

## MINUTES COLLINWOOD TOWNSHIP

May 19, 2025

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**Present:** Chairman John Nowak, Supervisor Brian Zeglen and Randy Bryant, Treasurer – Brett Oman, and Clerk -Dan Anderson. Meeting was held at the township hall and called to order at 7:00 pm, by Chair John N., with reciting of the Pledge of Allegiance

**Clerks Report:** Dan A. read the April minutes. Brett noted the name of the bank needed to be changed to 'Perennial'. Motion by Randy B. to approve the minutes with changes, second by Brian Z., Motion carried.

**Treasurer Report:** Brett O. reviewed the April report. Motion by Randy B. to approve the Treasurer's Report, second by Brian Z.: Motion carried.

### **Old Business**

#### ➤ Roads

- Gravel: John N. will check to see when new gravel will be delivered. Plan to add 150 yards of gravel/mile.
  - Dust coating: Dan A. reported having refund checks completed for overpayment of dust coating cost. Dan A. will let dust coating company know when new gravel will be delivered.
  - Spring Road Inspection
    - Motion by Randy B. to have Meeker County fix and replace all problem signs identified during spring road inspection, second by Brian Z., motion carried.
    - Have MSB provide quote to clean ditch on 178<sup>th</sup> ST and CSAH 18, and tree removal.
    - Randy B. will follow-up on finding company to fix potholes on hard surface roads.
    - Dan A. will find information on creating minimum maintenance roads for 195<sup>th</sup> St west of Hwy 15 and 693<sup>rd</sup> Ave
  - WSB proposal: Board discussed proposal and what was and wasn't covered under the \$12,136 proposal. Dan A. will follow-up with WSB to learn the costs of the in-person township board presentation and cost of collecting cores and their analysis with a decision on proposal to be made at the June meeting.
  - Dan A. shared the preliminary plan for the 190<sup>th</sup> St project with SWCD as well as list of contractors who work with the SWCD. The final project details should be completed within the next 30 days and ready for receiving bids.
- Township door replacement: Brian Z. presented quote from Lund Construction for \$5417.94 to replace both doors. Brian Z. recommended using raised panel doors for both doors which would increase the cost by ~\$400. Motion by Randy B. to accept the bid from Lund Construction, second by Brian Z., motion carried.
- Dan A. reported the chimney work has been completed.

### **New Business:**

- Reviewed minutes from Special Meeting covering Deferred Special Assessment.
- Review of Consolidated Liability Coverage for 2025-2026
- Reminder of Township Legal Seminar on June 5<sup>th</sup> from 9-4 in Albertville.

**Bills for payment:** Bills to be paid, Checks 3004-3039 with total disbursements of \$27,330.46.  
Motion by Randy B. to approve payment of bills, Second by Brian Z.: Motion carried.

Next regular meeting is 7:00 pm, on Monday June 16, 2025 at the Townhall.

Motion by Randy B., Second by Brian Z. to adjourn the meeting: Motion carried. Meeting adjourned at 8:37 p.m.

Respectively submitted  
Dan Anderson, Clerk