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The Meeker County Board of Commissioners met on March 5, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Administrative Coordinator Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and there were none.

Motion by Oberg, second by Tacheny to approve the March 5, 2019 agenda as amended to include the following two additions: an Indemnity Agreement under Public Works Director Phillip Schmalz and an appointment to the Economic Development Authority Board under Commissioner Updates. Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve County Board minutes for February 19, 2019 as printed. Motion carried unanimously.

Motion by Oberg, second by Larson to adopt the following resolution:  
WHEREAS, the Minnesota Housing Finance Agency has made available Family Homeless Prevention and Assistance Program grant monies to encourage and support innovation at the local level to help prevent homelessness, reduce the length of homeless episodes, and reduce repeated episodes of homelessness, and  
WHEREAS, Area service providers who administer programs that address families crisis needs have identified gaps within the service delivery system, and  
WHEREAS, Area service providers who administer programs that address families crisis needs have identified strategies to address the identified service gaps,  
WHEREAS, Area service providers wish to continue to work together to coordinate their services and improve the service delivery system,  
WHEREAS, United Community Action Partnership desires to make an application on behalf of the area service providers for funds to address these identified problems,  
NOW THEREFORE BE IT RESOLVED that Meeker County agrees to support United Community Action Partnership in its application and implementation of the proposed Family Homeless Prevention and Assistance Program for the period of July 1, 2019 to June 30, 2021.  
Commissioners Larson, Schmitt, Housman, Tacheny and Oberg voting “yes”.  
Motion carried unanimously. Resolution declared adopted. #2019-04.

Motion by Larson, second by Schmitt to approve assessment contracts for all jurisdictions, excluding Forest City Township, Forest Prairie Township, Kingston Township, City of Kingston, and Action Township non-commercial properties, for assessment years of January 2, 2020 - January 2, 2023, to include annual increases as outlined. Motion carried unanimously.

Hospital Chief Executive Officer Kurt Waldbillig and Chief Financial Officer Steve Plaisance presented hospital matters to the board.

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Motion by Oberg, second by Tacheny to approve hire of Child Protection Social Worker ReAnna Fettig, Level C41 Step 1, \$25.59 per hour, effective March 18, 2019.

Motion carried unanimously.

Motion by Larson, second by Oberg to approve hire of Crime Victim Advocate/Witness Coordinator Angela Maus, Level B23 Step 1, \$20.82 per hour, effective February 19, 2019.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve Social Services accounts payable as follows:

Human Services Fund	\$54,375.02
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Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the 2018 Annual Feedlot Officers Report.

Motion carried unanimously.

Dr. Strobl presented the 2018 Coroner's Report to the Board.

Motion by Larson, second by Oberg to approve Amendment #15 to the Food Service Management Agreement between Meeker County and A'viands, LLC, at a 2.7% increase over 2018 pricing.

Motion carried unanimously.

Motion by Larson, second by Tacheny to approve hire of Seasonal Snow Plow Operators Kevin Kelbing, Step F \$28.70 per hour, and Nathan Nietfeld, Step A \$23.58 per hour, effective immediately.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve hire of Full-time Heavy Equipment Operator Chad Jezeritz, Level B22 Step 1, \$19.64 per hour, effective March 18, 2019.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve advertising for up to two Seasonal Highway Engineering Aides.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve the 2019 Highway Engineering Aide pay schedule.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve advertising for the 2019 Highway projects as presented.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve acquiring additional right-of-way along CSAH 6 between 730<sup>th</sup> Avenue and CSAH 15, increasing from 33' to 50' on each side of road.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the Indemnity Agreement for the vacation of platted drainage and tile easements in the Johnsons Estates plat.

Motion carried unanimously.

Matt Johnson of the Mid-Minnesota Development Commission presented information to the board regarding the formation of a Regional Transportation Coordination Council.

The Board took a 5 minute break.

Motion by Tacheny, second by Schmitt to adopt the following:

That NOTICE IS HEREBY GIVEN that the parcels of land described shall be sold to the highest bidder at public sale. The sale will be governed by the provisions of M.S. 281.01 and by approval of the Meeker County Board of Commissioners authorizing such sale.

BE IT RESOLVED, that all parcels of tax forfeited land listed on the list of Tax-Forfeited Land have been classified as non-conservation land; that the basic sale price of the parcel on this list be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held on: **Wednesday, April 24, 2019 at 2 p.m., By the Meeker County Auditor at the County Courthouse, Level 4, Commissioners Meeting Room**

**Acton Township**

**Basic Sale Price \$ 5,000**

**Assessments after forfeiture: None**

That part of the Northwest Quarter of the Northwest Quarter, Section 6, Township 119, Range 32, Meeker County, Minnesota, described as follows: Commencing at the Northwest corner of said Section 6; thence on an assumed bearing of South 00 degrees 17 minutes 23 seconds West along the west line of said Northwest Quarter of the Northwest Quarter, a distance of 1060.59 feet to the point of beginning; thence South 89 degrees 42 minutes 37 seconds East, 325.00 feet; thence South 00 degrees 17 minutes 23 seconds East, 200.00 feet; thence North 89 degrees 42 minutes 37 seconds West, 325.00 feet to said West line of the Northwest Quarter of the Northwest Quarter; thence North 00 degrees 17 minutes 23 seconds East along last said line, 200.00 feet to the point of beginning. (Parcel 01-0068010, approximately 1.49 acres)

**Basic Sale Price \$ 10**

**Assessments after forfeiture: None**

Lot Eight (8), Section Ten (10), Township One Hundred Nineteen (119), Range Thirty-two (32), containing Ten One Hundredths (10/100) acres. (Parcel 01-0110000 approx. .1 acre on Long Lake)

**Harvey Township**

**Basic Sale Price \$ 400**

**Assessments after forfeiture: None**

Part of SE1/4 SE1/4, Section 23, Township 120, Range 31, beginning Southeast corner Section 23, thence West 683.17 feet to the point of beginning; thence Northwest 252.31 feet, Northwest 122 feet, Northeast 91 feet, Southerly to South line SE1/4 SE1/4, thence West 44 feet to the point of beginning. (Parcel 12-0213001 approx. .57 acres bare land)

**Kingston Township**

**Basic Sale Price \$ 11,000**

**Assessments after forfeiture: None**

The East 223 feet of the South 30 feet of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West. AND Begin at the Southeast corner of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West; thence Westerly along the South line of said South Half of said Southeast Quarter a distance of 223 feet to the point of beginning of the tract to be described; continue along said line a distance of 12 rods; thence North a distance of 13½ rods; thence East a distance of 12 rods; thence South a distance of 13½ rods to the point of beginning of said tract. Together with an easement for access over a tract described as follows: The East 223 feet of the South 12 feet of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West. EXCEPT THEREFROM the following described parcel: Begin at the Southeast corner of the South Half of the Southeast Quarter of Section 36, Township 121 North, Range 29 West; thence Westerly along the South line of the said South half of said Southeast Quarter a distance of 223 feet, thence North a distance of 200 feet to the point of beginning of the tract to be described; thence continuing North 22.75 feet; thence West a distance of 198 feet; thence South a distance of 22.75 feet; thence East a distance of 198 feet to the point of beginning.

(Parcel #13-0968000, approx. 1.06 acres) Property address: 34007 748<sup>th</sup> Avenue

**Litchfield Township**

**Basic Sale Price \$ 10**

**Assessments after forfeiture: None**

Outlot D, Hidden View Woods 3<sup>rd</sup> Addn, Township 119, Range 31, Meeker County. (Parcel 14-0562000)

**Manannah Township**

**Basic Sale Price \$2,000**

**Assessments after forfeiture: None**

Beginning at a point on West side of Water Street at a point 115 feet Northwest of Northeast corner of Block Four (4) of Manannah Townsite, thence West 165 feet, thence Northerly 50 feet, East 165 feet to Water Street, thence Southeasterly 50 feet to beginning, being a part of Lot X of Manannah Townsite, containing Sixty-three Hundredths (.63) of an acre, Township One Hundred Twenty-one (121), Range Thirty-one (31). (Parcel #15-0436000)

**Swede Grove Township**

**Basic Sale Price \$2,000**

**Assessments after forfeiture: None**

SW1/4 NE1/4 and NW1/4 SE1/4 Section 29, Township 120 North, Range 32 West (Parcel 16-0229000, Peterson Lake, approx. 1.75 acres of land)

**Cosmos City**

**Basic Sale Price \$15,000**

**Assessments after forfeit: None**

**Assessments before forfeiture: \$6,948.44**

Lots Twelve (12), Thirteen (13) and Fourteen (14), Block Fourteen (14), Hart and Larson's First Addition to Cosmos, Meeker County, Minnesota. (Parcel #21-0176000, 3 beds - 1.5 bath single family occupied rental home) Property address: 125 North Milky Way

**Basic Sale Price \$800**

**Assessments after forfeiture: None**

**Assessments before forfeiture: \$10,620**

Lot 4, Block 4, Lietzau's 1<sup>st</sup> Addition, City of Cosmos. (Parcel #21-0225000) Property address: 421 S Milky Way

**Basic Sale Price \$800**

**Assessments after forfeiture: None**

**Assessments before forfeiture: \$7,965**

Lot 4 and the North Half of Lot 5, Block 3, Nelson's First Addition to Cosmos. (Parcel #21-0246000) Property address: 300 S Milky Way

**Basic Sale Price \$200**

**Assessments after forfeiture: None**

**Assessments before forfeiture: \$7,965**

The South Half of Lot 5, Block 3, Nelson's First Addition to Cosmos. (Parcel #21-0247000) Property address: 300 S Milky Way

**Basic Sale Price \$100**

**Assessments after forfeiture: None**

Lot One (1), Block Two (2), Anderson's Rearrangement of Outlot "A", City of Cosmos. (Parcel #21-0300000, vacant lot)

**City of Dassel**

**Basic Sale Price \$19,500**

**Assessments after forfeiture: \$28,516.00**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota Lots 5, 6, 7, 8, 9, 10, 11, & 12, in Block One (1); Lot Four (4). Block One (1), except part lying southerly and easterly of the following described line; line beginning at the northeast corner of Lot 4, thence on an assumed bearing of North 88 degrees 13 minutes 07 seconds West along the north line of said Lot 4, a distance of 27.40 feet; thence South 10 degrees 38 minutes 35 seconds West, 160.07 feet to the southeast corner of said Lot 4 and there terminating. (Parcels 23-0719,0720,0721,0722,0723,0724,0725 and 0726)

**Basic Sale Price \$59,800**

**Assessments after forfeiture: \$65,200.96**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota Outlot A (Parcel #23-0816000)

**Basic Sale Price \$51,500**

**Assessments after forfeiture: \$65,200.96**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Outlot G except that part lying northerly of the following described line and its easterly and westerly extensions: Commencing at the northwest corner of Lot 7, of said Block 6; thence South 09 degrees 99 minutes 00 Seconds West, on an assumed bearing along the west line of said Lot 7, to the southwest corner of said Lot 7 and the point of beginning of the line to be described; thence North 89 degrees 32 minutes 19 seconds West a distance of 56.00 feet, more or less, to the west line of said Outlot G and there terminating. (Parcel 23-0822000)

**Basic Sale Price \$8,000.00**

**Assessments after forfeiture: \$7,129.00**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 2 and 3 in Block Four (4) (Parcel #23-0769000 and 23-0770000)

**Basic Sale Price \$8,000.00**

**Assessments after forfeiture: \$7,129.00**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 4 and 5 in Block Four (4) (Parcel #23-0771000 and 23-0772000)

**Basic Sale Price \$8,000.00**

**Assessments after forfeiture: \$3,564.50**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 6 and 7 in Block Four (4) (Parcel #23-0773000 and 23-0774000)

**Basic Sale Price \$8,000.00**

**Assessments after forfeiture: \$7,129.00**

SUMMIT HILLS, according to the plat and survey thereof on file and of record in the office of the County Recorder in and for Meeker County, Minnesota: Lots 8 and 9 in Block Four (4) (Parcel #23-0775000 and 23-0776000)

**Grove City**

**Basic Sale Price \$100**

**Assessments after forfeiture: None**

A strip of land three (3) feet wide and one hundred forty (140) feet long along the Southeasterly boundary of Lot Eleven (11), Block Seventeen (17) of the Village of Grove City, formerly called Village of Swede Grove. (Parcel #25-0154001)

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the draft tax forfeit lands listing.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve County and hospital accounts payable as follows:

General Revenue Fund	\$166,640.79
Road & Bridge Fund	43,032.55
County Parks Fund	68.00
Solid Waste Fund	1,110.43
County Nurse Fund	272.02
Family Services Bldg. Fund	4,483.81
Capital Projects Fund	191,641.50
Ditch Fund	71,083.85
Revolving Loan Fund	27,500.00
Septic System Loan Fund	6,778.00
County Hospital Fund	537,054.30

Motion carried unanimously.

Motion by Oberg, second by Schmitt to appoint Commissioner Tacheny to the Elected Officials Housing Task Force Committee.  
Motion carried unanimously.

Motion by Oberg, second by Larson to appoint Commissioner Tacheny to the Economic Development Authority Board.  
Motion carried unanimously.

On motion by Schmitt, second by Tacheny, Board Chair Housman recessed the Board Meeting at 11:18 a.m. to Thursday, March 7, 2019 at 5 p.m. in Community Room A of the Meeker County Courthouse, for a joint meeting with Meeker County Economic Development Authority.

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The Meeker County Board of Commissioners met jointly with the Economic Development Authority on March 7, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 5:00 p.m. by Economic Development Authority/Commissioner Board Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, Economic Development Authority Board Members – Mike Doering, Mike Lokken, Tim Benoit, Mark Smith, Chuck Lietzau, Dave Krueger, Chris Loew

Meeting opened with Pledge of Allegiance.

Chair Housman announced resignation of Economic Development Authority Director David Krueger, effective March 29, 2019.

Discussion revolved around:

- Economic Development Authority highlights and accomplishments of the past 5 years
- Process regarding sale of townhomes
- Current housing problem through Meeker County
- Lack of companies interested in Meeker County
- Need for comprehensive land use plan to be “shovel-ready” for developers
- Usefulness of TIF and abatement
- 2019 County appropriation to Economic Development Authority

County Commissioners agreed that the Economic Development Authority work plan is appropriate for 2019.

On motion by Tacheny, second by Oberg, meeting was adjourned at 6:56 p.m. The next meeting of the County Board of Commissioners will be on March 19, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Executive Secretary.

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Chair of County Board

Attest: \_\_\_\_\_  
Clerk of County Board