

The Meeker County Board of Commissioners met on November 19, 2019, at the Meeker County Courthouse in the City of Litchfield, Minnesota. Call to order was at 8:30 a.m. by Chair Mike Housman.

Present: Commissioners – Beth Oberg, Joe Tacheny, Mike Housman, Steve Schmitt and Bryan Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig and Executive Secretary Cori Heacock.

Meeting opened with Pledge of Allegiance.

Board Chair Housman called for public comments and there were none.

Motion by Larson, second by Schmitt to approve the November 19, 2019 agenda as amended to include request to purchase furniture for the Highway Building to accommodate the EDA and Parks move to that location.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve County Board minutes for November 5, 2019 as presented.

Motion carried unanimously.

The following employees were recognized for their years of service:

- Ricky Jensrud, PT Snow Plow Operator, 5 years
- John Fitzgerald, Assistant County Attorney, 5 years
- Todd Gabrielson, Heavy Equipment Operator, 10 Years
- Troy Granlund, Heavy Equipment Operator, 10 Years
- Douglas Thornquist, Heavy Equipment Operator, 20 Years

Motion by Schmitt, second by Tacheny to adopt the following resolution:

WHEREAS, the policy of the State of Minnesota as declared in Minn. Stat. Section 353.63 is to give special consideration to police officers who are required to perform hazardous work and who devote their time and skills to protecting the property and personal safety of others; and

WHEREAS, Minnesota Statutes Chapter 353 permits the governing body of a governmental subdivision to request coverage in the Public Employees Police and Fire Plan for all services rendered by an employee holding a public safety position in a police or sheriff's department that requires the enforcement of the general criminal laws of the state on a primary basis by a licensed peace officer and that periodically includes related non-police officer duties on a secondary basis.

WHEREAS, for the governing body to declare to the Public Employees Retirement Association that a police or sheriff's department position of a police officer who is eligible to participate in the Police and Fire Plan, the duties and training qualifications of the position and employee must meet the following minimum requirements:

1. licensed by the Minnesota peace officer standards and training (POST) board,
2. possesses full power of arrest,
3. charged with the prevention and detection of crimes, and
4. has the primary duty (over 50%) to enforce the general criminal laws of the state.

BE IT RESOLVED that the Meeker County Board of Commissioners hereby declares that the position titled Courthouse Security Checkpoint Officer is for primary services that of a police officer who qualifies for membership in the Police and Fire Plan.

BE IT FURTHER RESOLVED that this governing body hereby requests that the employee holding this position be accepted as a member of the Police and Fire Plan effective the date of this employee's

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initial Police and Fire Plan salary deduction by the governmental subdivision.  
Commissioners Larson, Schmitt, Housman, Tacheny, and Oberg voting “yes”.  
Motion carried unanimously. Resolution declared adopted. #2019-21.

Motion by Oberg, second by Schmitt to approve the amendments to the Federal Procurement Policy as presented.

Motion carried unanimously.

Woodland Centers Chief Executive Officer Ashley Kjos presented an annual report to the Board.

Motion by Schmitt, second by Larson to approve the 2020 MN Pollution Control Agency County Feedlot Program Delegation Agreement Work Plan.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve an Interim Use Permit Application, as recommended by the Planning Commission, for Nathaniel R. Martinson, Parcel #17-0110000, to operate a custom cabinet and furniture manufacture business in the A-1 Agricultural Preservation District with stated conditions.

Motion carried unanimously.

Motion by Larson, second by Oberg to approve a Rezoning Application, as recommended by the Planning Commission, for Thomas Kvistad, Parcel #07-0383000, from A-1 to R-2 Residential, for the purpose of platting the property.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve a Preliminary Plat Application, as recommended by the Planning Commission, for Thomas Kvistad, Parcel #07-0383000, Country Meadows 2<sup>nd</sup> Addition.

Motion carried unanimously.

Motion by Oberg, second by Schmitt, to approve the status change of Part-Time Deputy Hayes Hine to full-time status, remaining at Level 9Ds Step A, \$24.63 per hour, and effective November 20, 2019.

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve hire of Part-Time Dispatcher Jennifer Brovold, Level B22 Step 1, \$19.64 per hour, effective November 20, 2019.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve hire of On-Call Part-Time Snow Plow Operator Jake Degner, Step A \$23.58 per hour.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve the purchase of office furniture from Northern Business Products in the amount of \$6,804.13, to accommodate moving Parks and Economic Development to the Meeker County Highway/MnDOT Transportation Facility.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve Social Services accounts payable as follows:

Human Services Fund	\$102,572.26
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Motion carried unanimously.

Motion by Larson, second by Schmitt to approve county and hospital accounts payable as follows:

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General Revenue Fund	\$ 88,782.41
Road & Bridge Fund	30,652.22
County Parks Fund	3,329.25
Solid Waste Fund	5,996.76
County Nurse Fund	6,772.99
Family Services Bldg. Fund	10,153.19
Capital Projects Fund	267,935.82
Ditch Fund	8,420.77
County Hospital	419,211.04

Credit Cards:

General Revenue Fund	6,312.37
County Nurse Fund	1,056.95
Family Services Bldg. Fund	290.83

Motion carried unanimously.

It being 9:25 a.m., Chair Housman recessed the County Board meeting and convened the County Ditch Authority.

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The County Board convened as the County Ditch Authority.

Present: County Auditor Barb Loch, Ditch Inspector John Condon, Public Works Director Phil Schmalz, Commissioners Oberg, Tacheny, Housman, Schmitt, and Larson, County Attorney Brandi Schiefelbein, County Administrator Paul Virnig, and Executive Secretary Cori Heacock.

County Ditch Inspector John Condon provided a report of ditch work performed and pending work for the time period of October 1, 2018 – September 30, 2019.

Motion by Larson, second by Schmitt to authorize payment to Revenue Fund from Ditch Fund for Loan #1 and #2 on County Ditch 15 in the amount of \$35,000 plus \$4,516.67 interest.

Motion carried unanimously.

Motion by Schmitt, second by Larson to approve 2020 ditch levies as follows at 0% interest:

Ditch	Total Levy Request	Years for Payment
Cty 2	\$ 2,350.00	
Cty 7	\$ 2,860.00	
Cty 8	\$ 42,674.00	3 yr
Cty 9	\$ 3,705.00	
Cty 12	\$ 34,672.00	4 yr
Cty 13	\$ 2,126.00	
Cty 14	\$ 618.00	
Cty 15	\$ 95,000.00	5 yr (second assessment in 2019)
Cty 16	\$ 5,794.00	
Cty 17	\$ 2,115.00	
Cty 18	\$ 2,500.00	
Cty 19	\$ 3,757.00	
Cty 20 South	\$ 4,348.00	
Cty 22	\$ 2,711.00	
Cty 25	\$ 2,760.00	
Cty 26	\$ 13,500.00	
Cty 32	\$ 1,184.00	
Cty 35	\$ 4,255.00	
Cty 36	\$ 6,525.00	
Cty 41	\$ 1,750.00	
Cty 42	\$ 1,198.00	
Cty 47	\$ 3,153.00	
Cty 48	\$ 1,530.00	
Cty 49	\$ 1,650.00	
Cty 53	\$ 1,709.00	
Cty 56	\$ 7,000.00	
Jud 1 Rep F	\$ 89,795.61	
Jud 2	\$ 3,000.00	
Jud 3	\$ 2,080.19	
Jud 13	\$ 1,371.66	
Jud 14	\$ 6,050.91	

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Jud 15	\$	2,512.57	
Jud 17	\$	14,049.40	
Jud 18	\$	10,453.68	
Jud 18 Lat A	\$	11,813.78	
Jud 18 Lat C	\$	37,964.96	
Jud 29 Rep A&B	\$	25,179.94	
Jud 32	\$	52,081.59	4 yr
Jud 52			
<b>TOTAL</b>	<b>\$</b>	<b>507,798.29</b>	

Motion carried unanimously.

Motion by Oberg, second by Schmitt to authorize certification of ditch assessments for \$100 or less to the property tax statement with no pre-bill to landowners.

Motion carried unanimously.

With no further business, Board Chair Housman adjourned the County Ditch Authority at 10:10 a.m. and reconvened as County Board.



Board Chair Housman reconvened the County Board meeting.

The Board took a 10 minute break.

Economic Development Consultants Lisa Graphenteen and Vince Robinson provided the board with an update of Economic Development activities.

Motion by Oberg, second by Tacheny to approve the Amended Supporting Hands Nurse Family Partnership Joint Powers Agreement.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the Wold Architects Fee Proposal for the Probation Remodel Project in the amount of \$6,900.

Motion carried unanimously.

Motion by Tacheny, second by Schmitt to approve Wold Architects performing a Schematic Design Assessment for a ventilation solution for a fee of \$9,000, with the understanding that the fee will be credited back to the County proportional to the size of the project that is implemented.

Motion carried unanimously.

Motion by Larson, second by Schmitt to approve the transfer of \$450,000 from the Family Services Fund to the Capital Projects Fund to cover the Family Services Reroofing Project.

Motion carried unanimously.

Motion by Oberg, second by Tacheny to approve the transfer of \$450,000 from the Social Services Fund to the Capital Projects Fund for the Chiller Project.

Motion carried unanimously.

Motion by Oberg, second by Larson to appoint Commissioner Schmitt as Voting Delegate for MN Counties Intergovernmental Trust, with Commissioner Tacheny remaining as the Alternate.

Motion carried unanimously.

Board Chair Housman closed the meeting at 11:05 a.m. pursuant to MN Statutes §13D.05, Subd. 3(b), Attorney-Client Privilege, for a legal discussion regarding negotiation class certifying the County to participate in negotiations involving the opioid lawsuit.

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Board Chair Housman reopened the Board of Commissioners Meeting at 11:26 a.m.

Motion by Oberg, second by Schmitt to opt into the Multi-District Litigation for purposes of negotiations in the Opioid Litigation and to support the Ad Hoc Committee for the bankruptcy lawsuit. Motion carried unanimously.

On motion by Oberg, second by Schmitt, Board Chair Housman called for adjournment at 11:44 a.m. The next meeting of the County Board of Commissioners will be on December 3, 2019 at 8:30 a.m., in the County Board of Meeting Room, Meeker County Courthouse.

Respectfully submitted: Cori Heacock, Executive Secretary

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Chair of County Board

Attest: \_\_\_\_\_  
Clerk of County Board