

MINUTES COLLINWOOD TOWNSHIP

September 15, 2025

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Present: Chairman John Nowak, Supervisor Brian Zeglen, Treasurer – Brett Oman, Clerk -Dan Anderson, and residents, Dwight Dahlman, Rodger and Pam Coppa, and Bryan and Krista Winterfeldt. Absent, Randy Bryant. Meeting was held at the township hall and called to order at 7:05 pm, by Chair John N., with reciting of the Pledge of Allegiance

Clerks Report: Dan A. read the August minutes. Motion by Brain Z. to approve the minutes, second by John N.: Motion carried.

Treasurer Report: Brett O. shared the new accounts had been established at Kensington Bank and was waiting on two checks to clear from the previous account before closing the Perennial Bank Account. Brett O. established a \$270,000 CD at Kensington with funding breakdown of 11% General, 70% Road and Bridges, and 19% Fire. Brett O. reviewed the rest of the monthly report.

Brian Z. made a motion to approve the Treasurer's report, second by John N.: Motion carried

Residents: Bryan and Krista Winterfeldt said there seemed to be some confusion as to if 188th ST was a Township or a private drive. Bryan and Krista had the understanding that it was a private drive. John N. confirmed that 188th ST has never been a Township Rd and is a private drive. John N. made a motion to have the Board send a letter to all the property owners on 188th ST, and the Meeker County Sherrif, informing them that 188th ST was a private drive, second by Brian Z.: Motion carried

The Board also learned that 188th ST doesn't have a 911 Street sign and asked Dan A. to contact Meeker County Roads to have a sign installed.

Dwight Dahlman thanked the Board for repairs made to 190th ST. Dwight also noted a new break-up area was starting. John N. stated he had recently seen the bad area as well. Dwight offered to work with John N. patch the area.

Old Business

- Roads
 - Dan A. reported all asphalt repairs by Bertram Asphalt have been completed
 - The updated agreement with NRCS and Collinwood Township was reviewed. Still waiting to hear on when the contractor will start the work.
 - John N. will talk to MSB to find out when they will be replacing the culvert on 200th ST
- 720 Ave Culvert
 - John N. reported that Dahlman's believe they have found a culvert under 720th Ave. John N. shared the Town Attorney was still waiting to hear back from the Dahlman attorney.
- John N. made a motion to approve the Ashwill Shores Sixth Addition, second by Brian Z.: Motion carried.
- Shared Roads and Responsibilities – Dan A. provided Board with copy of standard agreement from MAT website to address the topic. The following shared roads and responsibilities were discussed:
 - 220th St and ¼ mile of 713th Ave with Dassel Township – Collinwood does all maintenance on 220th ST and would like Dassel Township to cover the ¼ mile of 713th Ave.
 - Common Street with Hutchinson Township – Collinwood does maintenance from CSAH 15 to Page Ave, and Hutchinson Township covers from Page Ave to Hwy 15.
 - 690th Ave with Ellsworth Township – Collinwood Twp does all maintenance

- 750th Ave and 750th Ave SW with Stockholm Township – Collinwood provides maintenance on 750th Ave and 750th Ave SW from CSAH 29 to 200th St. Stockholm maintains 750th Ave from Common St to CSAH 5 and from 200th St to the boat ramp on Collinwood lake.
- Dan A. will draft agreements for review at the October meeting.
- Tree trimming, no update
- Dan A. reported the letter to the county ditch inspector following the August meeting had been sent.
- Dan A. reported WSB had said they should have an initial road report in early October.

New Business

- 188th St. – discussed earlier
- Dassel Fire Advisory Board – no update
- 2025 Maintenance Agreement and Retainer. John N. made a motion to approve the 2025 Maintenance Agreement and \$5000 retainer with MSB, second by Brian Z.: Motion carried.

Bills for payment: Bills to be paid, Checks 3060-3067 with a total of \$48,229.39

1. 3060 Couri and Ruppe - \$206.25
2. 3061 Meeker County Hwy Dept. - \$564.26
3. 3062 Xcel Energy - \$10.59
4. 3063 Meeker Energy - \$73.29
5. 3064 Maximized Habitats - \$560.00
6. 3065 MSB - \$8330.00
7. 3066 Bertram Asphalt - \$20,515.00
8. 3067 Bertram Asphalt - \$17,970.00

Motion by John N. to approve payment of all bills, second by Brian Z.: Motion carried

Motion by Brian Z. to adjourn, second by John N.: Motion carried

Meeting adjourned at 8:07 p.m.

Next meeting is Monday October 20, 2025 at 7:00 p.m. at the Townhall. Tim Renner with Midwest Road Grooming will be attending.

Respectively submitted
Dan Anderson, Clerk