
The Meeker County Board of Commissioners met on March 19, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Administrative Coordinator Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and there were none.

Motion by Schmitt, second by Larson to approve the March 19, 2019 agenda as amended to add approval of severance payments for Social Worker Kim Virnig and Chief Probation Officer Tammy Thompson.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve County Board minutes for March 5, 2019 as printed. Motion carried unanimously.

Social Services Accounting Assistant Sharon Gorham was recognized for 15 years of service.

Motion by Tacheny, second by Larson to approve the hire of Seasonal Facilities Assistant Jay Liestman, Level A11 Step 1, \$14.86 per hour, effective May 1, 2019 – October 15, 2019.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the 2019 Safe Assure contract renewal in the amount of \$9,267.47.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve promotion of Social Services Administrative Clerk Amber Perez to Administrative Clerk Supervisor, Level B31 Step 1, \$22.31 per hour, effective March 20, 2019.

Motion carried unanimously.

Motion by Larson, second by Tacheny to approve Social Services accounts payable as follows:

Human Services Fund	\$109,348.77
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Motion carried unanimously.

Motion by Tacheny, second by Oberg to approve the 2019 Aquatic Invasive Species budget as presented.

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the professional services contract with Bishop AIS Service, LLC for the 2019 Meeker County, MN Watercraft Inspection Program.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve the installation of Aquatic Invasive Species signage at County-owned south and east accesses to Lake Minnie Belle.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the 2019 Aquatic Invasive Species Grant Program request by Star Lake, in the amount of \$3,625, to perform a lake study.

Motion carried unanimously.

Land Use Director Kristin Cote and Building Inspector Kevin Piepenburg presented 2018 residential construction valuation information to the Board.

Motion by Larson, second by Schmitt to award SP 047-070-010 Chevron Sign Project to A & H Company of Ironton, MN in the amount of \$31,868.00.

Motion carried unanimously.

Motion by Larson, second by Schmitt to accept a \$500 Wintercade donation to the Sheriff's Office DARE Program.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve out-of-state travel for Jared Danielson and Dan Lang to attend Basic Sniper/Observer Training in Grafton, ND, at a cost of \$200 per attendee.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve hire of Full-time Correctional Officer Dana Kalkbrenner, Level 7s Step B, \$18.75 per hour, effective March 25, 2019 pending successful exams.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve hire of Part-time Deputies Rossamon Becker and Patrick Fank, Level 9Ds Step A, \$23.91 per hour, effective March 25, 2019 pending successful exams.

Motion by Larson, second by Schmitt to rescind previous motion to approve hire of Part-time Deputies Rossamon Becker and Patrick Fank.

Motion carried unanimously (rescinded).

Motion by Oberg, second by Schmitt to approve hire of Part-time Deputy Rossamon Becker, Level 9Ds Step A, \$23.91 per hour, effective March 25, 2019 pending successful exams.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve hire of Part-time Deputy Patrick Fank, Level 9Ds Step A, \$23.91 per hour, effective March 25, 2019 pending successful exams.

Commissioners Larson, Schmitt, Housman and Tacheny voting "yes". Commissioner Oberg voting "no".

Motion carried 4-1.

Motion by Tacheny, second by Schmitt to approve payment of outstanding contractor costs for the Security Camera Replacement project to Wold Architects and Engineers in the amount of \$7,211.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve a Meeker Cooperative Utility Easement on the following Meeker County property: Parcel ID 11-0229001, a strip of land 20 feet in width, parallel and adjacent to the Southerly and Easterly road right of way of the existing road designated as 193rd Street.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve a Renewal of Consumption and Display Permit for

Riverside Store & Tavern.
Motion carried unanimously.

Motion by Larson, second by Oberg to approve county and hospital accounts payable as follows:

General Revenue Fund	\$ 92,168.47
Road & Bridge Fund	394,647.12
County Parks Fund	229.47
Solid Waste Fund	7,227.25
County Nurse Fund	12,096.38
Family Services Bldg. Fund	11,398.99
Capital Projects Fund	206,185.15
Tax Forfeit Property Fund	135.00
Ditch Fund	27,007.19
County Hospital	333,995.46

Credit Cards:

General Revenue Fund	15,207.16
Road & Bridge Fund	200.00
County Parks	152.00
County Nurse Fund	623.09
Family Services Bldg. Fund	89.99

Motion carried unanimously.

Board Chair Housman called for a recess of the County Board Meeting at 9:28 a.m. to convene as the County Ditch Authority.

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The County Board convened as the County Ditch Authority.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig, County Auditor Barb Loch, Highway Engineer Phil Schmalz, Ditch Inspector Ed Hoekstra, and Administrative Coordinator Cori Heacock.

Motion by Larson, second by Schmitt to approve the Findings of Fact and Order Regarding Redetermination of Benefits of Meeker County Ditch #15.

Motion carried unanimously.

With no further business, Board Chair Housman called to adjourn as County Ditch Authority at 9:34 a.m. and reconvene as County Board.

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Board Chair Housman reconvened the County Board meeting.

On motion by Tacheny, second by Schmitt, Board Chair Housman called for adjournment at 9:55 a.m. The next meeting of the County Board of Commissioners will be on April 2, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Administrative Coordinator

Chair of County Board

Attest: _____
Clerk of County Board