

MINUTES COLLINWOOD TOWNSHIP

October 20, 2025

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Present: Chairman John Nowak, Supervisor Brian Zeglen, Supervisor Randy Bryant, Treasurer – Brett Oman, Clerk -Dan Anderson, Tim Renner with Midwest Road Grooming, Michael Bickman with MSB and residents, Daryl Dahlman and Brian Dahlman. Meeting was held at the township hall and called to order at 7:01 pm, by Chair John N., with reciting of the Pledge of Allegiance

Clerks Report: Dan A. read the September minutes. Motion by Randy B. to approve the minutes, second by Brian Z.: Motion carried.

Treasurer Report: Brett O. reported the account with Perennial Bank has been closed and remaining funds transferred to the Kensington Account. All the funds will show as moved on the October report. Brett noted extra account withdrawals for September to establish the CD.

Motion by Randy B. to approve the Treasurer's report, second by Brian Z.: Motion carried

Old Business

- 720 Ave Culvert Request
 - Brian Dahlman shared photos with the Board of a culvert they believe they found on the east side of the road. The culvert is under about 3' of dirt and silt. Brian and Daryl commented that they didn't dig on the west side of the road, but based on their locating they believe the culvert is under about 6" of dirt on the west side of the road.
 - Brian will send pictures to Dan A.
 - Randy B. shared some questions and concerns about potential actions taken by the Board that he wanted to talk to the Town Attorney about.
- 188th ST follow-up, Dan A. said letters have been sent informing residents and Meeker County Sheriff that 188th ST is a private drive. Meeker County Signs have also been contacted to install a new street sign for 188th St.
- Shared Roads and Responsibilities – Dan A. provided the Board with copies of the proposed Shared Road Agreements with Dassel, Ellsworth, Hutchinson and Stockholm Townships. of standard agreement from MAT website to address the topic. Randy B. will follow-up with Ellsworth Township and John N. will follow-up with Dassel, Stockholm and Hutchinson Townships.
- Tree Trimming
 - Brian Dahlman shared concerns about a number of places along Township roads where the trees need to be trimmed. The Board asked Brian to provide them a list of the areas needing to have trees trimmed.
 - Randy B. will get the names of potential tree trimmers
- WSB Update – Dan A. shared an update from WSB on their recommendations for hard surface maintenance and potential budget needs. WSB requested the current hard surface maintenance budget, which the Board agreed was \$150,000.
- Fire Advisory Board – Brian Z. shared one of the key topics at the last board meeting was a proposal from the fire department for a new hall.

New Business

- Tim Renner from Midwest Road Grooming discussed the benefits of their road grooming machine and shared a video of the machine being used. Cost for the road grooming is \$130/hour, and ½ rate for travel. He travels at 10 mph when grooming roads. The road groomer does not reclaim gravel from the road edges and doesn't address curb and gutter issues.

- Brian Dahlman informed the Board that there was furniture sitting on 183rd ST. The Board asked Michael Bickman to pick up and dispose of the furniture.
- John N. was contacted by a resident about a washout in the ditch along 215th ST.
 - John made a motion to reimburse the resident for the cost of a load of dirt, ~\$150, to fill in the washout, second by Randy B., motion carried
- John N. was contacted by a resident on 200th ST about washouts forming along the sides of the culverts along 200th ST. John N. asked Michael Bickman to look at placing rock along the sides of the culverts to prevent further erosion.
- Dan A. shared that the current clerk's computer can no longer be updated and needs to be replaced. The Board told Dan A. to proceed with purchasing a new township computer for the Clerk.
- Dan A. shared the variance approval for Mark Stone Construction and Carrie Odegard.
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Bills for payment: Bills to be paid, Checks 3067-3074 with a total of \$37,232.37

1. 3068 Victor Lundeen Company - \$377.60
2. 3069 Couri and Ruppe - \$687.50
3. 3070 Meeker Energy - \$73.29
4. 3071 Xcel Energy - \$10.86
5. 3072 Meeker County Hwy Dept. - \$3926.12
6. 3073 Headlund Plb and Htg - \$180.00
7. 3074 MSB Excavating & Tiling - \$25,754.00
8. 3075 MSB Excavating & Tiling - \$6223.00

Motion by Randy B. to approve payment of all bills, second by Brian Z.: Motion carried

Motion by Randy B. to adjourn, second by Brian Z.: Motion carried

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Meeting adjourned at 9:15 p.m.

Next meeting is Monday November 17, 2025 at 7:00 p.m. at the Townhall.

Respectively submitted
Dan Anderson, Clerk