



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Tuesday, July 6, 2021, 8:00 a.m.
Meeker SWCD Offices
522 South Johnson Drive
Litchfield, MN 55355

Present: Fred Behnke, Bob Schiefelbein, Greg Jans, Dan, Barka, and John Haffley. Staff present: Joe Norman, Matt Anderson, and Lacey Clark, SWCD.

The meeting was called to order by Bob Schiefelbein at 8:33 a.m.

Agenda: Motion by Barka and seconded by Jans to approve the agenda. Affirmative: All. Opposed: None.

Minutes: Motion by Haffley and seconded by Behnke to approve the minutes from the June 7, 2021, meeting. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Jans and seconded by Barka to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$41,058.48 and bills paid. Affirmative: All. Opposed: None.

Correspondence: None.

Field Office Report: Norman, Anderson, Clark, and Stich reported on their recent activities. Motion by Barka and seconded by Jans to allow Norman to purchase a monitor and docking station for remote access, up to a value of \$400. Affirmative: All. Opposed: None.

Farm Bill Report: Josh Pommier joined the meeting and reported on his activities.

Training/Meeting Reports: Norman and Behnke reported on the Area 2 meeting they had attended.

Training/Meeting Requests: None.

COVID-19 Preparedness Plan Modifications: None.

Leave Time Accrual: Clark asked for clarification on accruing vacation and sick hours for Holtz due to the fact that most of her compensation will be leave time. Motion by Barka and seconded by Haffley to continue accruing vacation and sick hours as is. Affirmative: All. Opposed: None.

Clark also asked for clarification on Anderson's upcoming leave. Motion by Barka and seconded by Jans to allow an exception to the personnel policy, allowing Anderson to not use all of his vacation and sick time while out on FMLA leave. Anderson will be working part time, and will accrue vacation/sick hours at the part time basis. Affirmative: All. Opposed: None.

Juneteenth Holiday: Motion by Barka and seconded by Jans to table the discussion until the August board meeting. Affirmative: All. Opposed: None.

Hedtke Land Lease: Motion by Barka and seconded by Jans to approve a short term lease agreement with Clifford Hedtke, leasing 14.6 acres of cropland for the 2021 growing season. Affirmative: All. Opposed: None.

JD 17 Operation & Maintenance Agreement: Motion by Jans and seconded by Barka to approve the JD 17 Operation & Maintenance Agreement. Affirmative: All. Opposed: None.

Pheasants Forever Partnership Agreement & Annual Contribution: Motion by Haffley and seconded by Behnke to approve the Pheasants Forever Local Partnership Agreement and the requested \$4,000 District contribution. Affirmative: All. Opposed: None.

Outstanding Conservationist: Motion by Jans and seconded by Barka to select the Jonathon Slinden Family as this year's Outstanding Conservationist. Affirmative: All. Opposed: None.

DNR Well Observation Agreement: Motion by Jans and seconded by Barka to approve the DNR Well Observation Agreement, authorizing Ann Steinhaus to sign on behalf of the Board. Affirmative: All. Opposed: None.

Aquatic Invasive Species Position: Norman discussed how there has been discussions about the possibility of adding the County Aquatic Invasive Species Position to the SWCD office. The discussion was tabled until further information is received.

Supervisor per Diem Cap: Motion by Jans and seconded by Haffley that the Supervisor compensation rate be set at \$125 per Diem, effective August 1, 2021. Affirmative: All. Opposed: None.

Cost Share: Motion by Jans and seconded by Barka to approve payment in the amount of \$10,060.25 to Fred Behnke on his grassed waterway contract, project number LC20-03. Affirmative: Shiefelbein, Jans, Barka, Haffley. Opposed: None. Behnke abstained.

Motion by Jans and seconded by Barka to ratify approval and encumber Jared Johnson's contract, water and sediment control basins, \$44,267.10 – project number 1W1P18-02. Affirmative: All. Opposed: None.

Motion by Barka and seconded by Haffley to approve payment in the amount of \$44,267.10 to Jared Johnson on his water and sediment control basin contract, project number 1W1P18-02. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Barka to approve payment in the amount of \$3,757.20 to Robert Kipf on his grassed waterway contract: project number-LC19-01. Affirmative: All. Opposed: None.

Next Meeting: Tuesday, August 2, 2021, at 8 a.m.

Adjournment: Upon motion by Jans and seconded by Behnke, Chairman Schiefelbein adjourned the meeting at 11:09 a.m.

Secretary

Date