
The Meeker County Board of Commissioners met on May 7, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Administrative Coordinator Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments. Virgil and Joyce Selix appeared before the board and Joyce Selix stated they believed a cow was neglected and died due to insufficient food and water and expressed concerns that Meeker County was not pursuing enforcement.

Motion by Schmitt, second by Tacheny to approve the May 7, 2019 agenda printed.
Motion carried unanimously.

Motion by Larson, second by Schmitt to approve County Board minutes for April 16, 2019 as printed.
Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve the reappointments of Park Board members Roger Eckert of District 4 for a second 3-year term, and Robert Pederson of District 5 for a third 3-year term, with said terms expiring May 1, 2022.
Motion carried unanimously.

Motion by Larson, second by Tacheny to award the Building Maintenance Softener Project to Culligan for a total cost of \$18,204.
Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the Public Health Hispanic Outreach Worker Contract with Carmen Patino for the term of May 7, 2019 – December 31, 2019.
Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve the recommendation from the Compensation and Classification Steering Committee to classify the newly created Courthouse Security Checkpoint Officer position at a DBM rating of B23.
Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the Sentencing to Service Program Income Contract with the State of Minnesota for the term of July 1, 2019 – June 30, 2021.
Motion carried unanimously.

Central Minnesota Jobs and Training Services Executive Director Barb Chaffee, and staff members Eric Day, Jim Mueller and Tricia Bigaouette, provided an annual update to the Board.

Motion by Oberg, second by Schmitt to approve an after-the-fact Conditional Use Permit, as recommended by the Planning Commission, for Mike Wichman to move more than ten (10) cubic yards in the Shore Impact Zone and more than fifty (50) cubic yards of material in the Shoreland District with stated conditions.
Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve a Conditional Use Permit, as recommended by the Planning Commission, for Sparboe Companies for the construction of two (2) new barns to and for an increase of total animal units to 6,142.5 (2,047,500 layer hens less than 5 lbs.) with stated conditions. Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve the final plat of Beckman Estates. Motion carried unanimously.

Motion by Oberg, second by Larson to approve the Addendum to the Professional Services Contract Between Meeker County and Bishop AIS Service. Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the hire of Administrative Clerk Kelly Nelson, Level A12 Step 1, \$16.05 per hour, effective May 28, 2019. Motion carried unanimously.

Motion by Larson, second by Oberg to approve Social Services accounts payable as follows:

Human Services Fund	\$78,516.74
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Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve transfers from Revenue Fund to Parks \$100,883 and Public Health \$331,600.50.

Motion carried unanimously.

Motion by Larson, second by Tacheny to approve an amendment to Meeker County Transfer Station Operating Agreement, effective July 1, 2019.

Motion carried unanimously.

The Board took a 5 minute break.

Motion by Larson, second by Schmitt to approve the hire of Seasonal Highway & GIS Aide Jake Reuben, Level A Highway Aide, \$12.24 per hour, effective May 8, 2019.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the hire of Seasonal Highway Aide Derek Fruetel, Level C Highway Aide, \$13.24 per hour, effective May 20, 2019.

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the 2019 Seasonal Mower Operator pay scale.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the hire of Seasonal Mower Operator Larry Moser, Level F Seasonal Mower Operator, \$18.60 per hour, effective June 3, 2019.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to award the 2019 Bulk Fuel Contract to Litchfield Oil for \$80,965.18.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to award the 2019 Pump Fuel Requirements for Litchfield to Litchfield Oil, at a discount of \$3,712.50.

Motion carried unanimously.

Motion by Oberg, second by Larson to award the 2019 Seal Coat Contract to Astech Corp of St. Cloud, MN, in the amount of \$562,308.66.

Motion carried unanimously.

Motion by Schmitt, second by Larson to reappoint James Wuertz to the North Fork Watershed District Board for a 3-year term with said term expiring May 9, 2022.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve County and hospital accounts payable as follows:

General Revenue Fund	\$ 79,719.87
Road & Bridge Fund	35,131.64
County Parks Fund	5,752.60
Solid Waste Fund	45,952.24
Regional Library Fund	60,271.00
County Nurse Fund	1,243.53
Family Services Bldg. Fund	7,163.92
Capital Projects Fund	28,850.00
Ditch Fund	479.51
State Collections Fund	396.80
County Hospital Fund	507,250.48

Credit Cards:

General Revenue Fund	616.11
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Motion carried unanimously.

It being 10:35 a.m., Chair Housman recessed the County Board meeting and convened the County Ditch Authority.

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The County Board convened as the County Ditch Authority.

Present: County Auditor Barb Loch, Ditch Inspector Ed Hoekstra, Public Works Director Phil Schmalz, Commissioners Oberg, Tacheny, Housman, Schmitt, and Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig, and Administrative Coordinator Cori Heacock.

Motion by Oberg, second by Tacheny to set the County Ditch 8 Redetermination of Benefits informational meeting for June 4, 2019 at 8:30 a.m. and the acceptance public hearing for June 4, 2019 at 11 a.m. at the Meeker County Courthouse.

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve the request for continued services of Joe Lewis of Houston Engineering to assist with developing a work plan and scheduling future work for County Ditch 15.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to acknowledge needed signatures on the Findings of Fact and Order Transferring the portion of County Ditch 19 from West Fifth Street to CSAH 1 to the City of Litchfield for future management.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to acknowledge Jeff Peterson’s request for tile location on County Ditch 35, table request to locate the tile and request that more research be completed regarding options to identify the tile locations and possible maintenance costs.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to acknowledge the Petition for Abandonment of County Ditch 42 and set a public hearing for June 18, 2019 at 10 a.m. at the Meeker County Courthouse.

Motion carried unanimously.

County Ditch Inspector Ed Hoekstra provided updates to the board regarding various ditch projects.

With no further business, Board Chair Housman adjourned the County Ditch Authority at 11:20 a.m. and reconvened as County Board.



Board Chair Housman reconvened the County Board meeting.

Motion by Tacheny, second by Oberg to appoint Marlys Bjur to the Regional Library Board for a 3-year term with said term expiring December 31, 2022.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to reappoint Mark Smith to the Economic Development Authority for a 6-year term with said term expiring June 3, 2025.

Motion carried unanimously.

On motion by Tacheny, second by Schmitt, Board Chair Housman adjourned the Board Meeting at 11:40 a.m. The next meeting of the County Board of Commissioners will be May 21, 2019 in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Executive Secretary.

Chair of County Board

Attest: _____
Clerk of County Board