

MINUTES
COLLINWOOD TOWNSHIP BOARD MEETING
July 17, 2023
celiaknoll@gmail.com

Present: Supervisors: Dave Prieve, John Nowak, Brian Zeglen, Clerk Celia Knoll, Treasurer Brett Oman and one guest. Meeting was held at the township hall and called to order at 7:00 pm, with reciting of the Pledge of Allegiance.

Guest: Attend to observe only.

Clerks Report: June minutes were sent prior to meeting for review. Motion was made to approve by Brian Z and 2nd by John N to accept report: Motion carried.

Treasurer Report: Report was reviewed. Treasurer was contacted by Perennial Bank we are at \$270,437.89 which is over the \$250,000.00 maximum. Discussion to move \$200,000.00 to money market account at Kensington Bank. Motion made to move said amount and custody of pledge securities documents signed by Chair Dave P and Treasurer Brett O. Motion made by Brian Z and 2nd by John N. Motion carried.

Old Business:

Town Hall Maintenance: Potters Builders is in process of finishing up. In order to complete the bell tower safely, a lift needs to be rented. Potters Builders will then look, replace and correct broken boards or leaking issues. Suggestion to have Potters Builders look at foundation and chimney and provide us with a quote.

Road Maintenance:

- Gravel roads hauling is coming to completion by Reiner Contracting Inc. Need to add more gravel on 180th St. and 200th St once we get some rain. So far this year 6300 yds of gravel laid so far, generally only have 6000 yds.
- Dust Control at completion with only 100 ft. at intersections in all ways.
- Poisonous Parsnips – there are a few tufts of this within the township. Asking home owners if they see these to please report to any supervisor.

New Business:

Michael Bickman from MSB Excavating brought in a quote for road maintenance. Discussion on employees, equipment currently own, expectations from township and expectations from township to MSB Excavating. MSB will begin August 1, 2023, with Hoernemann Farms LLC guidance for their remaining timeline. A \$5,000 agreed retainer fee will be provided at the August meeting. Motion by John N and 2nd by Brian Z to hire MSB Excavating for road maintenance. Motion carried

Crack filling: There are some deep cracks on 746th Ave due to the number of trucks caring heavy equipment, dirt, and concrete for new builds and existing homes maintenance. Supervisor Brian Z will look into various companies for solutions.

Resolution 2023-A requiring a bond or other security on a cartway petition. Darco, LLC “Petitioners” have petitioned the Town Board of Collinwood Township to construct a cartway to a parcel of property owned by Petitioners containing at least five acres. Resolution states said security must be received by the Town Clerk by August 11, 2023 or the public hearing scheduled for August 21, 2023 will be canceled. Resolution 2023-B Resolution setting site inspection and public hearing for mandatory cartway. Collinwood Township Board of Supervisors will conduct a public hearing at 7:00 p.m. on August 21, 2023 at the Collinwood Town Hall located at 21904 746th Ave, Dassel, MN to hear all interested parties and determine the location where the cartway shall be established and what damages, if any, are due to any affected landowners. All persons who wish to be heard in this matter should appear at the hearing and be prepared to offer present testimony, evidence, opinion or views. Motion made to accept Resolution 2023-A by John N and 2nd by Brian Z. Motion carried. Motion made to accept Resolution 2023-B by John N and 2nd by Brian Z. Motion carried.

Bills for payment: Clerk presented bills to be paid, checks 2841 - 2846 total of \$36,477.95. Motion made by Brian Z and 2nd by John N to pay bills. Motion carried.

No other business, motion made by John N and 2nd by Brian Z to adjourn at 10:15 pm. Motion carried.

Next meeting Monday, August 21, 2023, at the township hall following Cartway Resolutions hearing.

Clerk: Celia Knoll