DNR access to be launched.

Motion by Plasiance, Seconded by Tacheny to recommend the installation of signage at the south and east side County owned accesses to Lake Minnie Belle with the condition the lake association work with the MN DNR to get the proper verbiage on said signs. Carried 5-1

The AIS committee did not make a recommendation regarding the barricade.

Kristin Cote - Lake Minnie Belle request for signage and redirect boats from the county public accesses

From: Steve Stepien <stevestepien@yahoo.com>
To: Kristin Cote <kristin.cote@co.meeker.mn.us>
Date: 2/19/2019 8:18 PM
Subject: Lake Minnie Belle request for signage and redirect boats from the county public accesses
Cc: Tom Hess <hesstnj@broadband-mn.com>, Kristi Ties <kmties@comcast.net>, S...
Attachments: 1550626135327blob.jpg; 1550626780062blob.jpg

Hi Kristin,

The lake Minnie Belle board has put together a comprehensive AIS management plan that includes two county owned public accesses. Steve Hatlestad is on the board, he called you, and asked me to send you the verbiage for signage and the plan for those two accesses so it can be discussed at the next AIS task force meeting.

One access on the "South Side", parcel #11-0596001 is walk on access only, no road or ramp for boats. We would like to place a sign on the property stating the DNR requirement for bait bucket water limitations - water must be drained before and after using the access. The same signage will be placed on the DNR AMA fishing pier on the north side of the lake.



Public Access
 As of July 1, 2012 state law requires that all water-related equipment, including bait containers, must be drained of all water before and after transporting to and from all public accesses

The second access, parcel # 11-0470001, does have a ramp to launch boats. It is rarely used, we monitored and identified 2 water jets and 2 boats that utilized that landing last year. Our plan is to keep the dock in place for walk on access but redirect all boats to the main DNR landing where we have boat inspectors. The barrier would prevent boats from landing but not impede access to the beach or dock. The redirection of boats would only be during the watercraft inspection duration - Opening fishing until Labor Day or until the lake association terminates the inspections which could be later in the year. The signage would include the same bait bucket information as above and contain the following:



Public Access

Due to the *Aquatic Invasive Species* threat all boats must use the DNR landing on the northeast side of the lake until further notice.

We have permission from the township to redirect boats from their landing as well including the same signage. There is also a large parcel of private property that is utilized by the public near our lagoon that will also be closed this year along with similar signage.

Minnie Belle has the highest risk factor in the county for AIS and the board is taking every measure possible to prevent infestation. There is also a plan for 7 day a week boat inspectors but that won't be voted on until Feb 26th.

Thanks for your help and if there are any questions please give me a call. I will be attending the AIS meeting on the 27th and can address any concerns at that time.

Steve Stepien
[612-669-8211](tel:612-669-8211)
stevestepien@yahoo.com



Public Access

Due to the *Aquatic Invasive Species* threat all boats must use the DNR landing on the northeast side of the lake until further notice.

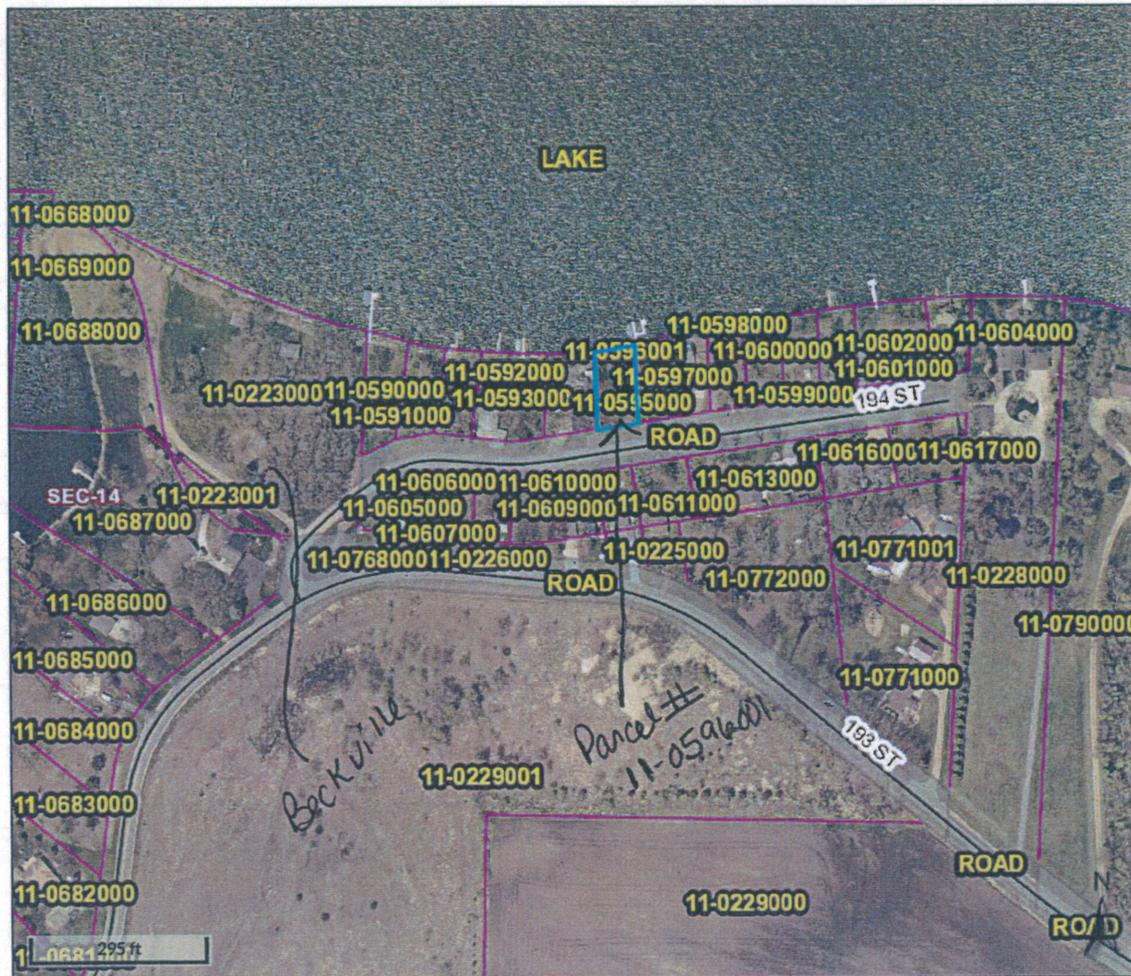
Steve Eppin
624 AV
ms.eppin@yahoo.com



Public Access
As of July 1, 2012 state law requires that all water-related equipment, including bait containers, must be drained of all water before and after transporting to and from all public accesses

Symbol	Description
[Symbol]	Asphalt
[Symbol]	Concrete
[Symbol]	Grass
[Symbol]	Water
[Symbol]	Other
[Symbol]	...

11-0596001



Overview



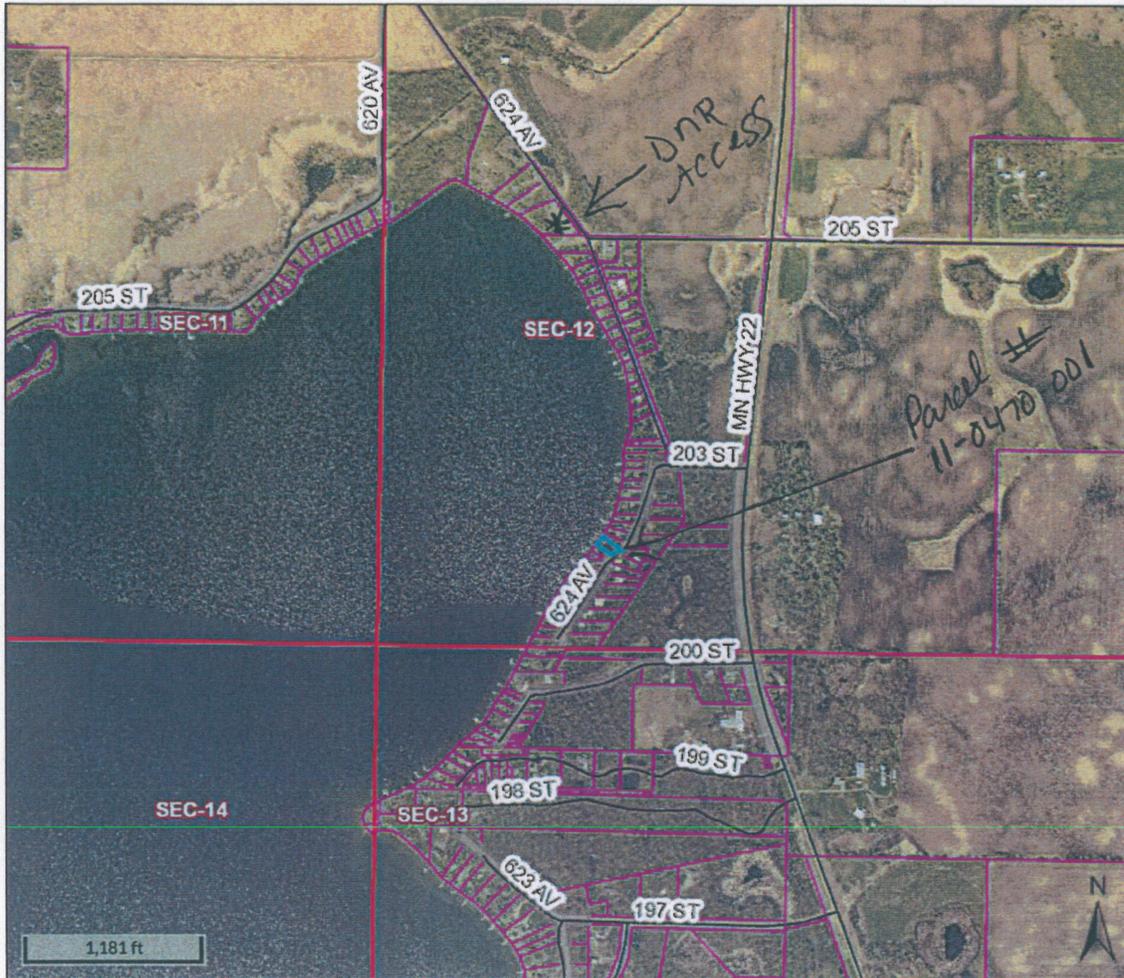
Legend

- Parcels
- <all other values>
 - DITCH
 - GAP
 - LAKE
 - OVERLAP
 - RAILROAD
 - ROAD
 - Sections
 - Local Roads

Parcel ID	11-0596001	Alternate ID	n/a	Owner Address	PUBLIC ACCESS
Sec/Twp/Rng	0-0-0	Class	MUNICIPAL PROP ALL OTHER		C/O 325 N SIBLEY AVE
Property Address	61450 194 ST	Acreage	n/a		LITCHFIELD MN 55355
District	n/a				
Brief Tax Description	PUBLIC ACCESS				
	(Note: Not to be used on legal documents)				

Date created: 2/22/2019
 Last Data Uploaded: 2/21/2019 9:08:56 PM

Developed by Schneider
 GEOSPATIAL



Overview



Legend

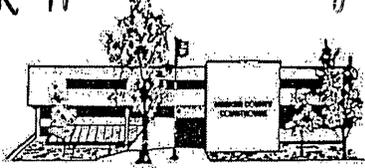
- Parcels**
- <all other values>
 - DITCH
 - GAP
 - LAKE
 - OVERLAP
 - RAILROAD
 - ROAD
 - Sections
 - Local Roads

Parcel ID	11-0470001	Alternate ID	n/a	Owner Address	PUBLIC ACCESS
Sec/Twp/Rng	12-118-31	Class	OTHER PROPERTIES		C/O 325 N SIBLEY AVE
Property Address	20141 624 AVE 55355	Acreage	n/a		LITCHFIELD MN 55355
District	n/a				
Brief Tax Description	PUBLIC ACCESS (Note: Not to be used on legal documents)				

Date created: 2/22/2019
Last Data Uploaded: 2/21/2019 9:08:56 PM

Developed by Schneider
GEO SPATIAL

*Approve 2019 grant request



MEEKER COUNTY ZONING ADMINISTRATOR

325 North Sibley Avenue

LITCHFIELD, MINNESOTA 55355-2155

(320) 693-5290

2019 Aquatic Invasive Species Grant Program

Organization Information		
Organization Name: Meeker County – Star Lake Association, INC		
Address: PO Box 62 Litchfield, MN 55355		
Phone: None	Fax: None	Website: None
Contact Name: Kenneth Sears	Contact Title: Board Member and Treasurer	
Contact Phone: 320-693-3091 (home) 320-583-9689 (cell)	Contact Email: kwsears@outlook.com	

1. Organization History:

On June 26, 1985, Meeker County Star Lake Association, INC. was chartered as a 501c non-profit organization. Since it was chartered the Association has maintained a working relationship with the DNR and other local and state regulatory entities to do the following projects:

- 1985 - permission granted to dredge the channel between Mud and Star Lake which allows boat travel between the two lakes;
- 1989 to present: support an aeration system used to protect our existing fish during the harsh Minnesota winters and guarantee the future stocking of Star Lake by the DNR;
- 2011 - installation of a water/fish control gate at the south end of the lake with the intent of maintaining the lake elevation as determined by the DNR and prevent fish from exiting the lake via the outlet.
- Support the Citizen Lake Monitor Program, Lake Height Gage and ICE monitoring for DNR, Lakes Water Testing Program, and currently working with professional services to develop a lake management program focused on fisheries, weed management, and water quality improvement.

The Mission Statement in the Association by-laws:
Restore, enhance, and protect the fisheries and water quality of Star Lake.
Improve, manage, and preserve the local environment on and contiguous to the lake.
Support the rights and interests of property owners and members of the association.

Project Summary

Please select all of the types of projects for which your organization would be applying for funding:

- AIS-Based Education AIS Inspection Program AIS Treatment and Management

Project Title: Star Lake -- 2019 Nutrient Budgeting Proposal

Summary of request:

Association is requesting funding to support a project focused on sampling of water inlets and outlet of Star Lake to determine the largest sources of nutrients, primarily phosphorous. This study will complement the recent AIS core sample project that was completed in July of 2018. The results of this study will be used to determine future projects targeting nutrient reduction that will have an impact on the lake infestation of invasive curly-leaf pondweed in the lake and water clarity. (Please refer to Limnopro Aquatics quote attachment)

Project Start and End Date(s): May 2019 – Oct. 2019

List project partners and contact information:

Dr. Daniel McEwen
Limnopro Aquatic Science, Inc.
Owner/Operator
1846 3rd Street North, Suite 200
St. Cloud, MN 56303
(320) 342-2210
www.limnopro.com

Proposal Narrative

Permitting Requirements

2. Does your project require a permit (i.e. MN DNR for in-lake AIS treatment)? If you answer YES, please describe your permit requirements. Please include authorized permit number, if possible.

No permit required.

3. Statement of Need

Star Lake has been classified as impaired for nutrients in the South Fork TMDL.

Fact: Studies suggest that the curly-leaf pondweed thrives in nutrient rich waters and the curly-leaf pondweed life-cycle increases nutrient loading.

Weed Population: Weed studies were performed in 2015 and 2018 to document the location of native and invasive curly-leaf pondweed populations in the lake. The weed population is non-existent at water depths greater than 7 feet.

Mud Lake observations show curly-leaf pondweed covers a significant portion of the lake during its growing season. All bays and shallow waters of Star Lake are infested with curly-leaf pondweed.

Nutrient Loading: Project output planned to identify and understand the sources that have the greatest impact on nutrient loading. The study will incorporate the 2018 AIS core sample project information which provides a measurement for the internal nutrient load of Star Lake. This project will focus on additional sampling at the channel of Mud Lake to determine the MUD Lake watershed inlet flow impact on phosphorous and Star Lake outlet flow.

Using data analysis tools, the study will help determine the significance of each input on nutrient loading.

The outcome of this study is a step in the development of an ongoing project plan that focuses on containment/reduction in curly-leaf pondweed infestation, inlet improvement projects, and water quality improvements that allow Star Lake to be removed from the impaired water body listing.

4. Project Description – Illustrate the importance of your project.

Objective:

Identify high impact nutrient sources for Star lake

Methods:

Sampling, Lab testing, and software modeling by Limnopro Aquatic Science (see attached proposal).
 This study will be sampling the input flow from Mud Lake and the outlet flow from Star Lake.
 The project utilizes output from the 2018 core sample analysis. (funded by a 2018 AIS project)
 The Association will remain enrolled in the Lakes Program water sampling program with RMB Environmental.
 Communicate project information through newsletter and special association meetings.

Outcomes:

Provide direction for future projects to reduce curly-leaf pondweed infestation in the lake and reduce nutrient loading to improve water quality.
 Final outcome of this and future projects is to develop a working plan that will remove and keep the lake from the impaired water body listing for nutrients. (Current impairments are curly-leaf pondweed and water quality)

Ken Sears will be representing the association and working with Limnopro Aquatic Science on the project. The details of the project will be discussed at board meetings and project details will be communicated to lake owners in upcoming or special Newsletters.

Budget

5. Budget: Please see attached quote from Limnopro Aquatic Science

Limnopro quote for sampling, testing, and data analysis: \$6889

2 Newsletter Communications: Est. \$1/mailing to 120 lake owners: \$360

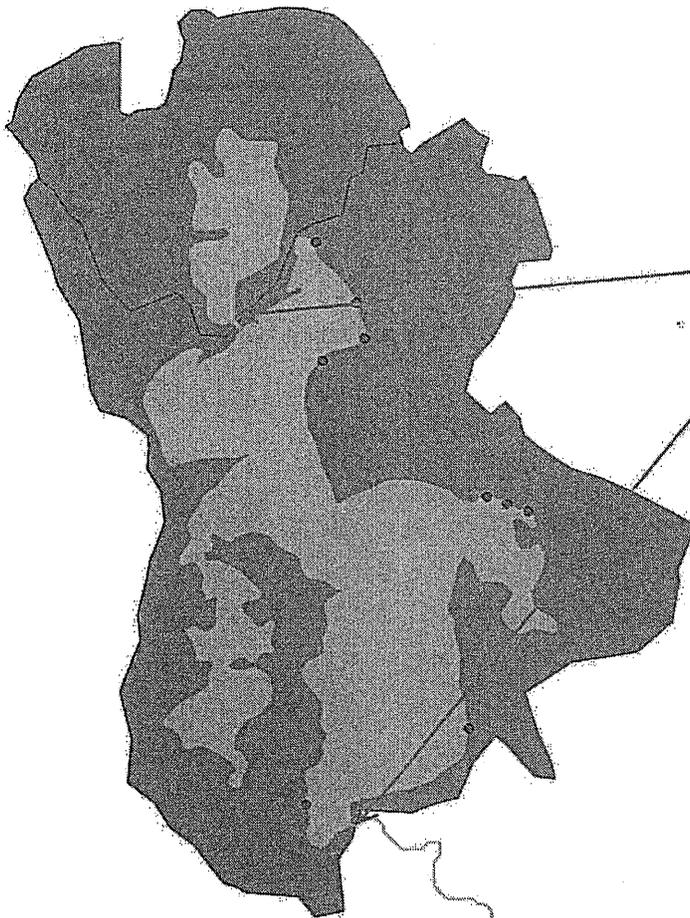
Total Project Cost: \$7249

2019 Nutrient Budget- In-kind estimates	Hours	In-Kind/hr	Cost	Total
Vendor Discussions/Planning/Meetings	6	\$20		\$120
Grant Preparation	4	\$20		\$80
Field Participation with vendor	26	\$20		\$520
Association/Board Informational Meetings				\$0
2- Newsletter Communications (\$1.5 ea)-120 mailings			\$360	\$360
Total In-Kind Estimate for Project				\$1080

Amount requested from Meeker County (up to \$12,000):	\$3625
Cash provided by applicant	\$3444
In-kind match provided by application (up to 50% of the match may be in kind):	\$1080 (see table above)
Total project budget:	\$7249 total

Note: The Association will also enroll in the RMB Lakes Program for both Star and Mud Lakes for the 2019 season.

6. Aerial/Site Photo (Required)



This study will be focused on water samples and flow monitoring at the:

1. Mud lake input to Star Lake
2. Star Lake outlet.

Signature:

Date:

4/6/2019

We recommend and encourage you to seek assistance from the Meeker County staff or Meeker County Association of Lakes while preparing your application.

Attachments:

- 1: Limnopro Aquatic Science Quote for Nutrient Budget Project: pages 5-8
- 2: Watershed Maps that support the Lake Management Plan: pages 9-12

LIMNopro

Aquatic Science

Discover for yourself the Limnopro advantage!

November 5, 2018

Star Lake Association
Litchfield, MN 55355

RE: 2019 Nutrient Budgeting Proposal

Dear Star Lake Association:

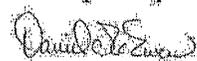
Nutrient reduction will be important both for long term control and management of curlyleaf pondweed as well as to work toward clearing up the lake to work to remove it from the MPCA Impaired Waters List. There is a good opportunity to do meaningful clean-up of Star Lake given its position at the head of the watershed and having a very small contributing lakeshed. Furthermore, there are grant funds available for larger management projects in the watershed from BWSR and other groups; however, a good management strategy will need to be developed that starts with a sound water and nutrient budget as a first step and that is what we are proposing here. The recent sediment core you had processed yields information that will be of use in that budget so that in a sense you have already started the process.

There are four sources of nutrients for Star Lake, including the (1) Mud Lake Lakeshed, (2) Star Lake existing sediment (internal loading), (3) Star Lake's existing water load, and (4) Star Lakes Lakeshed (in part via contributing tile-lines). We are recommending quantification of how much nutrients are coming from each of those four sources. Once the major contributor(s) of nutrients are determined, we can then determine whether (A) more monitoring is required to pinpoint sources within the four zones and/or (B) methods and materials required to reduce nutrient loads that are identified. Data required for doing this work would include monthly measurements during open water of the single inflow from Mud Lake simultaneously with the single outflow at the south of the Star Lakeshed for total phosphorus and discharge. We also recommend biological sampling, including algae and zooplankton, which will provide information about how nutrients are being processed once they get into the lake. Given Star Lake is already enrolled in an ongoing Lake's Program (i.e., Secchi depth, chlorophyll a, and total phosphorus once per month from May through September) that will address Source #3 above and as such are not included in this proposal. Costs for performing this work would be \$6889.12 and broken down as follows:

Item	Description	Costs
1	Field Collection	\$3,455.12
2	Laboratory Processing	\$794.00
3	Data Analytics/Modeling	\$2,640.00
Grand Total		\$6,889.12

On the attached pages are cost breakdowns for Star Lake in addition to some preliminary maps that will be included in the later report. Thanks for the opportunity to work with you during this past year. I look forward to future discussions.

Sincerely,
Limnopro Aquatic Science



Dr. Dan McEwen, Principal Consultant

Nutrient Budget Breakdown

Item 1: Field Collection (\$3,455.12)

All field collections for data in support of the LMP by Limnopro.

Month	Tasks	Equipment Cost	Mileage	Mileage Rate	Mileage Cost	Labor (hrs)	Rate/hr	Labor Cost
May	Stream cross-sections, sediment cores, water sample, depth profile	\$100.00	104	\$0.54	\$55.64	8	\$130.00	\$1,040.00
Jun	Flow/gauge, water sample, depth profile	\$100.00	104	\$0.54	\$55.64	3	\$65.00	\$195.00
Jul	Flow/gauge, water sample, depth profile	\$100.00	104	\$0.54	\$55.64	3	\$65.00	\$195.00
Aug	Flow/gauge, water sample, depth profile	\$100.00	104	\$0.54	\$55.64	3	\$65.00	\$195.00
Sep	Flow/gauge, water sample, depth profile	\$100.00	104	\$0.54	\$55.64	3	\$65.00	\$195.00
	Stormflow 1	\$100.00	104	\$0.54	\$55.64	2	\$65.00	\$130.00
	Stormflow 2	\$100.00	104	\$0.54	\$55.64	2	\$65.00	\$130.00
	Stormflow 3	\$100.00	104	\$0.54	\$55.64	2	\$65.00	\$130.00
Subtotals:		\$800.00			\$445.12			\$2,210.00
								\$3,455.12

Item 2: Laboratory Processing (\$794.00)

Costs are for reagents, labor, and data management for water and sediment samples for chemistry and biology in support of the LMP.

Month	Parameter	No. Samples	Cost/sample	Total
A. Water Chemistry: Stream Inflow/Outflow*				
May	TP	2	\$23.00	\$46.00
Jun	TP	2	\$23.00	\$46.00
Jul	TP	2	\$23.00	\$46.00
Aug	TP	2	\$23.00	\$46.00
Sep	TP	2	\$23.00	\$46.00
Stormflow	TP	3	\$23.00	\$69.00
			Subtotal	\$299.00
B. Lake Biology: Zooplankton and algae				
May	Zooplankton/algae	1	\$99.00	\$99.00
June	Zooplankton/algae	1	\$99.00	\$99.00
July	Zooplankton/algae	1	\$99.00	\$99.00
August	Zooplankton/algae	1	\$99.00	\$99.00
September	Zooplankton/algae	1	\$99.00	\$99.00
			Subtotal	\$495.00
Total				\$794.00

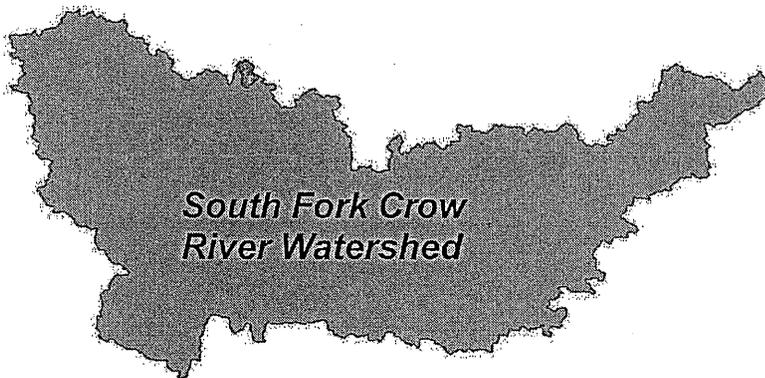
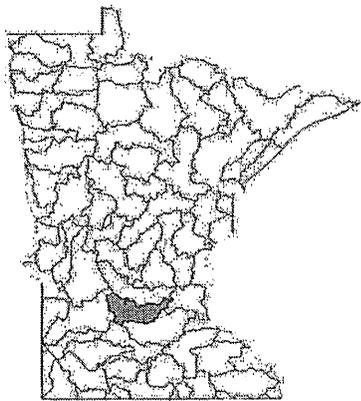
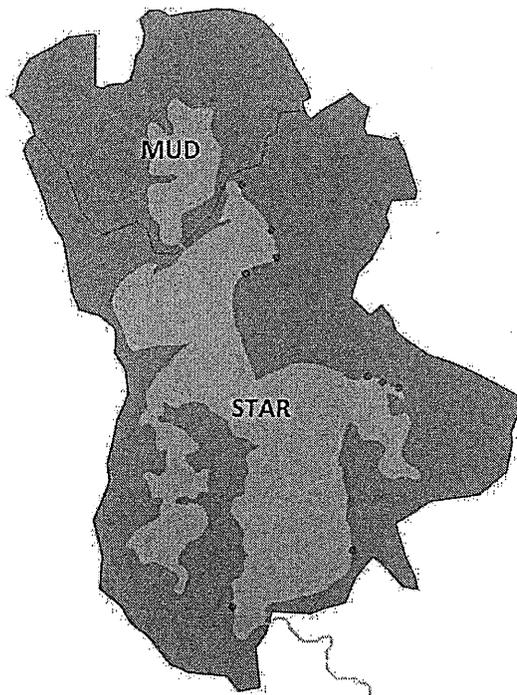
*Water chemistry is subcontracted to RMB or AW Research Labs.

Item 3: Data Analytics (\$2,640.00)

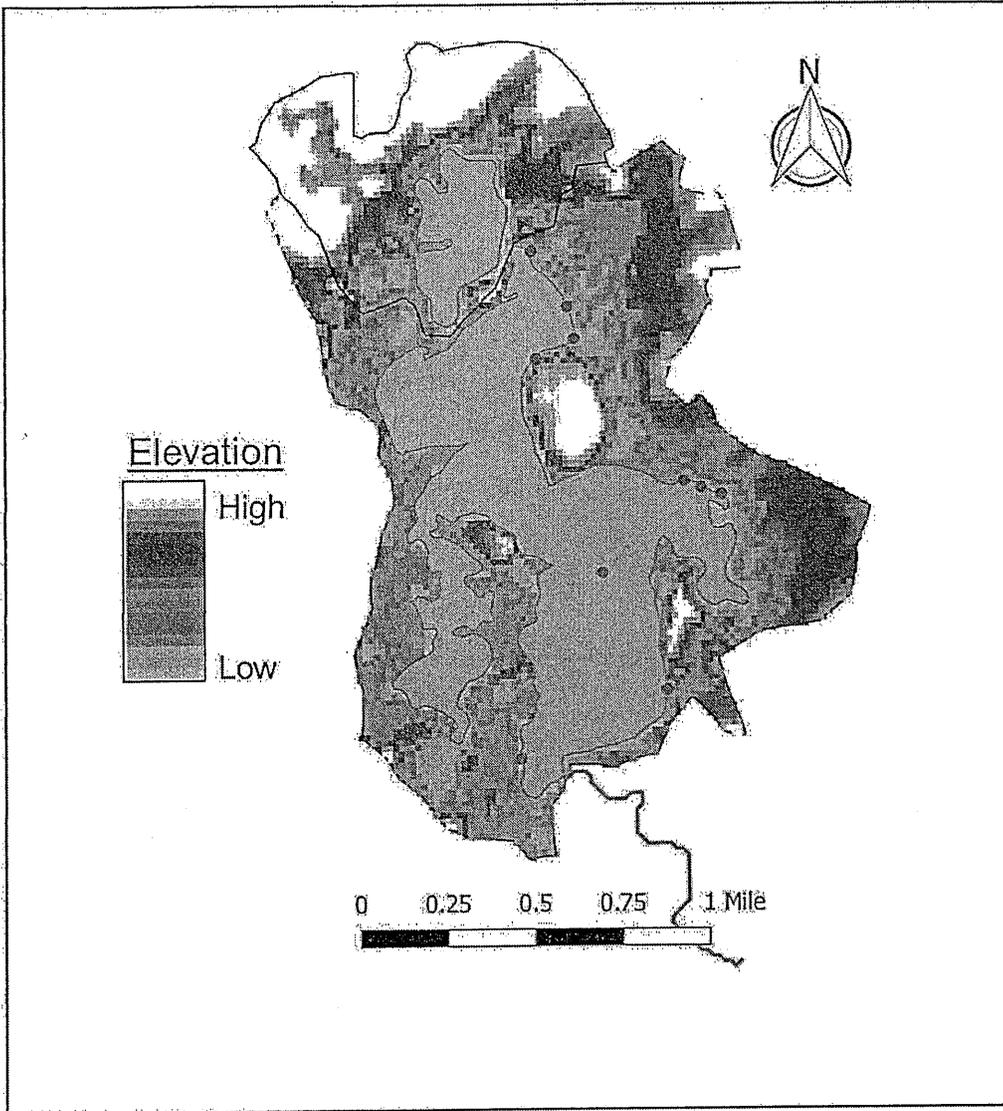
Costs are for the following tasks after collection of data.

Task	Activities	Justification
1.A	Obtain MPCA data along with any other existing data on watershed and water quality for Star Lake	These data will give us a starting point for identifying gaps in knowledge or suitability of data and provide information to inform the remaining subtasks listed below.
1.B	Obtain watershed use data (MN Geospatial Data)	These data will allow us to define contributions of subwatersheds into Big Kandiyohi and determine the change or development of agriculture and urbanization which will inform us about runoff and sources of nutrients to the lake.
2.A	Determine normal seasonal patterns and annual trends for Secchi depth, total phosphorus, and chlorophyll a	This may give a hint toward where nutrients are coming from. For example, if phosphorus pulses into the lake during late summer it indicates internal loading. If phosphorus is highest during storm events, it indicates runoff source and agriculture.
2.B	Obtain zooplankton and algae data	Water quality is only partially determined by nutrient influx and chemistry. Zooplankton reduce algae by feeding on them. Lakes with high water quality typically have large bodied zooplankton, in particular a type called Daphnia, and low ratios of blue-green algae to other types. In turn, zooplankton are controlled by specific kinds of fish. Knowing what kind of zooplankton and algae dominant through the season will inform us about how well the fisheries may be helping or hurting the water quality in the lake. We look to zooplankton and algae because fish are notoriously difficult to accurately monitoring directly.
3.A	Obtain lake level data (Uses USGS data or 2018 direct measurements)	Used for water balance model to develop nutrient budget.
3.B	Obtain stream inflow/outflow data (Uses 2018 direct measurements)	Use for water balance model to develop nutrient budget.
3.C	Determine depth of thermocline via monthly O ₂ profiles (Uses MPCA data or 2018 direct measurements)	Use for estimating internal loading portion of nutrient budget.
3.D	Determine duration of lake anoxia via monthly O ₂ profiles (Uses MPCA data, MN Geospatial data, and/or 2018 direct measurements)	Use for estimating internal loading portion of nutrient budget.
3.E	Determine sediment phosphorus and iron loads (2018 direct measurements)	Use for development of nutrient budget.
3.F	Determine spatial coverage of lake bottom by sediment type and nutrient load (Uses 2018 Direct Measurement - Sonar)	Use for development of nutrient budget.
3.G	Precipitation/Evaporation (Uses MN Climate Data)	Use for estimating internal loading portion of nutrient budget.

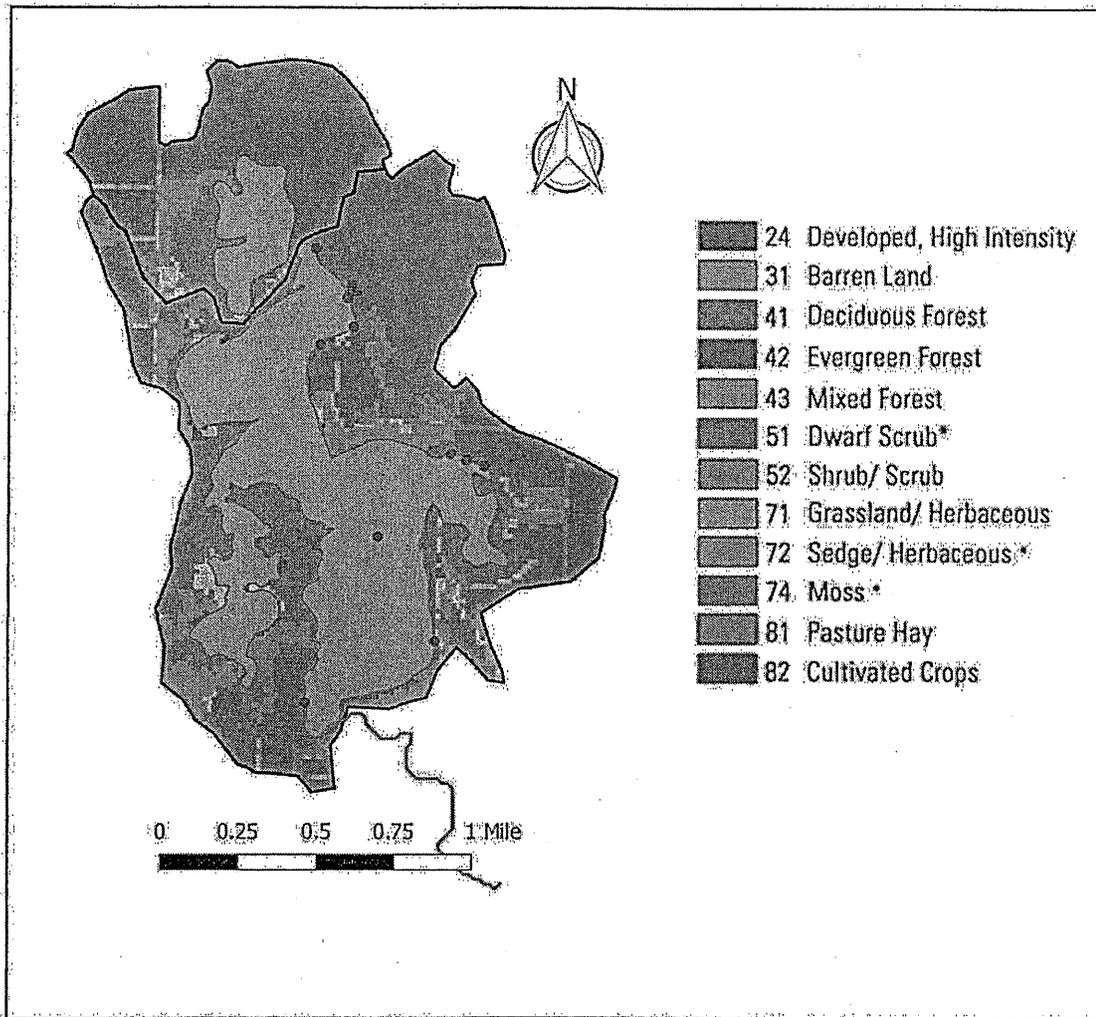
3.H	Ground water flow (Uses 2018 STELLA model output)	Use for estimating internal loading portion of nutrient budget
3.I	Ground water P (Uses 2018 STELLA model output)	Use for estimating internal loading portion of nutrient budget
4	Determine areas of wind exposure on lake via GIS modeling (Uses MN Geospatial Data)	Episodic algal blooms typically begin in unexposed bays; find these for potential future spot treatments.
5.A	Run MNLEAP model	MPCA developed simple model that gives predicted water clarity, phosphorus concentrations, and chlorophyll a concentration based on inputs generated from the data above. The model compares observed to predicted trophic measures as well as compares what is happening in Big Kandiyohi relative to all other lakes in a similar ecoregion. If observed and predicted match well, it will tell us that the usual factors are probably driving water quality. If they do not match, it tells us something unusual is happening and it requires closer looks.
5.B	Run STELLA model	A first approximation of water and nutrient budgeting. This model will indicate what proportion of nutrients comes from external relative to internal sources. It will also provide a platform for us to simulate reductions in nutrient loads based on different management options we come up with.
6	Determine management options and priorities based on cost and likely effectiveness.	The goal of this assessment is to determine a series of options to improve water quality for the next step of Design and Implementation.



Star Lake occurs high up in the South Fork Crow River Watershed. It is relatively isolated and has only two contributing lake sheds, which includes Mud Lake to the North and the land surrounding the lake itself, which is drained through a number of known drain tiles (blue points on the map). Star lake has a single inflow from Mud Lake and a single outflow that drains out on the southern portion of the lake



Star Lake Lakeshed Digital Elevation Map (DEM, 30 m resolution).



Land Classification: Star Lake Lakeshed NLCD 2011 land use classification.



Star Lake plant survey map. Colors indicate percent plant biomass (%BV) relative to all points sampled. The white "X" locates where curly-leaf pondweed occurred in the lake during the 2018 June survey.

Meeker County House Construction

Year	Valuation	Number of Homes
2018	\$6,410,900	39
2017	6,963,000	43
2016	8,061,000	47
2015	4,686,200	41
2014	5,735,000	33
2013	6,055,000	37

Dassel, Grove City, Cosmos Construction

Year	Valuation	Number of Homes
2018	\$2,842,000	17
2017	1,074,000	11
2016	-0-	
2015	-0-	
2014	-0-	
2013	-0-	

MEEKER COUNTY PUBLIC WORKS

422 S. Johnson Drive
Litchfield Minnesota 55355-2155
Ph. (320) 693-5360
Fax (320) 693-5369

Phil Schmalz
County Engineer

Mark A. Spies
Assistant Engineer

March 19, 2019

Meeker County Board of Commissioners

Subject: SP 047-070-010 Chevron Sign Project

The Meeker County Highway Department has opened bids for SP 047-070-010 and the results are summarized below:

Engineers Estimate	A & H Company	Warning Lites	Safety Signs	H & R Construction	Night Train Trucking
\$82,000.00	\$31,868.00	\$35,209.00	\$44,975.00	\$46,260.00	\$86,377.70
% from Estimate	-61.1%	-57.1%	-45.2%	-43.6%	+5.3%

This project includes the installation of chevron curve signs at various curve locations around Meeker County. The project is funded 90% by the Federal Highway Safety Improvement Program (HSIP).

I recommend that Meeker county award the SP 047-070-010 contract to A & H Company of Ironton, MN.

Respectfully Submitted,



Phil Schmalz
County Engineer/Public Works Director
Meeker County Highway Department

**STATE OF MINNESOTA
COUNTY OF MEEKER**

CONTRACT NO. 267
STATE PROJECT NO. SP 47-070-010
CLASS OF WORK Chevron Placement

Letting Date: February 6, 2019.

CONTRACT

This agreement, made this 6th day of February 2019, between the County of Meeker, herein called the County and A & H Company Inc. herein called the Contractor.

Witnesseth: that the Contractor, in consideration of the payment of the contract price therefor, amounting substantially to Thirty One Thousand, Eight Hundred Sixty Eight Dollars and NO cents (\$31,868.00), agrees to furnish all materials (except such as are specified to be furnished by the County), all necessary tools and equipment, and do and perform all necessary work and labor for the completion of Federal Project Number 47-070-010 as shown in the approved Plans, for the price and compensation set forth and specified in the proposal signed by the Contractor, which is hereto attached and hereby made a part of this agreement, all in accordance with the Plans, Specifications and Special Provisions therefor on file in the office of the County Engineer and hereby made a part of this agreement.

The Contractor agrees that the work shall be done and performed in the best and most workmanlike manner; that all materials and labor shall be in conformity with the Plans, Specifications and Special Provisions for the improvement, shall be subject to the inspection and approval of the County Engineer or a duly authorized agent of the Meeker County Highway Department, and in case any material or labor supplied shall be rejected by the Engineer or his agent as defective or unsuitable, then such rejected material shall be removed and replaced with approved material, and the rejected labor material shall be done anew, to the satisfaction and approval of the engineer and at the cost and expense of the Contractor.

The Contractor further agrees that he will commence work hereunder and will have all work done and the improvement fully completed to the satisfaction and approval of the Engineer in accordance with the time schedule set forth in the Special Provisions for the improvement.

Time is of the essence of this contract for prompt completion, and if the Contractor shall fail to complete the work within the time herein specified, the County shall have the right to deduct from the unpaid part of the contract price, the amount, specified in the specifications, or, if no monies shall be due the Contractor, to recover damages in accordance with said Specifications, for each and every day thereafter during which the contract shall remain unfinished and incomplete, such damages being hereby agreed upon as liquidated damages in lieu of actual damages occasioned by such delay, but special provisions if any, contained in the proposal are also continued in effect and shall be read and construed as part of this provision as to completion and liquidated damages for delay.

It is, however, agreed that upon receipt of written notice from the Contractor of the existence of causes over which the Contractor has no control and which will delay the completion of the work, the County Engineer, in his discretion and in accordance with the Specifications, may extend the date hereinbefore specified for completion, and in such case the contractor shall be come liable for said liquidated damages only for failure to perform within the time so extended.

It is agreed, also, that delay caused by the elements or by strikes or other combined action of workmen employed in construction or in the transportation of materials, but in no part caused or resulting from default or collusion on the part of the Contractor, shall be excused to the extent which the County Engineer may find and determine such conditions to have delayed completion within the time limit, but the judgment of the County Engineer in fixing such amount shall be final and conclusive upon the parties hereto.

It is distinctly understood and agreed that no claim for extra work done or materials furnished by the Contractor will be allowed by the County Engineer except as provided herein, nor shall the Contractor do any work or furnish any materials not covered by the Plans, Specifications, Special Provisions, and this contract, unless such work is first ordered in writing, as provided in the Specifications. Any such work or materials which may be done or furnished by the Contractor without such written order first being given shall be at his own risk, cost and expense, and he hereby agrees that with out such written order he will make no claim for compensation for work or materials so done or furnished.

It is further agreed, anything to the contrary herein notwithstanding, that the County Engineer is acting in his official capacity only, and does not undertake herein any personal liability or obligation of any kind or nature whatsoever for himself, his agents, servants or employees.

**INDIVIDUAL OR CO-PARTNERSHIP
ACKNOWLEDGMENT OF
CONTRACTOR=S SIGNATURE**

COUNTY OF MEEKER

By _____
Mike Housman, Board Chair

STATE OF MINNESOTA
ss.
COUNTY of MEEKER

Paul Virnig, County Administrator

_____ to me personally
known to be the person_ described in and who
executed the foregoing contract and acknowledged
that _he_ executed the same as _____ free act and
deed.

Gabe Aldridge, Contractor

(SEAL)

By _____
(Corporate Seal)

**CORPORATE ACKNOWLEDGMENT OF
CONTRACTOR=S SIGNATURE**

STATE OF MINNESOTA
COUNTY OF

On this _____ day of _____, 2019
before me appeared _____
and _____ by me
personally known, who being by me duly sworn
did say that they are respectively and
_____ of the

_____, 2019
Brandi Shiefelbein County Attorney

A corporation; that the seal affixed to the
foregoing instrument is the corporate seal of the
corporation, and that said instrument was executed
in behalf of the corporation by authority of its
Board of Directors; and they acknowledged said
instrument to be the free act ad deed of the
corporation.

(SEAL)

Notary Public

NOTE: If the contractor is a corporation this shall be signed by at least two executive officers, same being the president or vice-president and the secretary or treasurer, and the corporate seal attached. If the contractor is a co-partnership all members of the co-partnership shall sign this.

STATE OF MINNESOTA

COUNTY OF MEEKER

CONTRACT NO. 267
STATE AID PROJECT NO. 47-070-010
CLASS OF WORK Chevron Placement

BOND No. _____

Letting Date: February 6, 2019

PAYMENT AND PERFORMANCE BOND

PART A: PAYMENT

KNOW ALL MEN BY THESE PRESENTS, That We A & H Company Inc, contractor, as principal, and _____ as surety, are held and firmly bound unto the State of Minnesota and the State of Minnesota and the County of Meeker in the amount of Thirty One Thousand, Eight Hundred, Sixty Eight dollars and NO cents (\$31,868.00) for payment of all claims, costs and charges as hereinafter set forth.

For the payment of this will truly be made we jointly and severally bind ourselves, our representatives and successors firmly by these presents.

The condition of this obligation is such that whereas the principal has entered into a contract with the County of Meeker, for the construction of State Aid Projects as listed above, located as shown. Which contract is on file in the office of the County Engineer, the regularity and validity of which is hereby affirmed;

KNOW, THEREFORE, if the principal shall pay, as they may become due, all just claims for work done. And for furnishing skills, tools, machinery, or materials or insurance premiums or equipment or supplies for the purpose of, such contract. And all taxes incurred under Minnesota Statutes, Section 290.92 or chapter 297A, and supplies for the completion of the contract in accordance with its terms. And shall pay all costs of enforcement of the terms of the bond, if action is brought thereon, including reasonable attorney's fees, in any case in which such action is successfully maintained, and shall comply with the laws of the state appertaining to such contract. Then this obligation shall be void but otherwise it shall remain in full force and effect pursuant to Minnesota Statutes, Chapter 574.

PART B: PERFORMANCE

KNOW ALL MEN BY THESE PRESENTS, That the aforesaid principal and surety are held and firmly bound unto the State of Minnesota and the County of Meeker in the additional amount of Thirty One Thousand, Eight Hundred Sixty Eight Dollars and NO cents \$31,868.00 for the faithful performance of the contract as hereinafter set forth.

For the payment of this will and truly to be made we jointly and severally bind representatives successors and ourselves firmly by these presents.

The condition of this obligation is such that whereas the principal has entered into the contract more particularly described in Part A hereof, the regularity and validity of which is hereby affirmed;

NOW, THEREFORE, if the principal shall faithfully perform the contract and shall save the State of Minnesota and the County of Meeker harmless from all cost and charges that may accrue on account of the doing of the work specified and shall pay all costs of enforcement of the terms of the bond, if action is brought thereon, including reasonable attorney's fees, in any case in which such action is successfully maintained, and shall comply with the laws of the state appertaining to such contract, then this obligation shall be void but otherwise it shall remain in full force and effect pursuant to Minnesota Statutes, Chapter 574.

THE AGGREGATE LIABILITY UNDER PART A AND PART B HEREOF IS
Sixty Three Thousand, Seven Hundred Thirty Six dollars and NO cents (\$63,736.00)

(CORPORATE SEAL)

(CORPORATE SEAL)

Principal

Surety

Attorney in Fact

INDIVIDUAL AND CO-PARTNERSHIP ACKNOWLEDGMENT

STATE OF MINNESOTA,

County of Meeker

On this _____ day of _____, 2019 before me personally appeared _____ to me known to be the person _____ described in and who executed the foregoing bond, and acknowledged that _____ executed the same as _____ free act and deed.

(Notarial Seal)

CORPORATE ACKNOWLEDGMENT FOR CONTRACTOR

STATE OF MINNESOTA,

County of _____

On this _____ day of _____, 2019, before me appeared _____ and _____ of _____, a corporation; that the seal affixed to the foregoing instrument is the corporate seal of the corporation, and that said instrument was executed on behalf of the corporation by authority of its board of directors; and they acknowledged said instrument to be the free act and deed of the corporation.

(Notarial Seal)

Notary Public

AFFIX HERE ACKNOWLEDGMENT OF CORPORATE SURETY

Approved as to form and execution, _____ 2019
Brandi Schiefelbein Meeker County Attorney

Approved and filed _____, 2019
Mike Housman, Chair, Meeker County Board

NOTICE TO PERSONAL SURETIES: Bond will not be accepted unless accompanied by a sworn financial statement of each of the sureties.

NOTICE TO CORPORATE SURETIES: This bond will not be accepted unless executed or countersigned by a Minnesota agent or attorney-in-fact whose name and address must be noted below. Attached corporate acknowledgment at top of this page.

Full Name of Surety Company _____.

Home Office Address (Street) _____.

City, State and Zip Code _____.

Name of Attorney in Fact _____.

Name of Local Agency _____.

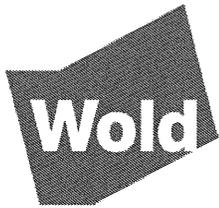
Address of Local Agency (Street) _____.

City, State and Zip Code _____.

If this bond is executed outside of the State of Minnesota a Minnesota resident Agent of the Surety Company must countersign it on page 3.

Name of Agent affixing countersignature _____.

Address _____.



March 4, 2019

Paul Virnig, County Administrator
Meeker County
325 Sibley Avenue North
Litchfield, Minnesota 55355

Re: Security Camera Replacement
Commission No. 172152

Dear Paul:

We have concluded our review of outstanding contractor costs for the Security Camera Replacement Project and we are recommending approval of the following costs:

- 1. **PR #1** **Add \$1,071**
This Proposal Request added one new camera on the secure side of the visiting area as requested during construction.
- 2. **PR #2** **Add \$1,962**
This Proposal Request added two new cameras as requested during construction to cover the laundry room and the secure hallway outside of the lobby elevator that were not part of the original bid.
- 3. **PR #3** **Add \$300**
The location of a PTZ camera was moved during construction and another camera was removed as requested.
- 4. **PR #4** **Add \$540**
A wire management system was requested during construction meetings.
- 5. **PR #5** **Add \$699**
Installation and programming of an encoder was requested for the elevator.
- 6. **PR #6** **Add \$2,639**
Additional scope was requested including a camera and recording microphones for the intake area and interview rooms.

We are recommending Change Order #1 in the amount of \$7,211 for the above modifications for approval. We have reviewed these outstanding costs and believe they represent a fair value for the work. We will issue Changer Order #1 for signatures once approved by the Board.

Sincerely,

WOLD ARCHITECTS AND ENGINEERS

John McNamara // AIA, LEED-AP
Partner

cc: Brian Cruze, Sheriff

Wold Architects and Engineers
332 Minnesota Street, Suite W2000
Saint Paul, MN 55101
woldae.com | 651 227 7773

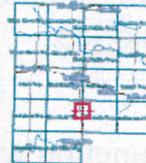
PLANNERS
ARCHITECTS
ENGINEERS



Fiber Route



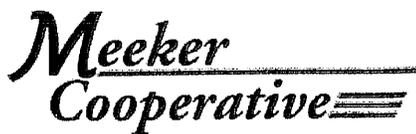
Overview



Legend

- Parcels
- <all other values>
- DITCH
- GAP
- LAKE
- OVERLAP
- RAILROAD
- ROAD
- Sections
- Local Roads

Parcel ID	11-0229001	Alternate ID	n/a	Owner Address	COUNTY OF MEEKER
Sec/Twp/Rng	14-118-31	Class	CNTY PROPERTY-ALL OTHER		ATTN: CO AUDITOR
Property Address		Acreage	16.93		325 N SIBLEY AVE
					LITCHFIELD MN 55355
District	n/a				
Brief Tax Description	PT SE 1/4 SW 1/4, & PT GL 4 & 5, COMM SW COR SE 1/4 SW 1/4 NW1064.99' POB E848.01' N549.08' E698.31' NW.WLY & SWLY TO SWLY COR BELLEVUE EST 1ST ADDN, NWLY66' TO ELY COR LT 22 BELLEVUE EST, SWLY.SLY.SWLY TO ENTERS WITH W LI SE 1/4 SW 1/4 SE185' 16.93 AC				
	<i>(Note: Not to be used on legal documents)</i>				



Electric/Broadband Construction Notice

February 2, 2019

Dear Landowner / Member:

This notice is to inform members, that Meeker Cooperative (MC) will be installing new fiber optic lines either on our existing overhead lines or underground alongside some of the existing power lines. This project is shown on the backside of this notice.

In conjunction with this project, MC is reviewing existing easements and preparing new descriptive easements, as needed, along the fiber optic route. A utility/communications easement does **not** transfer ownership of land to the cooperative. Instead, a utility/communications easement grants the cooperative the right to install, inspect, maintain, and repair electrical and communication equipment and facilities on a specified piece of property.

A new easement is required for this project. It is enclosed with this notice for you to sign and date in front of a notary and return to Meeker Cooperative. A return envelope is enclosed for you. If there are multiple land owners, all owners must sign the easement forms. If you have difficulty locating a notary, you may contact Luke Schoenecker or any of the Member Service Representatives at the front desk of Meeker Cooperative and any one of them may notarize the document for you.

This project will help make available a fast, affordable and reliable internet service to our members and nonmembers alike. We appreciate your timely attention to this area of the project to help keep the crews and progress moving forward.

If you have any questions or concerns, please contact Luke Schoenecker, Direct Dial: 320-333-3429 email: lschoenecker@star-energy.com

Thank You

ELECTRIC LIGHT AND POWER LINE EASEMENT

THIS EASEMENT is made this day of, between.....Meeker Countytheir heirs and assigns of the County of Meeker, State of Minnesota, Hereafter referred to as "Grantor(s)" and Meeker Cooperative Light & Power Association, 1725 US Highway 12 East, Suite 100, Litchfield, Minnesota, 55355, a cooperative corporation organized under the laws of the State of Minnesota, hereafter referred to as "Grantee;"

Grantor(s), their heirs and assigns, in consideration of the sum of One Dollar (\$1.00) and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Grantor grants an easement to Grantee as stated herein. Grantor grants an easement to Grantee in the real property located in the County of Meeker, State of Minnesota, legally described as follows:

Parcel ID: 11-0229001

That part of the Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4) and that part of Government Lot Four (4) and that part of Government Lot Five (5), all in Section Fourteen (14), Township One Hundred Eighteen (118) North, Range Thirty-one (31) West, Meeker County, Minnesota, described as follows:

Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4); thence on an assumed bearing of North 00 degrees 27 minutes 25 seconds West along the west line thereof, a distance of 1064.99 feet to the point of beginning of the tract to be described; thence on a bearing of East, a distance of 848.01 feet; thence on a bearing of North, a distance of 549.08 feet; thence on a bearing of East, a distance of 698.31 feet to the southwesterly line of the platted road in BELLEVIEW ESTATES FIRST ADDITION, according to the plat thereof as recorded and on file in the office of the County Recorder of said County; thence northwesterly, westerly and southwesterly along said platted road to the most southwesterly corner thereof; thence northwesterly, a distance of 66.00 feet to the most easterly corner of Lot 22 of BELLEVIEW ESTATES, according to the plat thereof as recorded and on file in the office of said County Recorder; thence southwesterly, southerly and southwesterly along the easterly and southeasterly line of said BELLEVIEW ESTATES to the intersection with said west line of Southeast Quarter of Southwest Quarter (SE 1/4 of SW 1/4); thence South 00 degrees 27 minutes 25 seconds East, a distance of 185.00 feet to the point of beginning; containing 16.93 acres.

For the abovementioned property, a strip of land 20.00 feet in width, parallel and adjacent to the Southerly and Easterly road right of way of the existing road designated as 193rd Street.

This easement authorizes Grantee and Grantee's subsidiaries and assigns to erect, install, construct, reconstruct, replace, modify, bury, upgrade, remove, maintain, inspect, and operate, at any time and from time to time, electrical transmission and distribution lines, including structures, poles, towers, wires, cables, cable terminators, tracer wires, arrestors, footings, foundations, cross-arms, ductbank systems, cable troughs, conduits, vaults, manholes, transition structures, riser structures, control buildings, telecommunication buildings, fences, gates, landscaping, access roads, and other equipment and fixtures, supporting one or more electrical circuits, and any other facilities, equipment and systems used or useable for the transmission or distribution of electricity; and also wireless equipment and systems; and also fiber optic cables and other equipment and systems used and useable for the transmission or provision of telecommunications and fiber optic services (including but not limited to the transmission of voice, video and data signals and the transfer of shared use such fiber optic cables and other equipment and systems)(the "Fiber Optic Facilities"), on, over, under and across the premises described above.

Grantee shall have the right to upgrade, expand or extend any electric line, cable, fiber optics or other line, or communication systems, data or information systems of any type, now or in the future.

Grantee shall have full right of entry and exit to, from and over said real property, or doing anything necessary or useful for the exercise of Grantee's rights in this easement.

Grantee shall have full right to spray, cut, trim, or remove trees and shrubbery to the extent necessary to keep them clear of the communication, electric distribution or transmission lines or systems. Grantee may remove all structures, trees, plants or vegetation that might endanger the line or system.

Grantor's agrees to keep the easement clear of all future buildings, structures, grain bins, water impoundments or obstructions that may interfere with the operation and maintenance of the communication, electric distribution or transmission lines or system, except where permitted by Grantee.

No delay in exercising any or all of the rights granted in this easement to Grantee shall be interpreted to be a waiver of any of these rights nor abandonment of the easement as granted.

If Grantor or Grantor's predecessor(s) in title have previously conveyed Grantee an easement to this real property, Grantor intends that the rights conveyed by the previous easement shall not be reduced by this subsequent

easement, and this subsequent easement shall be an expansion and supplementation of the rights conveyed by the previous easement.

This grant of perpetual easement, the covenant, and agreements contained herein shall run with the land and shall bind all of the parties hereto, their heirs, administrators, successors and assigns.

Grantor:
Name

Grantor:
Name

STATE OF MINNESOTA }
COUNTY OF MEEKER }ss.

On 20.....,,
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....
Notary Public

STATE OF MINNESOTA }
COUNTY OF MEEKER }ss.

On 20.....,,
personally appeared before me and presented proof that they are the persons who executed this document. They acknowledged they executed this document as their free act and deed.

.....
Notary Public

This instrument was drafted by:
Meeker Cooperative Light and Power Association
1725 East Hwy 12
Litchfield, MN 55355

Individual(s) to Corporation or Partnership

No delinquent taxes and transfer entered; Certificate of Real Estate Value (✓) filed () not required Certificate of Real Estate Value No. 21590

May 25, 2001 (Year)

Deborah Masterson County Auditor

by Deputy

OFFICE OF COUNTY RECORDER MEEKER COUNTY, MINNESOTA I HEREBY CERTIFY THAT THIS INSTRUMENT # 296926 WAS FILED/RECORDED IN THIS OFFICE FOR RECORD ON THE 25 DAY OF May A.D. 20 01 AT 9 O'CLOCK P.M. Elaine Lenhard, COUNTY RECORDER WELL CERT. FEE (reserved for recording data)

STATE DEED TAX DUE HEREON: \$153.45

Date: May 24, 2001

FOR VALUABLE CONSIDERATION, CHARLES L. ANDERSON and PAMELA K. ANDERSON, husband and wife

(marital status)

Grantor(s), hereby convey(s) and warrant(s) to MEEKER COUNTY, Grantee,

a municipal corporation under the laws of the State of Minnesota real property in Meeker County, Minnesota, described as follows:

PLEASE SEE ATTACHED EXHIBIT A - LEGAL DESCRIPTION.

GRANTORS HEREBY CERTIFY GRANTORS ARE AWARE OF NO WELLS ON THE ABOVE DESCRIBED REAL PROPERTY.

(if more space is needed, continue on back)

together with all hereditaments and appurtenances belonging thereto, subject to the following exceptions: Covenants, easements and reservations of record, if any; Grantee or its assigns will not do anything that will impede or restrict the surface water drainage through the existing swale which runs northwest to southeast through the premises described herein which may cause water to back up onto the adjoining premises owned by Grantor.

MEEKER COUNTY DEED TAX

PAID 153.45

NUMBER 359 DATE 5-25-01

Affix Deed Tax Stamp Here

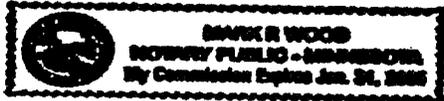
Charles L. Anderson

Pamela K. Anderson

STATE OF MINNESOTA } COUNTY OF MEEKER } ss.

The foregoing instrument was acknowledged before me on May 24, 2001 by CHARLES L. ANDERSON and PAMELA K. ANDERSON, husband and wife Grantor(s).

NOTARIAL STAMP OR SEAL (OR OTHER TITLE OR RANK):



THIS INSTRUMENT WAS DRAFTED BY (NAME AND ADDRESS):

MARK P. WOOD OLSON, NELSON, WOOD & BERRY 34 EAST SECOND STREET P.O. BOX 682 LITCHFIELD, MN 55355 320-693-3289 Attorney Reg. #128107

Signature of Mark P. Wood

Tax Statements for the real property described in this instrument should be sent to (include name and address of Grantee):

Meeker County 325 North Sibley Avenue Litchfield, MN 55355

Taxes for the year 2001 paid 5-25-01 Sharon M. Ewale Meeker County Treasurer

Exhibit A - Legal Description

That part of the Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4) and that part of Government Lot Four (4) and that part of Government Lot Five (5), all in Section Fourteen (14), Township One Hundred Eighteen (118) North, Range Thirty-one (31) West, Meeker County, Minnesota, described as follows:

Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4); thence on an assumed bearing of North 00 degrees 27 minutes 25 seconds West along the west line thereof, a distance of 1064.99 feet to the point of beginning of the tract to be described; thence on a bearing of East, a distance of 848.01 feet; thence on a bearing of North, a distance of 549.08 feet; thence on a bearing of East, a distance of 698.31 feet to the southwesterly line of the platted road in BELLEVIEW ESTATES FIRST ADDITION, according to the plat thereof as recorded and on file in the office of the County Recorder of said County; thence northwesterly, westerly and southwesterly along said platted road to the most southwesterly corner thereof; thence northwesterly, a distance of 66.00 feet to the most easterly corner of Lot 22 of BELLEVIEW ESTATES, according to the plat thereof as recorded and on file in the office of said County Recorder; thence southwesterly, southerly and southwesterly along the easterly and southeasterly line of said BELLEVIEW ESTATES to the intersection with said west line of Southeast Quarter of Southwest Quarter (SE 1/4 of SW 1/4); thence South 00 degrees 27 minutes 25 seconds East, a distance of 185.00 feet to the point of beginning; containing 16.93 acres, more or less, subject to the right-of-way of an existing Township road adjacent to said BELLEVIEW ESTATES; subject to easements of record, if any.

RESERVING UNTO GRANTORS AN EASEMENT over the following described property for the purpose of maneuvering agricultural equipment involved in farming the adjacent land, and for access to the adjacent property for farming purposes:

That part of the Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4), and that part of Government Lot Four (4), all in Section Fourteen (14), Township One Hundred Eighteen (118) North, Range Thirty-one (31) West, Meeker County, Minnesota: Commencing at the southwest corner of said Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4); thence on an assumed bearing of North 00 degrees, 27 minutes, 25 seconds West along the west line thereof, a distance of 1064.99 feet to the point of beginning of the tract to be described; thence on a bearing of east a distance of 848.01 feet; thence on a bearing of North, a distance of 549.08 feet; thence on a bearing of West a distance of 100 feet; thence on a bearing of South a distance of 449.08 feet; thence on a bearing of west a distance of 718.01 feet; thence on a bearing of North to the intersection with 193rd Street, thence westerly along 193rd Street to its intersection with the west line of said Southeast Quarter of the Southwest Quarter (SE 1/4 of SW 1/4); thence south 00 degrees, 27 minutes, 25 seconds East to the point of beginning hereof.

FURTHER RESERVING UNTO GRANTORS, AN EASEMENT for the purpose of maintaining and cleaning an existing (as of the date hereof) drain tile that runs from adjacent land in a northwesterly direction under the land conveyed herein located in Southeast Quarter of Southwest Quarter (SE 1/4 of SW 1/4), and part of Government Lot Four (4), to its outlet in the ditch of 193rd Street.

REPURCHASE OPTION. The premises shall be retained by Grantee for public use and, when no longer used for public purposes, the premises shall be re-offered to Grantor at a purchase price the same as this transaction. Grantor may specifically enforce this provision. Grantor shall have sixty (60) days to consider a written offer hereunder, and, following acceptance, 90 days to close or this option shall be cancelled.



**Minnesota Department of Public Safety
Alcohol and Gambling Enforcement**
445 Minnesota Street, Suite 222
St. Paul, MN 55101
651-201-7512

RENEWAL OF CONSUMPTION AND DISPLAY PERMIT
Permit Fee \$250 (Renewal Date: April 1)

ID# 33548	License Code CDPBL
Kimberly Kay Ertl LLC	
Riverside Store & Tavern	
64768 318th St	
Litchfield	MN 55355
Business Phone 3206936711	

**IF NAME AND ADDRESS
SHOWN ARE NOT
CORRECT, MAKE
CHANGES BELOW**

Worker's Comp. Ins. Name SFM Policy # 92683 Policy Period 11/1/18-11/1/19

City/County where permit approved Meeker

Licensee Name _____

Address, City, State, Zip _____

Business Phone 320-693-6711 Email Kertl@Xtratyme.com

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that workers compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held.
6. Applicant confirms business premises are separate from any other business establishment.

Licensee Signature Kimberly Kay Ertl Date 3/14/19
(Signature certifies all application information to be correct and permit has been approved by city/county.)

City Clerk/County Signature _____ Date _____
(Signature certifies that a consumptions and display permit has been approved by the city/county as stated above.)

**MAKE CHECKS PAYABLE TO: DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT
AND RETURN WITH APPLICATION**

Amount Received _____

**BEFORE THE MEEKER COUNTY BOARD OF COMMISSIONERS
ACTING AS DRAINAGE AUTHORITY FOR
MEEKER COUNTY DITCH #15**

**Findings of Fact and Order Regarding
Redetermination of Benefits of Meeker
County Ditch #15**

WHEREAS, the Meeker County Board of Commissioners, acting as Drainage Authority for Meeker County Ditch #15, ordered the Redetermination of Benefits; and

WHEREAS, Ron Ringquist, John Cunningham and Vernon Ruschmeyer were appointed viewers to do a Redetermination of Benefits; and

WHEREAS, the Viewers' Report for Meeker County Ditch #15 was filed with the Meeker County Auditor; and

WHEREAS, a public hearing was held on Tuesday, December 18, 2018, at 2 p.m. in the Community Meeting Room in the Courthouse, located in the City of Litchfield; and

WHEREAS, all interested property owners were invited to attend and hear the report of the viewers and ask questions or make comments concerning the Viewers' Report; and

WHEREAS, as a result of the filing of the Viewers' Review and the public hearing, the Meeker County Board of Commissioners makes the following Findings of Fact and Order:

1. That the Viewers' Report, attached as Exhibit A, has been made and properly completed under Minnesota Statutes 103E.
2. That the Viewers' Report is complete and correct.
3. That the damages and benefits have been properly determined.
4. That the re-determined benefits and damages shall be used in place of the original benefits and damages and all proceedings related to Meeker County Ditch #15.

NOW, THEREFORE, it is hereby ordered that the Viewers' Report, attached as Exhibit A dated 03/19/2019, is hereby approved by the Meeker County Board of Commissioners, acting as the Drainage Authority for Meeker County Ditch #15.

Dated this _____ day of _____, 20__.

Chairperson
Meeker County Board of Commissioners,
Acting as Drainage Authority for Meeker
County Ditch #15

MEEKER COUNTY 2019 MONTHLY FUND CASH BALANCES

<u>FUND</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>AVERAGE MONTH</u>
REVENUE	\$8,128,625	\$7,451,312											\$7,789,969
FAMILY SERVICES CTR.	\$655,429	\$637,359											\$646,394
PUBLIC HEALTH	\$656,993	\$603,000											\$629,997
PARKS	\$271,886	\$271,764											\$271,825
ROAD & BRIDGE	\$2,976,416	\$3,511,717											\$3,244,067
SOCIAL SERVICES	\$5,861,523	\$5,843,791											\$5,852,657
TRANSFER STATION	\$718,847	\$717,653											\$718,250
TOTAL FUNDS	\$19,269,719	\$19,036,596	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,153,158

MEEKER COUNTY 2018 MONTHLY FUND CASH BALANCES

<u>FUND</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>AVERAGE MONTH</u>
REVENUE	\$7,860,121	\$7,414,560	\$6,701,392	\$6,027,395	\$4,793,676	\$8,723,273	\$7,925,413	\$7,567,690	\$7,038,882	\$8,731,074	\$9,131,594	\$9,121,483	\$7,586,379
FAMILY SERVICES CTR.	\$422,994	\$522,588	\$497,515	\$473,850	\$450,203	\$500,290	\$605,334	\$595,974	\$569,910	\$583,638	\$579,566	\$559,838	\$530,142
PUBLIC HEALTH	\$373,688	\$263,218	\$258,107	\$147,271	\$778,492	\$696,906	\$563,956	\$601,164	\$581,826	\$522,840	\$519,680	\$433,328	\$478,373
PARKS	\$180,012	\$161,506	\$154,442	\$140,660	\$349,281	\$338,122	\$301,037	\$282,839	\$240,387	\$223,872	\$204,378	\$190,343	\$230,573
ROAD & BRIDGE	\$4,234,772	\$3,485,679	\$3,177,827	\$2,927,919	\$4,262,158	\$4,841,099	\$5,099,242	\$4,318,733	\$4,870,057	\$4,974,050	\$3,613,133	\$3,356,267	\$4,096,745
SOCIAL SERVICES	\$6,185,468	\$5,398,535	\$5,090,764	\$4,639,868	\$4,672,319	\$6,134,645	\$6,319,245	\$6,030,250	\$5,732,279	\$6,091,022	\$6,589,910	\$6,400,692	\$5,773,750
TRANSFER STATION	\$911,740	\$875,724	\$871,379	\$865,759	\$904,531	\$851,308	\$847,716	\$862,337	\$882,047	\$684,074	\$682,667	\$725,378	\$830,388
TOTAL FUNDS	\$20,168,795	\$18,121,810	\$16,751,426	\$15,222,722	\$16,210,660	\$22,085,643	\$21,661,943	\$20,258,987	\$19,915,388	\$21,810,570	\$21,320,928	\$20,787,329	\$19,526,350

MEEKER COUNTY 2017 MONTHLY FUND CASH BALANCES

<u>FUND</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>AVERAGE MONTH</u>
REVENUE	\$7,238,145	\$6,024,130	\$5,277,700	\$4,697,794	\$4,135,848	\$7,850,815	\$7,351,944	\$6,727,754	\$6,280,014	\$7,690,019	\$8,543,621	\$8,657,319	\$6,706,259
FAMILY SERVICES CTR.	\$367,468	\$460,464	\$423,602	\$402,071	\$379,582	\$421,838	\$403,627	\$401,617	\$377,042	\$383,572	\$377,079	\$472,600	\$405,880
PUBLIC HEALTH	\$503,304	\$761,629	\$744,388	\$651,038	\$543,904	\$514,501	\$723,703	\$723,245	\$683,977	\$580,393	\$515,649	\$484,865	\$619,216
PARKS	\$186,956	\$281,333	\$253,956	\$239,753	\$228,983	\$198,674	\$281,980	\$281,674	\$266,626	\$226,590	\$205,795	\$192,022	\$237,029
ROAD & BRIDGE	\$4,240,267	\$4,798,748	\$4,596,085	\$4,300,221	\$4,088,334	\$5,213,532	\$5,138,686	\$3,312,116	\$3,300,679	\$3,725,313	\$3,541,729	\$3,347,820	\$4,133,628
SOCIAL SERVICES	\$5,122,808	\$5,030,007	\$4,774,868	\$4,541,485	\$4,449,131	\$5,918,776	\$5,875,331	\$6,005,941	\$5,710,242	\$6,168,861	\$6,670,422	\$6,557,154	\$5,568,752
TRANSFER STATION	\$728,303	\$737,338	\$749,087	\$750,853	\$775,449	\$795,720	\$823,629	\$840,950	\$865,832	\$868,025	\$905,034	\$912,868	\$812,757
TOTAL FUNDS	\$18,387,251	\$18,093,649	\$16,819,686	\$15,583,215	\$14,601,231	\$20,913,856	\$20,598,900	\$18,293,297	\$17,484,412	\$19,642,773	\$20,759,329	\$20,624,648	\$18,483,521

MEEKER COUNTY 2016 MONTHLY FUND CASH BALANCES

<u>FUND</u>	<u>JAN</u>	<u>FEB</u>	<u>MARCH</u>	<u>APRIL</u>	<u>MAY</u>	<u>JUNE</u>	<u>JULY</u>	<u>AUG</u>	<u>SEPT</u>	<u>OCT</u>	<u>NOV</u>	<u>DEC</u>	<u>AVERAGE MONTH</u>
REVENUE	\$6,565,602	\$6,013,528	\$4,906,347	\$4,379,609	\$3,914,291	\$7,421,073	\$7,003,905	\$6,435,478	\$5,961,514	\$7,473,885	\$7,803,794	\$7,981,603	\$6,321,719
FAMILY SERVICES CTR.	\$295,675	\$278,129	\$253,128	\$342,063	\$322,712	\$353,481	\$447,716	\$442,154	\$414,432	\$420,133	\$409,887	\$387,273	\$363,899
PUBLIC HEALTH	\$840,573	\$834,055	\$805,200	\$719,707	\$622,662	\$581,059	\$545,517	\$512,937	\$496,840	\$417,708	\$574,665	\$617,850	\$630,731
PARKS	\$269,830	\$259,938	\$222,206	\$222,961	\$192,654	\$167,634	\$176,256	\$166,931	\$157,686	\$138,112	\$213,781	\$204,008	\$199,333
ROAD & BRIDGE	\$2,426,380	\$2,998,046	\$2,817,764	\$2,538,180	\$3,680,367	\$5,526,067	\$5,701,558	\$5,544,458	\$5,025,305	\$4,823,101	\$4,825,832	\$4,537,968	\$4,203,752
SOCIAL SERVICES	\$4,485,300	\$4,305,695	\$4,088,255	\$3,716,258	\$3,571,011	\$5,102,638	\$5,257,020	\$5,334,480	\$5,025,933	\$5,514,641	\$6,126,842	\$5,621,288	\$4,845,780
TRANSFER STATION	\$682,753	\$678,616	\$666,597	\$666,207	\$704,757	\$716,795	\$731,025	\$730,229	\$741,469	\$712,530	\$757,977	\$751,029	\$711,665
TOTAL FUNDS	\$15,566,113	\$15,368,007	\$13,759,497	\$12,584,985	\$13,008,454	\$19,868,747	\$19,862,997	\$19,166,667	\$17,823,179	\$19,500,110	\$20,712,778	\$20,101,019	\$17,276,879