

The Meeker County Board of Commissioners met on September 17, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Executive Secretary Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and Litchfield Chamber Director Judy Hultstrom shared information regarding the Meeker in Motion program starting September 18, 2019.

Motion by Schmitt, second by Larson to approve the September 17, 2019 agenda as amended to add the Bartlett Interim Use Permit tabled from the September 3, 2019 meeting.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve County Board minutes for September 3, 2019 as presented.

Motion carried unanimously.

The following employees were recognized for their years of service:

- Colleen Bonniwell, Part-Time Registered Nurse, 5 years
- Amanda Ornberg, Corrections Corporal, 5 years

Motion by Tacheny, second by Schmitt to approve a Rezoning Application for Alan Ranta, Parcel #13-0176000, as recommended by the Planning Commission, from R-1 and A-1 to R-1 to develop two lake lots and build houses, and to approve the Preliminary Plat Application for Ranta Shores.

Motion carried unanimously.

Motion by Tacheny, second by Larson to approve an Interim Use Permit for Shannon Bartlett, Parcel #09-0309001, as recommended by the Planning Commission, with the following conditional changes:

- Handicapped accessible porta-potties rental required only for the 4 months the business is open to the public
- Sunday hours of operation will be 6:00 a.m. until 9:00 p.m.
- Remove the requirement of a survey of the proposed parking area and replace it with a site plan for 6 parking spots

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the 2020-2021 Radiological Emergency Preparedness Grant in the amount of \$6,000 and for the term of July 1, 2019 – June 30, 2021.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to place a 6 month hold on the public sale of the tax forfeit property located at 102 N Armstrong Avenue, Litchfield, MN 55355.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the recommendation for demolition of tax forfeit property located at 61937 134<sup>th</sup> Street, Hutchinson, MN 55350.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve county and hospital accounts payable as follows:

General Revenue Fund	\$116,704.04
Road & Bridge Fund	41,760.35
County Parks Fund	1,028.81
Solid Waste Fund	28,403.83
County Nurse Fund	6,065.17
Family Services Bldg. Fund	5,048.86
Capital Projects Fund	48.82
Ditch Fund	200.00
County Hospital	321,806.41

Credit Cards:

General Revenue Fund	11,603.92
Human Services Fund	359.47
County Parks Fund	330.84
County Nurse Fund	890.27
Family Services Bldg. Fund	634.73

Motion carried unanimously.

Motion by Larson, second by Tacheny to approve the proposed pay schedule for the 2020 Part-Time Seasonal Snow Plow Operators.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve reinstating Randy Hamann as an On-Call Part-Time Snow Plow Operator, Step F \$28.70 per hour, for the 2019-2020 season.

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve replacement of a heat pump/chiller compressor in the Transportation Facility by Climate Makers, not to exceed \$8,000.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve relocating the piping of the geothermal system in the Transportation Facility by Climate Makers, not to exceed \$6,675.

Motion carried unanimously.

It being 9:00 a.m., Chair Housman recessed the County Board meeting and convened the County Ditch Authority.

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The County Board convened as the County Ditch Authority.

Present: County Auditor Barb Loch, Ditch Inspector John Condon, Public Works Director Phil Schmalz, Commissioners Oberg, Tacheny, Housman, Schmitt, and Larson, County Administrator Paul Virnig, and Executive Secretary Cori Heacock.

Motion by Oberg, second by Schmitt to approve the purchase of an ATV sprayer at an estimated cost of \$400.

Motion carried unanimously.

County Auditor Barb Loch requested that the Drainage Policy update be addressed at a future board work session.

With no further business, Board Chair Housman adjourned the County Ditch Authority at 9:05 a.m. and reconvened as County Board.

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Board Chair Housman reconvened the County Board meeting.

Motion by Oberg, second by Tacheny to approve Social Services accounts payable as follows:

Human Services Fund           \$115,006.84

Motion carried unanimously.

Motion by Tacheny, second by Larson to approve moving the University of Minnesota Extension Office to the Meeker County Fairgrounds with the following expenses paid by Meeker County:

- Office furniture from Northern Business Products and Schlangen's Custom Cabinets in the amount of \$17,528.32
- 3 year contract with Nuvera for phone and internet package at a monthly cost of \$268.55
- Annual maintenance expense in the amount of \$2,310

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve moving the Economic Development and Meeker County Parks Department to the Transportation Facility.

Motion carried unanimously.

Motion by Tacheny, second by Oberg to set the Preliminary 2020 net Levy at \$15,075,338 which represents a 2.5% increase over 2019.

Motion carried unanimously.

On motion by Oberg, second by Schmitt, Board Chair Housman called for adjournment at 10:02 a.m. The next meeting of the County Board of Commissioners will be on October 1, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Administrative Coordinator

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Chair of County Board

Attest: \_\_\_\_\_  
Clerk of County Board