



522 South Johnson Drive • Litchfield, MN 55355

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320.693.7287

Minutes of Regular Board Meeting  
Tuesday, March 1, 2022, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Dan Barka, Greg Jans, Bob Schiefelbein, Fred Behnke, and John Haffley. Staff Present: Joe Norman, Matt Anderson, Ann Steinhaus and Lacey Clark, SWCD; Josh Pommier, Pheasants Forever; Melissa Rothwell, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:17 a.m.

**Agenda:** Motion by Haffley and seconded by Barka to approve the agenda. Affirmative: All. Opposed: None.

**Minutes:** Motion by Jans and seconded by Haffley to approve the minutes from the February 1, 2022, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Jans and seconded by Haffley to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$34,704.70 and bills paid. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Barka to approve the 2020 State Cost Share Final Financial Report as presented by Clark. Affirmative: All. Opposed: None.

Clark presented the board with the 2022 Allocation Planning report.

**Correspondence:** None.

**Field Office Report:** Norman, Anderson, and Steinhaus reported on recent activities and programs. Motion by Barka and seconded by Behnke to authorize Scheifelbein signing the letter composed by Norman on behalf of the board in regards to the Wetland Conservation Act rulemaking. Affirmative: All. Opposed: None.

**Farm Bill Report:** Pommier and Rothwell reported on their activities. Rothwell presented the board with the Civil Rights Memo.

**Meeting/Training Reports:** None.

**Training/Meeting Requests:** Clark and Norman presented the board with information in regards to MASWCD's SWCD Aid proposal. Motion by Barka and seconded by Haffley to authorize Clark to send letters of support for SWCD Aid to both Representative Urdahl and Senator Newman. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to approve Anderson and Haffley attending the Area 2 meeting on March 15<sup>th</sup> in Morris, MN. Affirmative: All. Opposed: None.

Motion by Barka and seconded by Jans to approve Steinhaus attending the Nitrogen Smart Training. Affirmative: All. Opposed: None.

**COVID-19 Preparedness Plan Modifications:** None.

**Representation for Meeker SWCD within the 1W1P Process:** After discussion, the board decided to hold off on approving the representation outline for Meeker County and Meeker SWCD within the 1W1P process for the Clearwater River Watershed District.

**Tree Ad:** Motion by Barka and seconded by Jans to run a tree ad in the newspaper for two weeks at a cost of \$584.44. Affirmative: All. Opposed: None.

**Elections:** Clark informed the board that Barka and Haffley are up for reelection this year, and that the filing period is from May 17<sup>th</sup> to May 31<sup>st</sup>.

**Next Meeting:** The next board meeting will be held on Tuesday, April 5, 2022, at 8 a.m.

**Adjournment:** After a motion by Jans and seconded by Haffley, Chairman Schiefelbein adjourned the meeting at 9:55 a.m.

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Secretary

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Date