

The Meeker County Board of Commissioners met on August 20, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Administrative Coordinator Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and there were none.

Motion by Tacheny, second by Schmitt to approve the August 20, 2019 agenda as presented. Motion carried unanimously.

Motion by Oberg, second by Larson to approve County Board minutes for August 6, 2019 as presented. Motion carried unanimously.

The following employees were recognized for their years of service:

- Jill Nelson, Social Services Eligibility Worker, 5 years
- Penny Stuber, Social Services Eligibility Worker, 5 years
- Tina Schenk, Social Worker, 20 years

Meeker Memorial Hospital Chief Executive Officer Kurt Waldbillig presented hospital matters to the Board.

Motion by Oberg, second by Tacheny to approve hire of Assistant County Attorney Matthew Hohenstein, Level C45 Step 2, \$32.16 per hour, effective September 16, 2019. Motion carried unanimously.

Motion by Larson, second by Schmitt to approve Social Services accounts payable as follows:

Human Services Fund	\$227,641.90
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Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the 2019 State of Minnesota Annual County Boat and Water Safety Grant Agreement in the amount of \$6,158 and for the term of January 1, 2019 – June 30, 2020.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the position reclassification of Sheriff's Administrative Clerk Nikki Mitchell, Level A12, to Civil Process Coordinator/Property Evidence Technician, Level A13 Step 4, \$18.84 per hour, effective September 1, 2019.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve the position reclassification of Emergency Management Assistant Stephanie Johnson, Level B21, to Emergency Management Director/Safety Coordinator, Level B22 Step 1, \$19.64 per hour, effective September 1, 2019.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve the position reclassification of Appraiser Melissa Voigt, Level B23, to Appraiser Technician, Level B24 Step 2, \$22.98 per hour, effective August 16, 2019, with the understanding there will be no additional pay increase for Ms. Voigt obtaining her AMA licensure.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to award the 2019/2020 Propane Fuel delivery contract to Jack's Oil Distribution, Inc. of Eden Valley for \$1.07 per gallon.

Motion carried unanimously.

County Auditor Barb Loch presented the 2019 Forfeit Property inventory to the Board.

Motion by Tacheny, second by Oberg to approve the privilege of repurchase of forfeit property, submitted by Christine Regan, for property located at 211 N Miller Avenue, Litchfield, provided payment of \$2588.08 is made to County Auditor within 24 hours.

Motion carried unanimously.

Motion by Oberg, second by Larson to approve the classification of forfeited lands as non-conservation lands, as listed, in preparation for requesting permission from DNR to sell.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the following resolution:

WHEREAS the County Board of Commissioners of the County of Meeker, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

WHEREAS, said parcels of land have been viewed by the County Board of Commissioners and have been classified as non-conservation lands as provided for in Minnesota Statutes 282.01.

NOW, THEREFORE, BE IT RESOLVED, that the Meeker County Board of Commissioners hereby certifies that all parcels of land listed have been viewed and comply with the provisions of Minnesota Statutes 85.012; 92.461; 282.01, 282.018; and other statutes that require the withholding of tax-forfeited lands from sale.

BE IT FURTHER RESOLVED that the Meeker County Board of Commissioners hereby requests approval from the Minnesota Department of Natural Resources for the sale of said lands.

Acton Township

A part of the Northwest Quarter of Section 2, Township 119 North, Range 32 West, described as follows, to-wit: A strip of land for a roadway two rods wide across the west and next to the west boundary line of that portion of the North Half of the Northwest Quarter (N ½ of NW ¼) of Section 2, Township 119 North, Range 32 West, which lies north of the railroad right of way of the Great Northern Railway. .46 acres (Parcel 01-0020002).

Harvey Township

That part of Government Lot Five (5), Section Twenty-one (21), Township One Hundred Twenty (120) North, Range Thirty-one (31) West, Meeker County, Minnesota, described as follows: Beginning at the southwest corner of the north 878 feet of said Government Lot Five (5); thence South 02°01'20" West (assumed bearing) along the west line thereof, a distance of 1197.65 feet; thence North 89°09'10" East, a distance of 404.77 feet; thence North 79°21'50" East, a distance of 313.84 feet; then North 37°56'50" East, a distance of 100 feet, more or less to the shoreline of Half Moon Lake; thence Northwesterly along said shoreline, a distance of 1200 feet, more or less, to a line drawn from the point of beginning easterly parallel with the north line of said Government Lot Five (5); thence westerly along said parallel line, a distance of 60 feet, more or less to the point of beginning. Containing 11.6 acres, more or less, and subject to the roadway easement for the township road along the west line of said Government Lot Five (5). 11.6 acres (Parcel 112-0192000).

Commissioners Larson, Schmitt, Housman, Tacheny and Oberg voting "yes".

Motion carried unanimously. Resolution declared adopted. #2019-17.

Motion by Larson, second by Schmitt to seek quotes for rough cleanup of forfeit properties in Cedar Mills and Dassel, and demolition of forfeit property at 102 N Armstrong, Litchfield.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve county and hospital accounts payable as follows:

General Revenue Fund	\$102,238.64
Road & Bridge Fund	66,940.01
County Parks Fund	1,595.82
Solid Waste Fund	11,740.12
County Nurse Fund	5,442.59
Family Services Bldg. Fund	4,920.81
Tax Forfeit Property Fund	70.00
Ditch Fund	1,275.00
County Hospital	465,736.03

Credit Cards:

General Revenue Fund	8,948.90
Road & Bridge Fund	462.50
County Nurse Fund	1,292.23
Family Services Bldg. Fund	1,978.36

Motion carried unanimously.

The Board took a 5 minute break.

Motion by Schmitt, second by Larson to adopt the following resolution:

WHEREAS, the Sauk River Watershed has started the 1 Watershed, 1 Plan (1W1P) planning process, and;

WHEREAS, Meeker County is a small part of the Sauk River Watershed, only approximately 1.5% of the total area, and;

WHEREAS, Meeker County does not have the resources to fully participate in the planning process of the Sauk River Watershed 1W1P planning process.

THEREFORE BE IT RESOLVED by the Meeker County Board of Commissioners that Meeker County resolves to not participate in the planning process of the 1W1P and will revisit the implementation process once the plan is fully approved by the Board of Water and Soil Resources. Commissioners Oberg, Tacheny, Housman, Schmitt, and Larson voting "yes".

Motion carried unanimously. Resolution declared adopted. #2019-15.

Motion by Tacheny, second by Larson to hire Contegrity Group and Wold Architects to provide construction management and architect services for Courthouse Chiller and Probation Remodel Projects contingent on the State of Minnesota providing a letter of intent to relocate State parole offices to Level 5 of the county courthouse.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve proposal from Wenck for project management and engineering services at the Meeker County Demolition Landfill for Hydrogeologic Investigation Assistance and NPDES Permit and Stormwater Pollution Prevention Plan.

Motion carried unanimously.

On motion by Schmitt, second by Tacheny, Board Chair Housman called for adjournment at 10:28 a.m. The next meeting of the County Board of Commissioners will be on September 3, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

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Respectfully submitted: Cori Heacock, Administrative Coordinator

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Chair of County Board

Attest: \_\_\_\_\_  
Clerk of County Board