
The Meeker County Board of Commissioners met on October 1, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig, and Executive Secretary Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and there were none.

Motion by Schmitt, second by Tacheny to approve the October 1, 2019 agenda as presented.
Motion carried unanimously.

Motion by Oberg, second by Larson to approve County Board minutes for September 17, 2019 as presented.
Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve converting county payroll from semi-monthly to bi-weekly for all county employees, effective January 1, 2020.
Motion carried unanimously.

Motion by Larson, second by Schmitt to approve hire of Environmental Services Specialist Brent Radtke, Level B23 Step 4, \$22.76 per hour, effective October 7, 2019.
Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve hire of Part-Time Typist Ella Kruse, Level A12 Step 1, \$16.05 per hour, effective October 2, 2019.
Motion carried unanimously.

Motion by Larson, second by Oberg to approve hire of Full-Time Corrections Officer James Miller, Level B22 Step 5, \$22.09 per hour, effective October 14, 2019, pending successful exams.
Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve hire of Full-Time Corrections Officer Mindi Hanson, Level B22 Step 2, \$20.22 per hour, effective October 14, 2019, pending successful exams.
Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the 2020-2021 Off Highway Vehicle Grant Agreement in the amount of \$5,605 per year, and for the period of July 1, 2019 – June 20, 2021.
Motion carried unanimously.

Motion by Schmitt, second by Larson to approve Social Services accounts payable as follows:
Human Services Fund \$91,276.11
Motion carried unanimously.

PACT For Families Executive Director Rochelle Peterson presented program information to the Board.

Motion by Larson, second by Tacheny to approve purchase of a John Deere 544L Loader from RDO

Equipment at the State Bid Price of \$177,177 and trade in Unit 05-02 for \$60,000, putting the net cost for the transaction at \$117,177.

Motion carried unanimously.

Motion by Oberg, second by Schmitt to approve County and hospital accounts payable as follows:

General Revenue Fund	\$114,046.16
Road & Bridge Fund	35,924.31
County Parks Fund	6,351.89
Solid Waste Fund	34,646.33
County Nurse Fund	1,954.57
Family Services Bldg. Fund	2,244.22
Capital Projects Fund	20,000.00
Tax Forfeit Property Fund	3,778.07
Ditch Fund	2,966.96
Economic Development Fund	125.36
County Hospital Fund	370,735.28

Motion carried unanimously.

State Auditors Stephanie Erickson and Aaron Tri presented the 2018 Audit Exit and the 2019 Audit Entrance.

Motion by Oberg, second by Larson to authorize County Administrator to solicit proposals for County financial auditing services, prior to August 1, 2020.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the 2020 non-contract Prime Health insurance County contribution at 60% of the increase based on the 2019 Emerald Plan premium.

Motion carried unanimously.

Motion by Schmitt, second by Tacheny to approve rescheduling the Truth-in-Taxation public hearing from December 10, 2019 to December 5, 2019, at 6 p.m.

Motion carried unanimously.

On motion by Schmitt, second by Oberg, Board Chair Housman called for adjournment at 10:03 a.m. The next meeting of the County Board of Commissioners will be on October 15, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Administrative Coordinator

Chair of County Board

Attest: _____
Clerk of County Board