

## MINUTES COLLINWOOD TOWNSHIP

June 16, 2025

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**Present:** Chairman John Nowak, Supervisor Brian Zeglen and Randy Bryant, Treasurer – Brett Oman, Clerk -Dan Anderson, and six (6) residents. Meeting was held at the township hall and called to order at 7:00 pm, by Chair John N., with reciting of the Pledge of Allegiance

**Clerks Report:** Dan A. read the May minutes. Motion by Brian Z. to approve the minutes, second by Randy B., Motion carried.

**Treasurer Report:** Brett O. reviewed the May financial report. Motion by Brian Z. to approve the Treasurer's Report, second by Randy B.: Motion carried.

**Guests:** Resident 1 presented a plan to manage surface runoff water going into the lake at 71327 183<sup>rd</sup> ST. The proposed work to be done is being by the landowner and Lake Jennie Improvement Association. The project is working with water coming from a culvert under 183<sup>rd</sup> ST and the resident was seeking permission for the contractors to work within the road right away and to also see if the township would be interested in contributing to the project financially. The budget for the project is \$8000. There is currently a box built in front of the culvert outlet to slowing the water flow and also overgrown trees and bushes at the outlet of the culvert. The Supervisors said they were not interested in supporting the project financially. Randy B. made a motion to allow the contractors to work within the road right away and for the Township to clean-up the trees and box at the culvert outlet, Second by Brain Z., motion carried.

Resident 2 was concerned about the high-water levels on 720<sup>th</sup> Ave between CSAH 18 and Common Street after recent large rainfall events, with water flowing from east to west over the road after the last rainfall event. Resident believes a culvert needs to be placed under the road based on MN Statute 160.191. Resident noted there is currently a culvert further south on the same road where water flows from the west side to the east side. There is currently a 24" County tile under the road plus another 12" tile. John N. noted that in the past there was meadow on both sides of the road in this area instead of the tilled fields present today. The Board agreed to visit the site once the water had gone down.

Resident 3 shared a concern on the condition of 190<sup>th</sup> St between CSAH 18 and CSAH 15 and also reported that loaded gravel trucks had been traveling on the road further damaging the road. The road is posted as a 5 Ton Road but only posted on the East end of 190<sup>th</sup> St at CSAH 15. John N. was going to contact the gravel company whose truck had been traveling on the road. Dan A. will contact the county to have a 5 Ton Road restriction sign placed at the west end of 190<sup>th</sup> St.

### **Old Business**

#### ➤ Roads

- Gravel: John N. reported that the graveling has been completed.
- Dust coating: Dan A. has let the dust coating company know they can start to dust coat. Dan A., also asked the Board to consider dust coating before graveling in 2026 to enable early dust coating. Under the current approach residents aren't getting their dust coating until late June or early July after paying for it in April.
- Spring Road Inspection Follow-ups:
  - Ditching cleaning at 178<sup>th</sup> ST and CSAH 18 has been completed.
  - List of signs to be replaced has been provided to the county.
  - Reviewed asphalt repair quotes from Bertram Asphalt.
    - Randy B. made a motion to accept Bertram's quotes to fix: Patch #2 on 210<sup>th</sup> St just west of 700<sup>th</sup> Ave (\$2,610.00), Patch #3 on 210<sup>th</sup> St right by

695<sup>th</sup> Ave (\$3,175.00), Patch #4 on 178<sup>th</sup> St west of CSAH 18 (\$11,830.00) and Patch #5 on 700<sup>th</sup> Ave right by 210<sup>th</sup> St (\$1,390.00) for a total of \$19,005.00, Second by Brian Z., motion carried. Randy will follow-up with Bertram on a couple questions on the other quotes from Bertram and also have Bertram look at two new problem areas.

- Board discussed creating minimum maintenance roads for 195<sup>th</sup> St west of Hwy 15 and 693<sup>rd</sup> Ave and saw no benefit in taking such action
- WSB proposal: Dan A. shared the response from WSB to the Boards earlier questions. Two residents present supported the hiring of WSB. Board discussed having WSB present their report at the 2026 Annual Meeting. Brain Z. made a motion to accept the WSB proposal of \$12,136.00 and have WSB present the report at the 2026 Annual Meeting, second by Randy B., Motion carried. Dan A. will follow-up with WSB on getting the agreement signed and 2026 date reserved.
- Dan A. shared the final plan for the 190<sup>th</sup> St project with SWCD. SWCD noted there is a maintenance agreement as part of the project which is typically signed by the land owner but in this situation, it would likely make more sense for the Township to sign the agreement. John N. will follow-up with the resident and also potential contractors.
- Shared roads – Dan A. reported the only records found on shared roads was a Resolution on Common Street with Hutchinson Township.
- Project Updates:
  - Township doors have been replaced
  - Chimney has been replaced

### **New Business:**

- Lake Jennie Improvement Association Project – discussed with Resident 1
- 190<sup>th</sup> St condition between CSAH 15 and CSAH 18 – discussed with Resident 3
- Road issues:
  - New pothole on 700<sup>th</sup> Ave – Randy B. will contact Bertram Asphalt to get a quote
  - Gravel washed out at 185<sup>th</sup> St and 748<sup>th</sup> Ave after recent heavy rains
  - Tar breaking up on 200<sup>th</sup> St west of CSAH 15 – Randy B. will contact Bertram Asphalt to get a quote
  - Ditch mowing/noxious weed control
- Dan A. shared the State Demographics report showing a population estimate of 1,237 and household estimate of 457 for Collinwood Township as of April 1, 2024.
- Dan A. distributed Township Association cards
- Dan A. shared information on Great River Energy Transmission Line Open house

**Bills for payment:** Bills to be paid, Checks 3040-3046 with total disbursements of \$30,510.61.

1. Lund Construction - \$5847.32
2. MATIT - \$2061.00
3. Xcel Energy - \$11.00
4. Hedlund Plb & Htg - \$180.00
5. Meeker Energy - \$73.29
6. F.H. Schmidt - \$6330.00
7. MSB Excavating and Tiling - \$16,008.00

Motion by Brian Z. to approve payment of bills, Second by Randy B.: Motion carried.

Next regular meeting is 7:00 pm, on Monday July 21, 2025 at the Townhall.

Motion by Brian Z., Second by Randy B. to adjourn the meeting: Motion carried. Meeting adjourned at 9:36 p.m.

Respectively submitted  
Dan Anderson, Clerk