

Meekeer County Sheriff's Office

2016 Activity Report



Mission Statement

To provide high quality professional services with honor, integrity and courage. These services shall preserve the peace and safeguard the lives and property of all Meekeer County residents through a proactive partnership with the community and our public safety partners.

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Sheriff Preface

This report is a continued effort to provide the public with insight to the activities of the Meeker County Sheriff's Office. Again this year we continue to see a decline in assaults, burglaries, and criminal damage to property cases. While overall thefts have decreased, we have seen a slight increase in motor vehicle thefts. There was a noticeable increase in criminal sexual conduct cases and an increase in reports of sex trafficking activities in Meeker County. We have increased our enforcement and education efforts to help combat this devastating criminal activity. We continue our efforts in traffic enforcement and have seen a dramatic increase in the number of drunk drivers arrested. County wide and in our office, we have seen a 4.5% increase in calls for service, while our 911 calls have decreased slightly.

Unfortunately, since taking office, I have had to deal with three deputies who made decisions to engage in improper and illegal activity. These were high profile incidents that rightfully earned a lot of media attention. This should not be a reflection of our office as a whole. We hire from the human race and humans are not perfect. No matter what the profession, there are people who give those professions black eyes.

Integrity is the most important attribute someone in law enforcement must have. I take this very seriously and have demonstrated that I will not allow anyone in the Meeker County Sheriff's Office to compromise the integrity of this office. I have made it clear not only to the public, but to every employee within the Sheriff's Office, wrong doing will not be tolerated. Criminal activity will prompt an outside agency investigation and criminal charges.

As Sheriff, I have a duty to the public to fully investigate and handle these incidents accordingly. As a result and where appropriate, the employee's conduct will either be corrected or they will be removed from this office. I cannot allow anyone to tarnish the badge without consequences. Those of us in law enforcement must be held to a higher standard. There can be no doubt to the integrity, honor or character of anyone who works in this profession. We must accurately and truthfully report our findings to the court. Any doubt to the veracity of the deputy will result in dismissed cases and criminals going free. This is not justice and it also leads to mistrust with the public. We rely on public input and support to do our jobs in an effective and efficient manner. We must have a strong, positive relationship with the public we serve and protect. I will continue to hold all employees to the highest standards and maintain the highest level of integrity and trust within the Meeker County Sheriff's Office.

In an effort to maintain the most professional office we can, all full-time employees of the Meeker County Sheriff's Office are enrolled in a leadership program through the Minnesota Sheriff's Association(MSA) and the Institute for Credible Leadership Development (ICLD). This training enables our employees to learn, practice and master skills designed to promote excellence and positive community outcomes. I remain committed to providing high quality professional services to everyone in Meeker County.

Respectfully,

Brian Cruze

Sheriff Brian Cruze

Meeker County Sheriff's Office

326 N Ramsey Avenue
Litchfield, MN 55355

Dispatch	320-693-5400
Jail	320-693-5415
Records	320-693-5400
Tip line	320-693-5411
Dassel	320-275-2827
Watkins	320-764-6792

Website and Social Media

Website: <http://www.co.meeker.mn.us/217/Sheriff>



Twitter [@MeekerCoSheriff](https://twitter.com/MeekerCoSheriff)
Facebook at [Office of the Meeker County Sheriff](https://www.facebook.com/OfficeoftheMeekerCountySheriff)



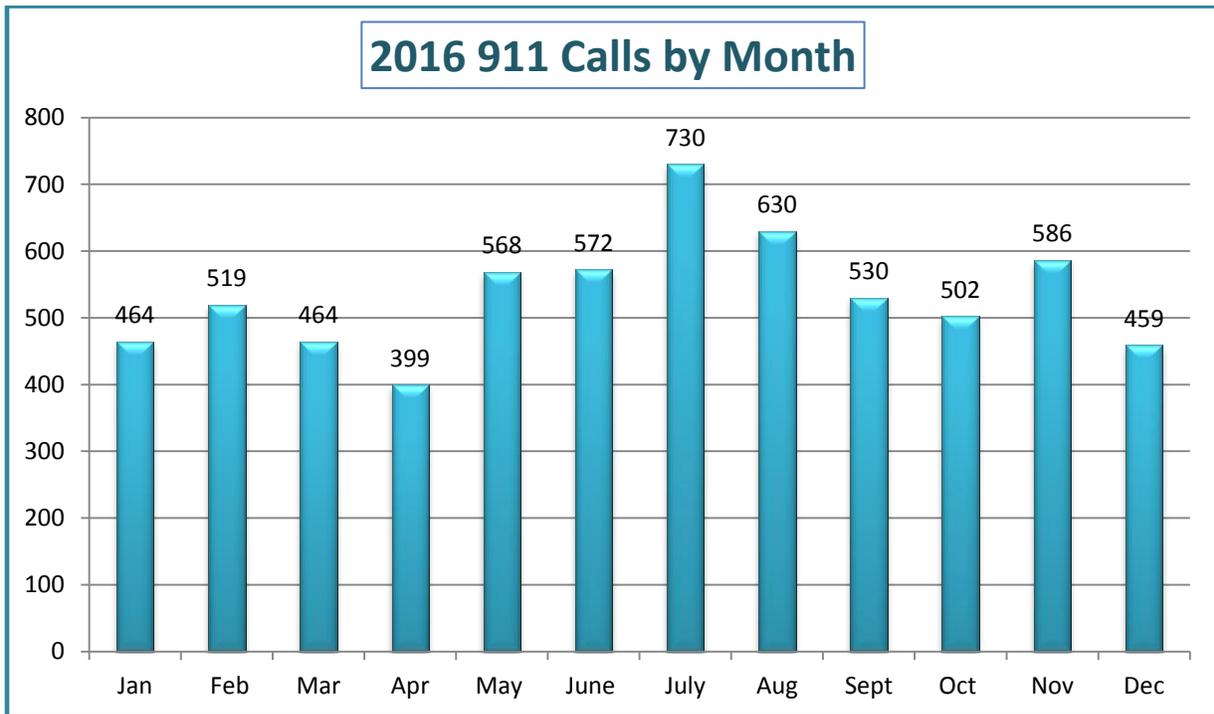
Dispatching Services



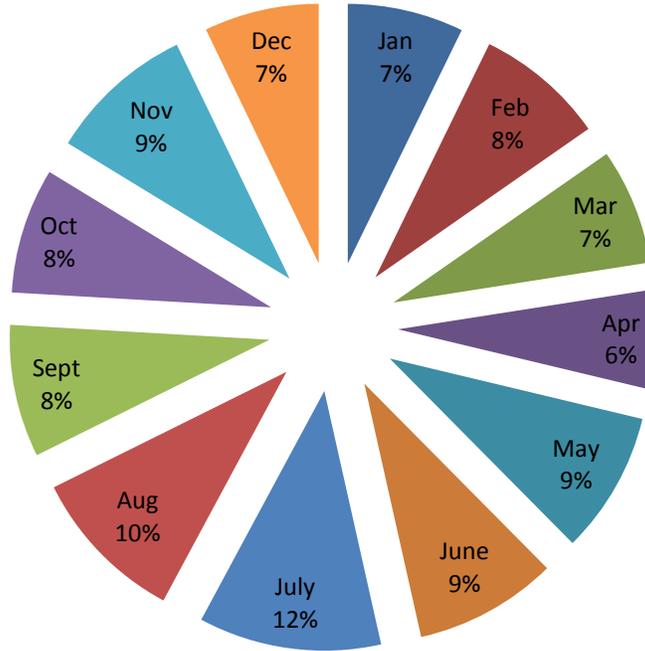
The Meeker County Sheriff's Office is responsible for the Public Safety Answering Point (PSAP) for all of Meeker County. The Meeker County Dispatch Center handles a large volume of administrative, non-emergency and emergency calls. The Dispatch Center is responsible for assigning and dispatching the appropriate emergency responders to a reported incident.

The Meeker County Sheriff's Office continues to move toward Next Generation 911 (NG911). In May 2017, the current Meeker County system is scheduled to be upgraded. The next steps of this upgrade will work towards text to 911 and the ability to receive pictures and/or video of accident scenes. This will allow for real time accurate information being passed to responding units.

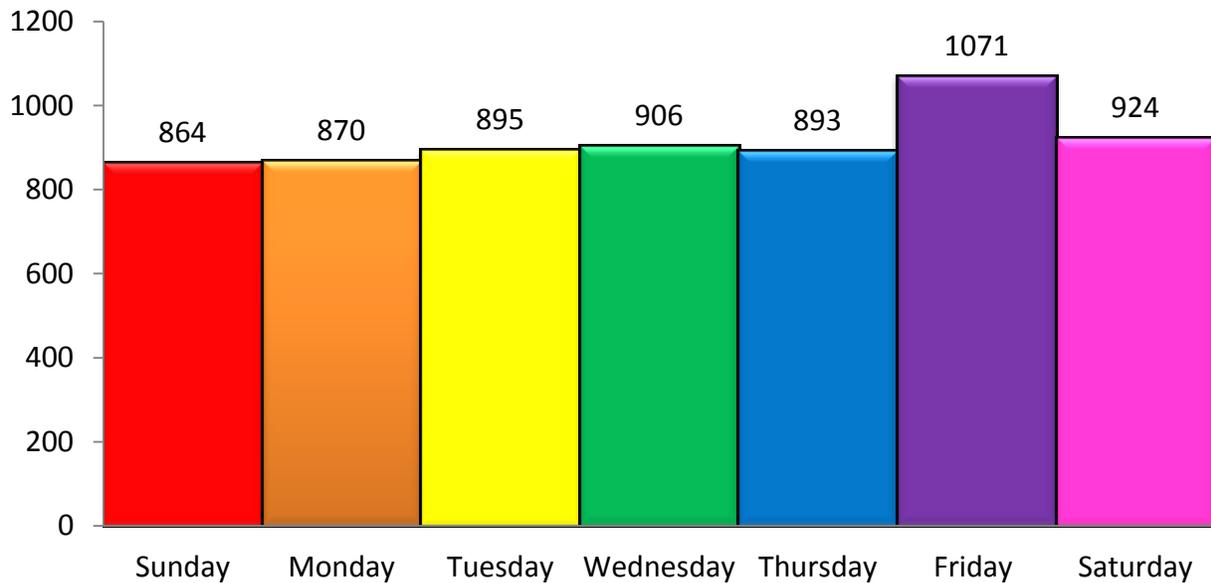
2016 Total 911 calls for Meeker County: 6,423



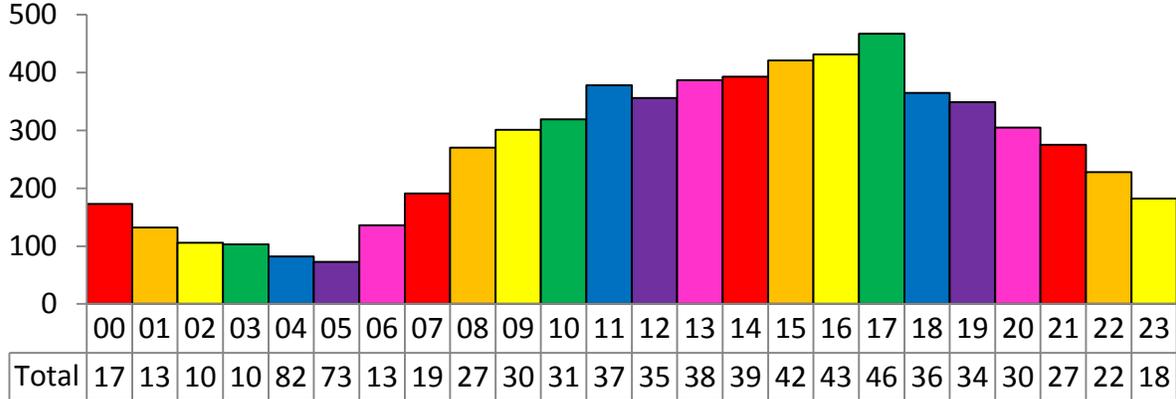
Percent of 911 Calls for 2016 by Month



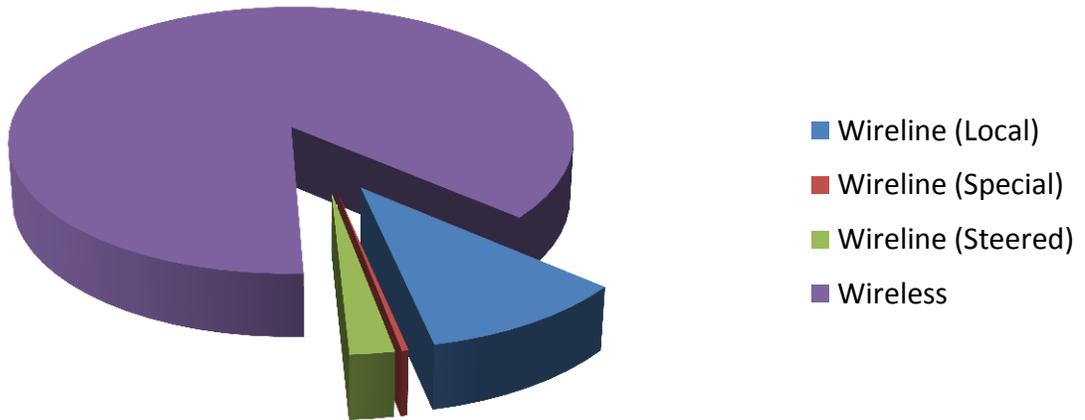
911 Call Volume by Day Report Period 1/1/16 - 12/31/16



911 Call Volume by Hour Report Period 1/1/16 - 12/31/16

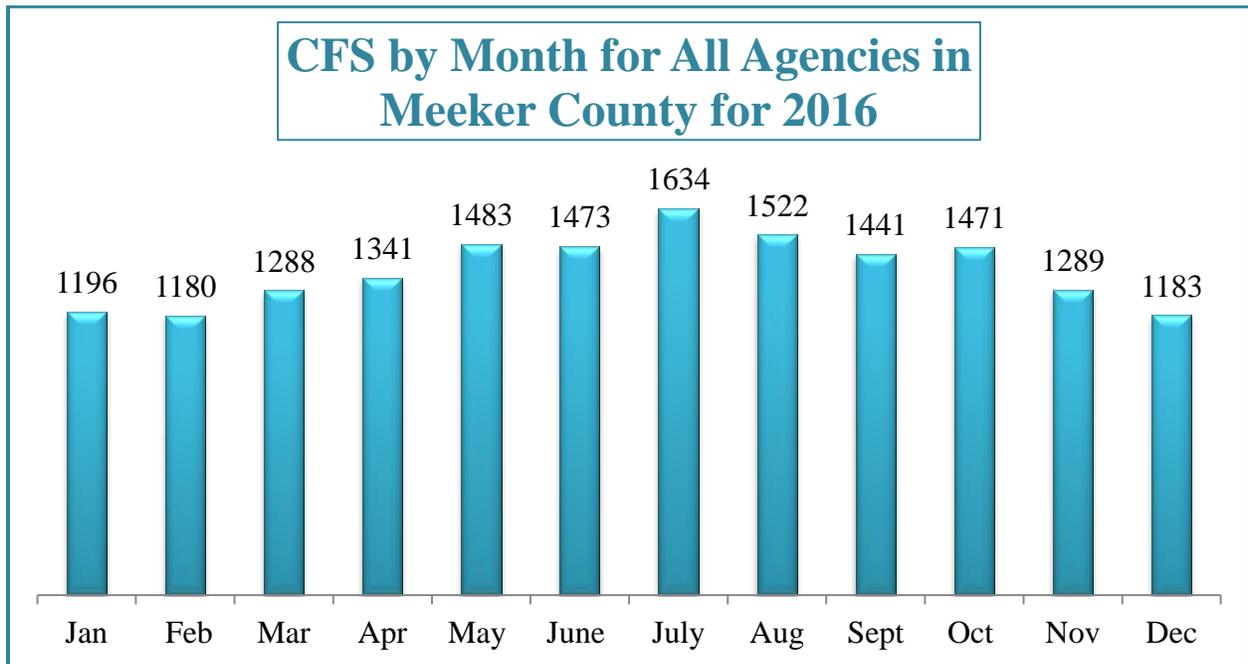


911 Calls by Cell Phone/Land Line Report Period 1/1/16 - 12/31/16

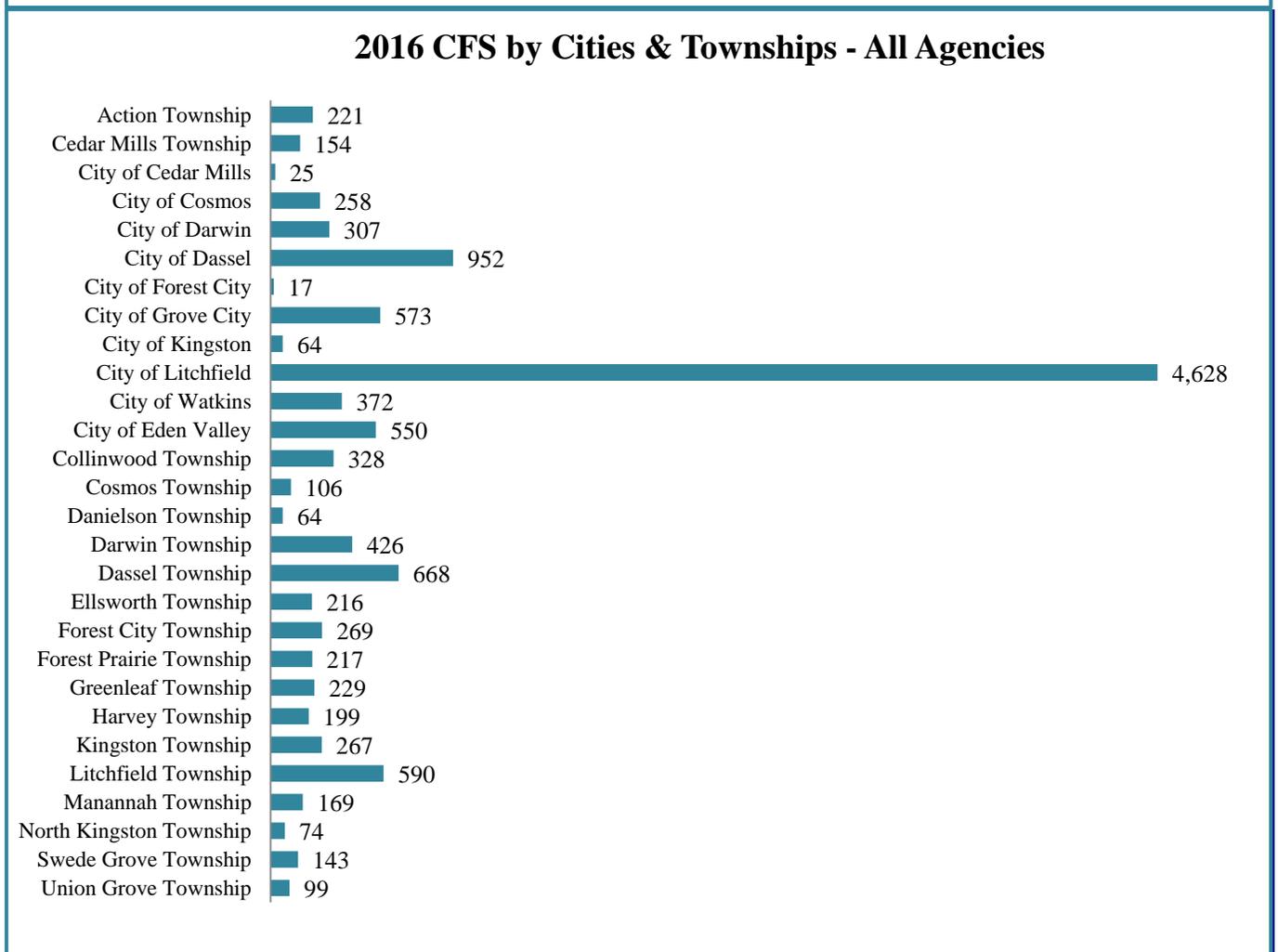
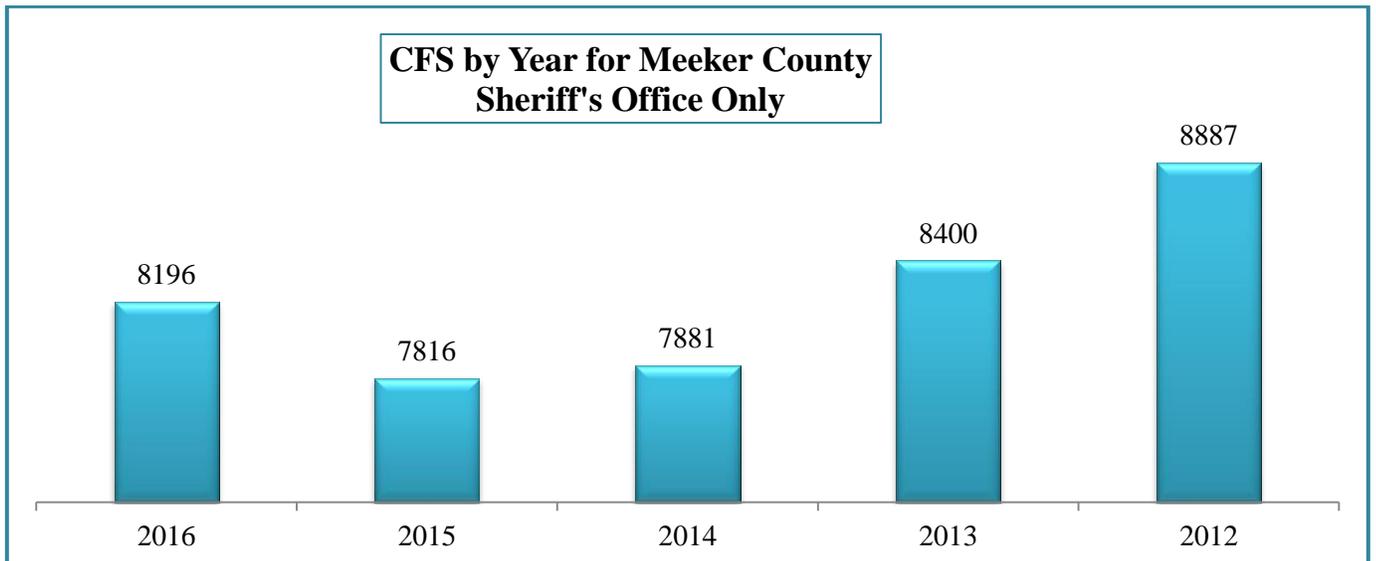


Type	Total	Percentage
Wireline (Local)	674	10.49%
Wireline (Special)	22	0.34%
Wireline (Steered)	144	2.24%
Wireless	5583	86.92%
Total:	6423	100%

2016 Total Calls for Service (CFS) for All Agencies in Meeker County: 16,501



2016 Total Calls for Service for Meeker County Sheriff's Office Only: 8,196

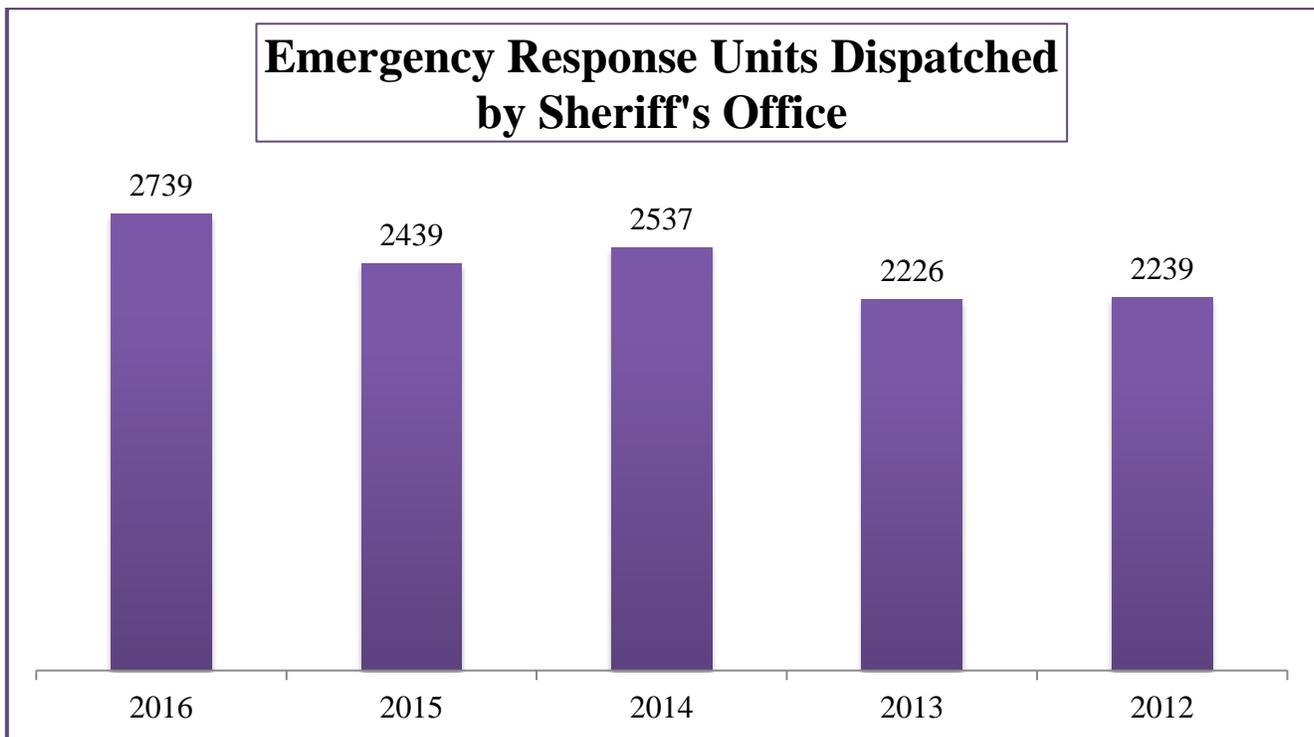




Emergency Response Units Dispatched
by Meeker County
Sheriff's Office Dispatch Center



Agency	2016	2015	2014	2013	2012
Cosmos Ambulance	99	77	84	84	81
Cosmos Fire & Rescue	27	26	17	19	21
Dassel Fire & Rescue	297	237	272	242	251
Eden Valley Fire & Rescue	54	131	149	152	175
Gold Cross Ambulance	1050	969	908	764	718
Grove City Fire Department	34	53	50	24	30
Grove City Rescue	86	65	73	61	63
Litchfield Fire Department	138	121	82	119	105
Litchfield Rescue	399	353	522	439	419
Watkins Fire Department	26	32	21	18	31
Watkins Rescue & Ambulance	429	375	359	304	345
Total:	2739	2439	2537	2226	2239



Patrol Services

Meeker County Deputies respond to Calls for Service (CFS) as well as conduct routine patrol of the numerous County, Township, State and US Highways in the County. Deputies are also responsible for initial investigations, accident investigations, civil process, snowmobile patrol, ATV/OHV patrol, boat and water patrol, transports, and court security. The total activity for Meeker County Sheriff's Office Deputies is as follows:

Criminal vs. Non-Criminal Incidents for Meeker County Sheriff's Office

Criminal Incidents	2016	2015	2014	2013	2012
Arson	0	0	0	0	0
Assaults: 1st-5th Deg/Domestics/Terror Threats	88	96	100	130	148
Burglary	29	35	48	49	58
Crimes Against Family	1	9	15	16	57
Criminal Sexual Conduct	21	12	12	16	27
Damage to Property/Trespass	55	77	96	120	127
Disturb the Peace/Harassment/Interfere 911	41	50	80	80	75
Drug Crimes	46	42	24	26	37
Fleeing/Escape/Fail to Appear	8	7	13	8	5
Forgery	7	1	7	9	3
Gambling Crimes	0	0	0	1	0
Homicides	1	0	0	0	0
Kidnapping/False Imprisonment	1	0	0	1	0
Mistreat Animals	2	2	5	7	2
Obscenity	2	6	1	0	6
Order for Protection/Harassment Violations	21	20	20	14	18
Perjury/Obstruct Legal Process/False Info to Police	46	42	17	17	16
Robbery	0	0	1	0	0
Sell Liquor to Minors	0	0	1	0	0
Stolen Property	5	6	3	8	7

Theft of Property & Money	77	81	139	157	214
Theft Related-Credit Card, NSF Checks, Shoplifting, Computer Crime, Swindle	28	32	51	60	53
Vehicle Thefts/Tamper with Vehicle	24	13	17	16	24
Weapons Offenses	10	3	1	3	7
Welfare Fraud	0	5	0	6	4
Total:	513	539	651	744	888

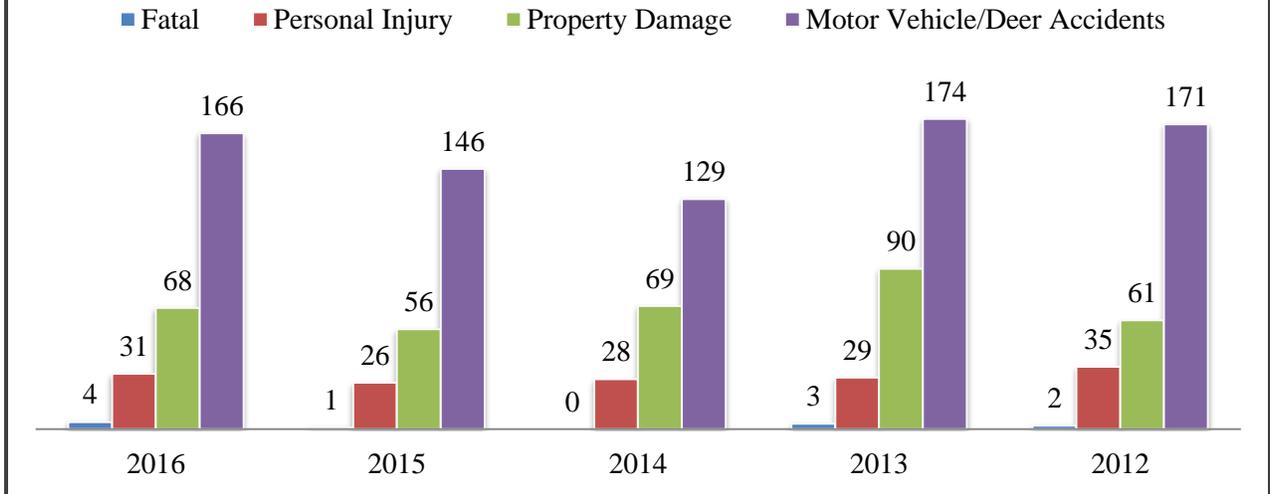
Non-Criminal Incidents	2016	2015	2014	2013	2012
9-1-1 Hang Ups	187	235	603	652	672
Alarm	187	190	238	193	204
Animal Complaints-Dog	232	249	228	250	260
Animal Complaints-Other	178	138	196	186	202
Assist Other Agencies	512	557	417	374	444
Assist Public	219	220	351	309	252
Carbon Monoxide Alarm	0	2	6	4	5
Deer Possession Tag	32	51	50	42	33
Deliver Emergency Messages	11	7	7	6	6
Door Unlocks	77	88	79	90	68
Escorts	9	8	12	16	12
Noise Complaints	41	34	48	34	38
Open Doors - Residential & Business	13	16	22	8	11
Other	65	54	92	204	242
Search Warrants	6	10	4	3	4
Security/Vacation Checks	36	51	72	59	76
Suspicious Activity	394	375	207	490	601
Unwanted Individual	44	24	26	25	33
Welfare Check	130	111	113	114	104
Total:	2373	2420	2771	3059	3267

Meeker County Sheriff's Office Traffic Enforcement

Traffic Law Violations/Citations /Arrests	2016	2015	2014	2013	2012
All other Traffic Violations	33	56	15	17	15
Boat & Water/Snowmobile Citations	3	0	0	0	6
Bus Stop Arm Violations	3	1	0	1	0
Driver After Cancel/Revocation/Suspension	63	58	40	41	53
Driver's License Violations	26	30	20	23	25
DUI	49	25	29	45	27
No Insurance/No Proof of Insurance	58	62	43	48	47
Open Bottle Citations /Allow Open Bottle	1	9	1	0	6
Parking Violations	0	17	25	65	145
Reckless/Careless Driving	10	10	9	10	8
Seat Belt Violations	11	8	13	11	33
Speed	238	263	132	158	245
Stop Sign Violations	9	10	3	8	9
Under 21 Drink & Drive	2	0	0	3	2
Underage Consumption/Possesses Citations	23	19	17	13	19
Vehicle Registration Violations	12	10	13	13	14
Yield Right of Way	5	2	5	1	2
Total:	546	580	365	457	656

	2016	2015	2014	2013	2012
Traffic Stops	2347	2033	1009	1221	1602
Abandoned/Stalled Vehicles	315	272	376	381	264
Driving Complaints	371	359	335	437	412
Total Number of Traffic Accidents	269	229	226	296	269
Total:	3302	2893	1946	2335	2547

Meeker County Sheriff's Office Reported Traffic Accidents



Meeker County Contract Deputies

The Meeker County Sheriff's Office contracts with the cities of Dassel, Grove City and Watkins. There are two deputies assigned full-time to patrol the City of Dassel, one deputy assigned full-time to patrol the City of Grove City and one deputy assigned full-time to patrol the City of Watkins. The total activity for each contract city for 2016 is as follows:

Contract City	2016 Calls for Service
Dassel	980
Grove City	572
Watkins	361

Criminal vs. Non-Criminal reported activity in the contract cities:

2016 Criminal Incidents	Dassel	Grove City	Watkins
Assaults: 1st-5th Deg/Domestics/Terror Threats	13	13	11
Burglary	0	1	1
Child Abuse/Maltreatment	12	8	14
Criminal Sexual Conduct	2	1	3
Damage to Property/Trespass	22	9	11
Disturb the Peace/Harassment/Interfere 911/Stalking	24	10	13
Drug Crimes	1	2	1
DUI	3	0	2
Fleeing/Escapes/Fail to Appear	0	0	0
Forgery	1	0	0
Homicides	0	0	0
Order for Protection/Harassment Violations	0	7	0
Robbery	0	0	0
Stolen Property	10	7	4

Theft of Property & Money	37	13	20
Theft Related-Credit Card, NSF Checks, Shoplifting, Computer Crime, Swindle	18	17	7
Vehicle Thefts/Tamper with Vehicle	8	5	1
Weapons Offenses	0	0	0
Welfare Fraud	0	0	0
Total:	151	93	88

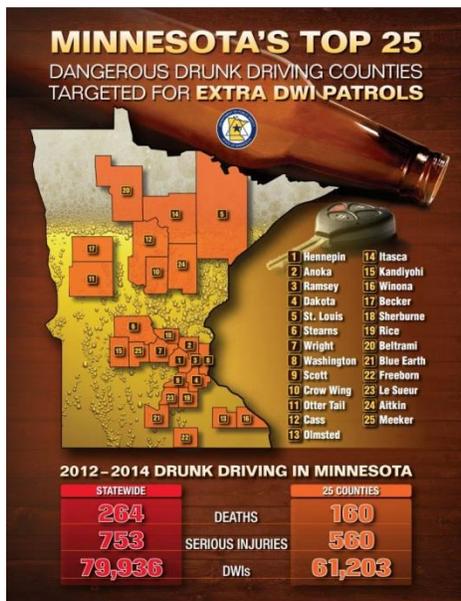
2016 Non-Criminal Incidents	Dassel	Grove City	Watkins
9-1-1 Hang Ups	17	11	8
Abandoned/Stalled Vehicles	23	7	3
Alarm	39	9	18
Animal Complaints	66	43	17
Assist Other Agencies	10	8	9
Assist Public	27	15	17
Carbon Monoxide Alarm	0	0	0
Deliver Emergency Messages	3	0	0
Driving Complaints	30	12	8
Escorts	3	0	0
Medicals	43	12	27
Noise Complaints	11	8	3
Open Doors - Residential & Business	3	0	0
Ordinance Violations	5	2	4
Other	2	1	0
Search Warrants	0	1	0
Security/Vacation Checks	3	2	1
Suspicious Person/Vehicle	63	24	30
Traffic Stops	345	240	30
Unlock Vehicle	11	14	11
Unwanted Individual	6	2	2
Welfare Check	13	17	14
Total:	723	428	202

Toward Zero Death (TZD)

What is TZD?

The Toward Zero Deaths approach is based on the belief that even one traffic-related death on our roads is unacceptable. This “zero deaths” idea was first adopted in Sweden in 1997 as "Vision Zero" and since then has evolved to several state DOTs, including Minnesota, that have identified zero deaths as a core objective in their Strategic Highway Safety Plans.

TZD uses a data-driven, interdisciplinary approach that targets areas for improvement and employs proven countermeasures, integrating application of education, enforcement, engineering, and emergency medical and trauma services (the “4Es”). A combination of strategies from different focus areas is often most effective for solving a particular problem.



Meeker County is partnered with McLeod County and participates in the extra patrols that focus on distracted driving, speed enforcement and DUI enforcement.

Meeker County continues to remain in the top 25 most dangerous drunk driving counties in Minnesota.

Meeker County is down to number 25 from 18, the previous year, but efforts continue to be made to reduce drunk driving and related crashes and deaths.

Meeker County Safe Roads Coalition

The Meeker County Sheriff’s Office partnered with the TZD Meeker County Safe Roads Coalition. This coalition brings the State TZD philosophy to the local level. The Joyride program and School Safety Day are an example of the work from this

coalition. Joyride is a program that gives those who are celebrating at local bars an opportunity to get a safe and sober ride home. School Safety Day brings first responders into the school to educate our young drivers on the serious consequences of distracted driving and driving under the influence. The coalition also works on bringing traffic education to the public at various health and community expos along with setting up child safety seat inspections.

Snowmobile / Boat and Water / OHV Patrols

The Meeker County Sheriff's Office is responsible for Snowmobile, Off Highway Vehicle (OHV), Boat and Water Safety patrol and enforcement. Patrol deputies and seasonal boat and water deputies work these patrols year round. Grant monies received from the State of Minnesota help with enforcement efforts and needed equipment. In 2016, we purchased two cold water rescue suits.

Snowmobile Safety Enforcement Grant

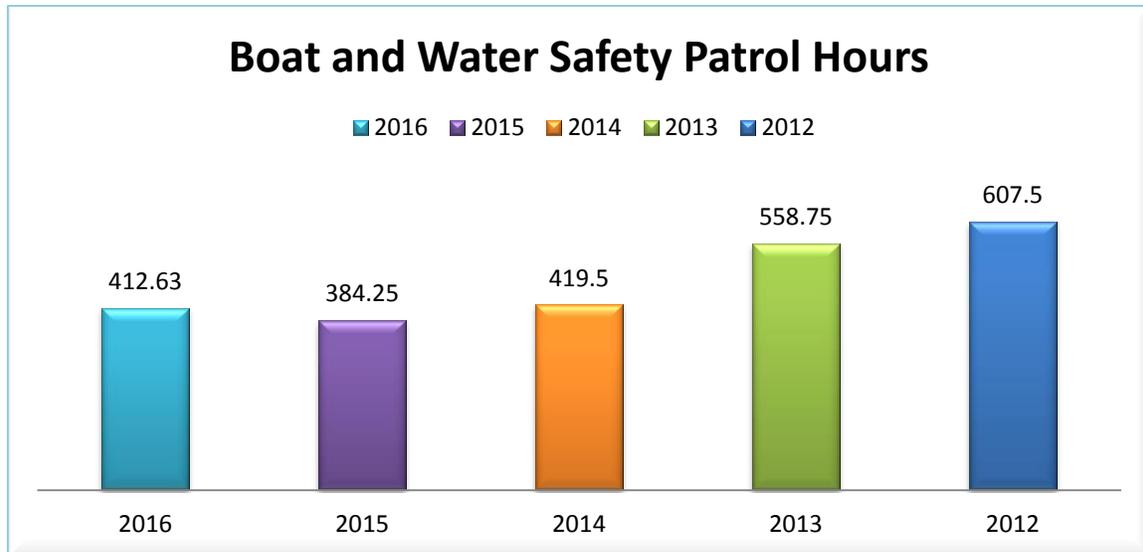
For the Snowmobile Safety Enforcement Grant ending in fiscal year 2016 the Sheriff's Office received \$3,544.00. The fiscal year runs from July 1, 2015 through June 30, 2016.



Boat and Water Safety Grant



The Boat and Water Safety Grant runs from January 1, 2016 to June 30, 2016, during which the Sheriff's Office received \$6,419.00. The Meeker County Sheriff's Office also partnered with the county AIS program and has additional resources for dedicated AIS inspections. In 2016, the total AIS hours were 244.75.



Boat and Water	2016	2015	2014	2013	2012
Complaints	16	5	14	7	9
Temporary Structure Permits	60	66	74	87	95

Federal Boating Equipment Grant

The Meeker County Sheriff's Office received \$16,183.00 from the Federal Boating Equipment Grant. In 2016 the money was used to purchase a 16.5' Alumacraft Prowler boat, 60ELPT 4S EFI 60 HP Mercury Motor, and Shoreland Trailer.

OHV Safety Enforcement Grant (Off-Highway Vehicle)



The Meeker County Sheriff's Office received \$5,757.00 for the OHV Safety Enforcement Grant ending in fiscal year 2016. The fiscal year runs from July 1, 2015 through June 30, 2016. There were 11 oral or written warnings given and 1 alcohol related arrest. There were six non-fatal OHV accidents reported to the Meeker County Sheriff's Office.

Investigations

The Meeker County Sheriff’s Office currently has three full-time detectives responsible for investigating criminal activity to include: child abuse/neglect, vulnerable adult crimes, welfare fraud, sexual assaults, financial crimes, fraud, computer/internet crimes, thefts, burglaries, death investigations (natural, suicide and homicide), robberies, etc. Of the 8,196 Calls for Service received for the Meeker County Sheriff’s Office in 2016, 347 were forwarded to the detectives for further investigation. The detectives are also responsible for background investigations of potential new hires as well as internal affairs investigations.

Reported Deaths in Meeker County:

Meeker County contracts with Midwest Medical Examiner’s Office for coroner services. Death Investigators respond to the scene of reported deaths and work with the Sheriff’s Office to complete the investigation of reported deaths. Of the 141 reported deaths in Meeker County in 2016, 20 autopsies were performed as a part of those death investigations. Please note that the title "Reportable, Declined" includes deaths that were investigated but the actual death certificate was signed by a local M.D. The following is a report by the Medical Examiner’s Office for reported deaths for all of Meeker County:



Meeker County Deaths	2016	2015	2014	2013	2012
Motor Vehicle Accident	3	4	2	7	3
Natural	8	4	9	8	11
Non Motor Vehicle Accident	3	6	7	6	7
Reportable, Declined	115	119	119	121	113

Suicide	9	3	6	4	0
Homicide	1	0	0	0	0
Total:	139	136	143	146	134

Drug and Gang Investigations:

The Meeker County Sheriff's Office has two detectives assigned to the CEE-VI Drug and Gang Task Force. CEE stands for Cooperative Enforcement Effort and the Roman numeral VI stands for the original six counties that were a part of the cooperative when it was formed in 1990. The CEE-VI Drug and Gang Task Force currently consists of the following counties: Meeker, Chippewa, Kandiyohi, Swift and Yellow Medicine. There is federal, state and local funding that is used for this initiative. The funding includes a per capita charge of \$4.75 in each county. The counties that provide personnel are reimbursed salary and benefits. The following is the reported activity for all of Meeker County:

2016 CEE-VI Drug & Gang Task Force Statistics	
Arrests	38 (1 gang)
Drug and/or Gang Presentations	65 people
Searches	45
Asset Seizures	
Cash	\$9,678.00
Vehicles	0
Hand Guns	5
Long Guns	20
Drugs Seizures	
Cocaine	4.20 grams
Heroin	3.20 grams
Marijuana	3748.74 grams (8.25 lbs.)
Meth	778.88 grams (1.71 lbs.)
Prescription	90.00 pills

Training

The Minnesota Peace Officer Standards and Training (POST) Board is responsible for licensing Peace Officers in the State of Minnesota. As a requirement of this license, each deputy is required to complete a minimum of 48 hours of continuing education every three years. Internally, the Meeker County Sheriff's Office has three certified firearms and Use of Force instructors. Each deputy receives annual training in Use of Force and firearms certification. Deputies also receive outside training in the areas of pursuit driving, domestic assault, sex trafficking, drug enforcement, DUI enforcement, vehicle weight enforcement, civil process, interviewing and interrogation.

ICLD

All full time employees are enrolled in the Institute for Credible Learning and Development (ICLD) leadership program through a partnership with the Minnesota's Sheriff's Association (MSA). The leadership program is a comprehensive, career-long leadership education and developmental program. Participants complete an in-depth journey by addressing relevant topics and proven theories offered by ICLD. The entire course consists of over 360 hours of training in 46 different modules. In addition to the required modules, participants are required to read various books on leadership as directed by the program. The modules require the participant to take and pass a test before moving to the next module. We currently have one deputy who has completed the training. He was the second deputy in the State of Minnesota to complete this training.

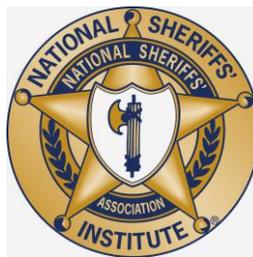


A majority of law enforcement professionals attending the ICLD program report the following positive outcomes:

- Increased officer safety.
- Increased organizational thought.
- Reduction in stress.
- Reduction in citizen complaints.
- Increased capacity in character building behaviors.
- Increased accountability and responsibility.
- Increased personnel engagement and job satisfaction.
- Improved personal self-awareness and decision-making.
- Improved integrity of personal and professional conduct.
- Enhanced personnel civic mindedness and involvement in the community.
- Increased cross-cultural awareness, understanding and tolerance.
- Increased ability to develop partnerships with community representatives.

National Sheriffs' Institute

National Sheriffs' Institute news release:



NEWS FROM THE NATIONAL SHERIFFS' INSTITUTE

1450 Duke Street, Alexandria, VA 22314 • Phone (703) 836-7827 • Fax (703) 838-5349

FOR IMMEDIATE RELEASE
August 26, 2016

CONTACT: Hilary Burgess
(703) 838-5320

hburgess@sheriffs.org

SHERIFF BRIAN CRUZE
Completes 110th Session of National Sheriffs' Institute
Co-sponsored by
NATIONAL INSTITUTE OF CORRECTIONS (NIC)
NATIONAL SHERIFFS' ASSOCIATION (NSA)

Aurora, Colorado—Sheriff Brian Cruze of the Meeker County Sheriff's Office completed participation in the 110th session of the National Sheriffs' Institute (NSI) held in Aurora, Colorado, August 22-26, 2016. The NSI is the only national executive development program designed for sheriffs. This no-cost program is co-sponsored by the National Institute of Corrections (NIC) and the National Sheriffs' Association (NSA).

Sheriff Cruze joined 24 other sheriffs from across the country for training on contemporary challenges facing America's sheriffs today. In light of those challenges, the sheriffs explored the role of the local sheriff in providing effective leadership for the public good in such areas as public safety, criminal justice system policy, community relations, and organization effectiveness and efficiency.

Hilary Burgess, NSA Manager of Training, said, "Sheriff Cruze is a leader with vision for the Meeker County Sheriff's Office. It is an honor to have Sheriff Cruze join the more than 2,700 graduates of the NSI since 1973."

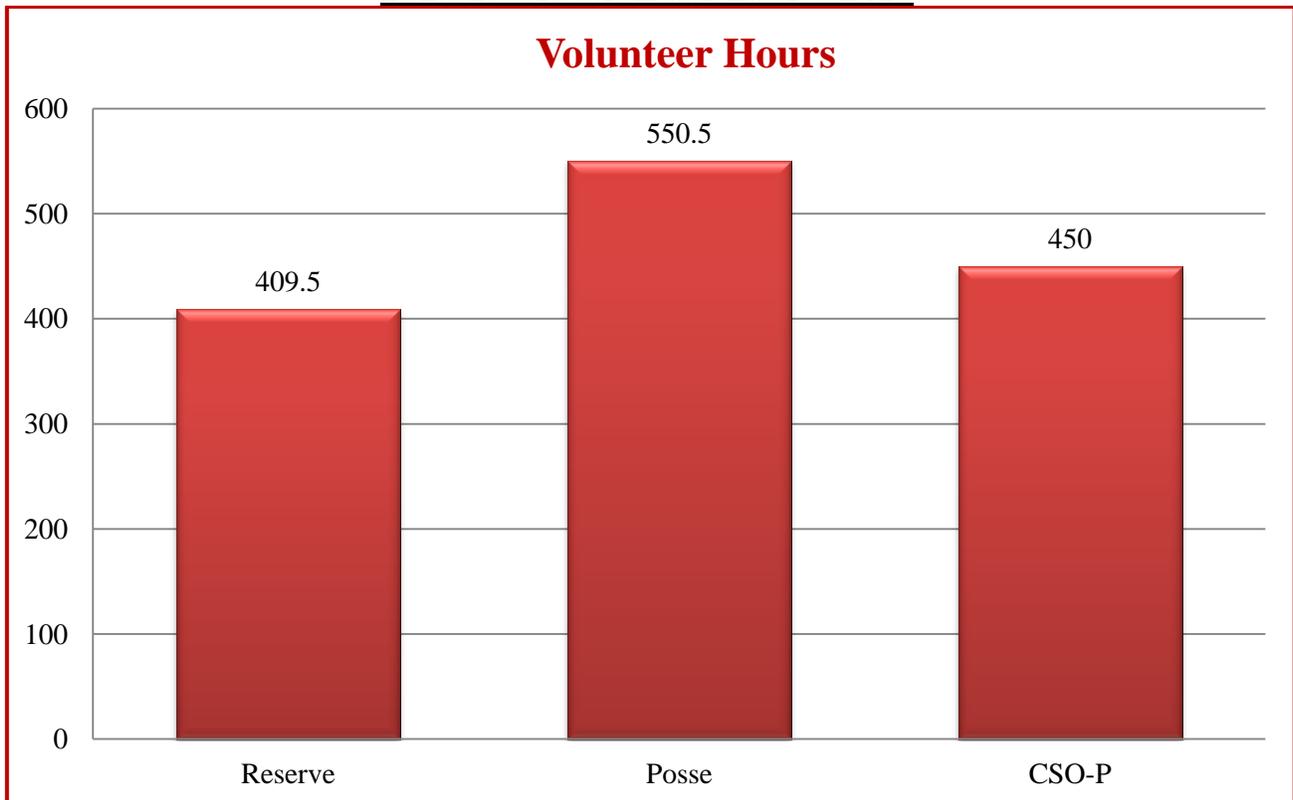
The NIC is a division of the U.S. Department of Justice, Bureau of Prisons. It is the primary federal source of technical assistance, training, and information services for state and local corrections. NIC provides a wide variety of services to the nation's jails, most of which are the responsibility of sheriffs.

The NSA is a non-profit professional association located in Alexandria, Virginia. NSA represents the nearly 3,100 elected sheriffs across the nation and has more than 20,000 members, including law enforcement professionals, state and federal government employees, concerned citizens, students, and others. Since 1940, NSA has served as an information clearinghouse for law enforcement professionals. NSA also provides management training for sheriffs and their personnel in court security, crime victim services, domestic violence, homeland security initiatives, jail operations, and traffic safety. Additionally, NSA administers the highly successful National Neighborhood Watch and Triad programs.

Volunteer Programs

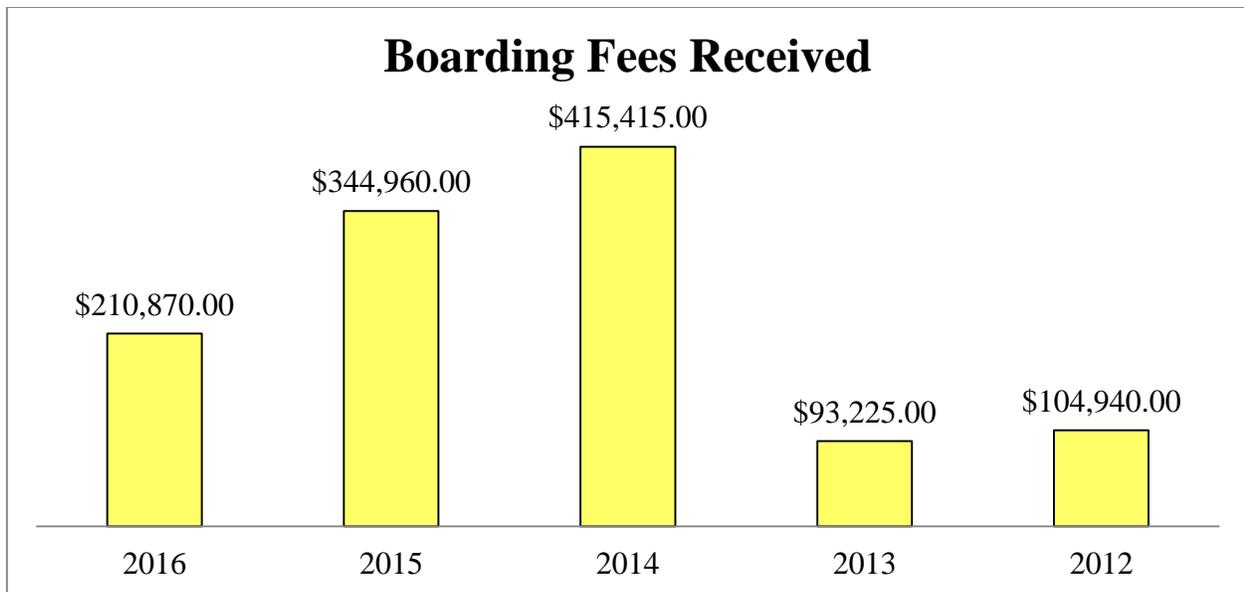
The Meeker County Sheriff's Office has a number of people who volunteer their time to assist in the day-to-day operations of the Sheriff's Office. Reserve deputies spend time riding with the patrol deputies to provide back-up and assistance when needed. Reserve deputies also provide security and traffic control at many events in the county including the Meeker County Fair. The Posse provides assistance at county events and do routine patrols at the Meeker County Fair. Posse members have been involved in searches for missing persons in and outside of Meeker County. The Community Service Officer – Paramedics (CSO-P) volunteer hours to provide immediate medical care when needed at various events in the county. They also patrol the county and provide assistance to the patrol deputies on medicals and a wide variety of other calls.

2016 Total Volunteer hours: 1410

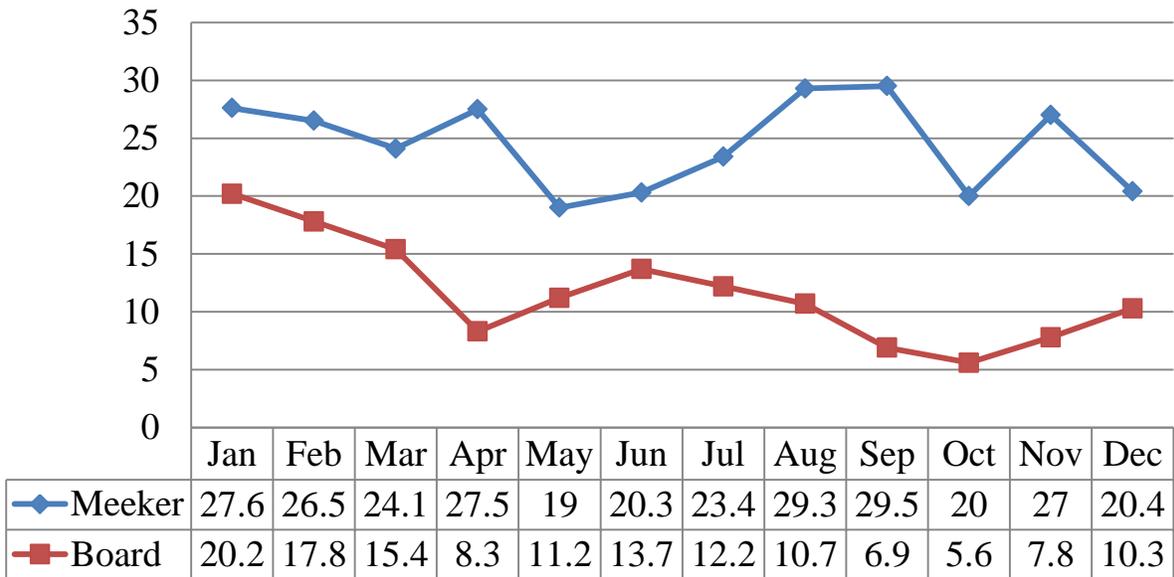


Meeker County Detention Center

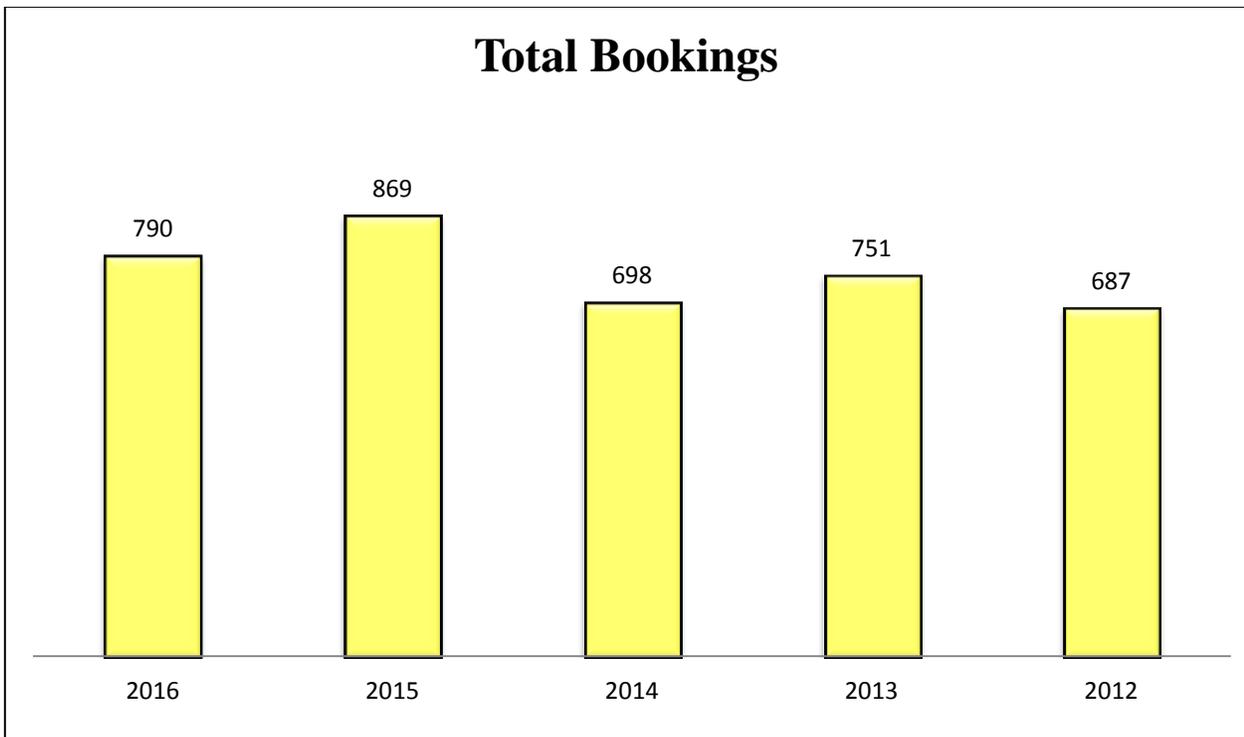
The Meeker County Sheriff's Office Detention Center is responsible for housing inmates awaiting court, as well as those who are sentenced for misdemeanor and gross misdemeanor offenses. The Detention Center also boards inmates from other counties and the Minnesota Department of Corrections. The Meeker County Sheriff's Office charges \$55 per day for inmates who are boarded for other jurisdictions. In addition to housing inmates, the Meeker County Sheriff's Office is also tasked with transporting individuals for a variety of reasons.



Average Daily Count 2016

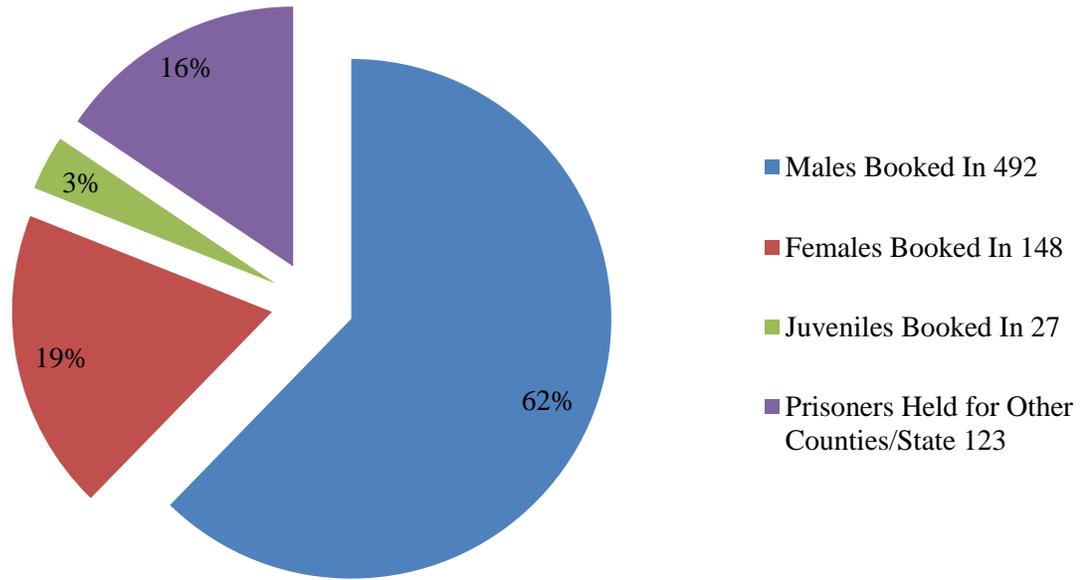


Total Bookings

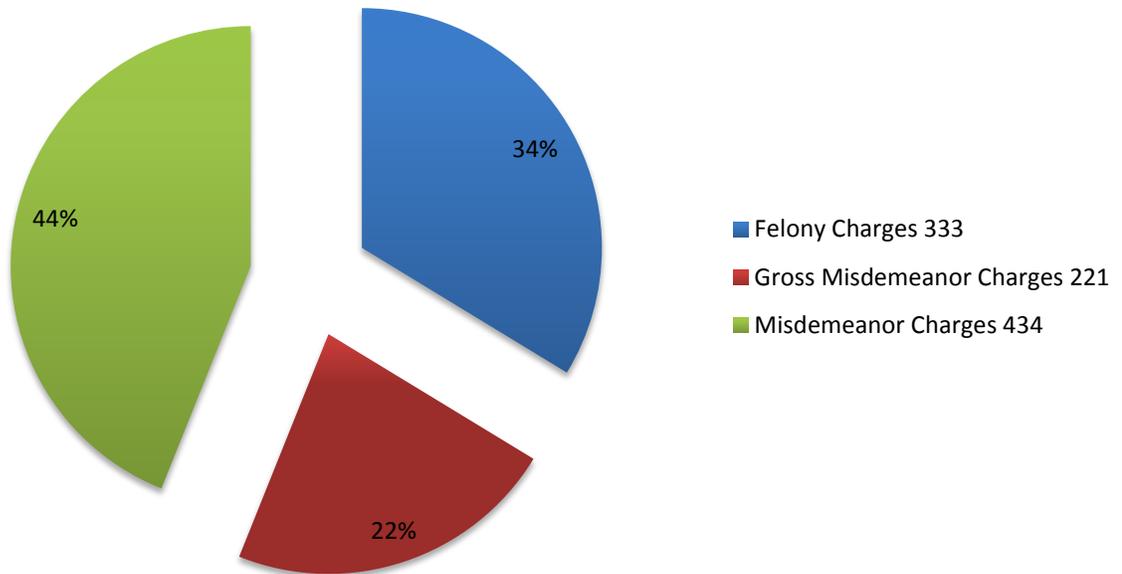


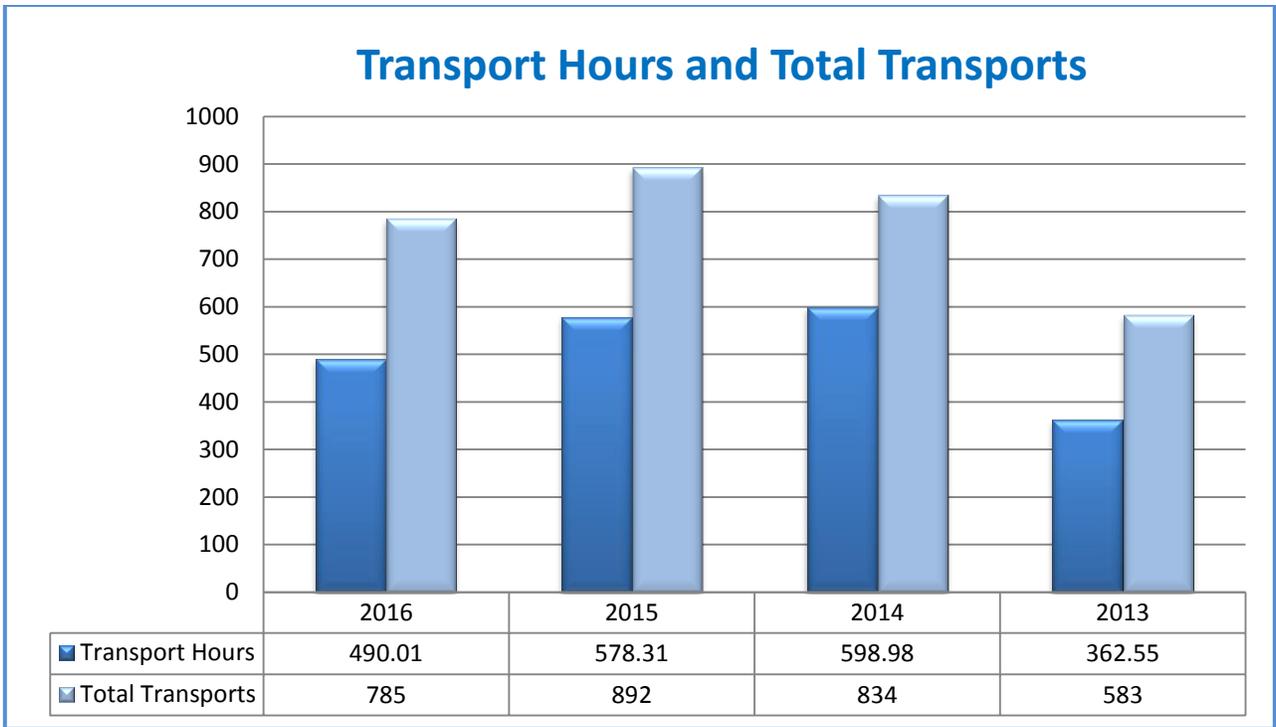
*Due to a computing error these numbers were incorrectly reported in the 2015 Activity Report. These have been updated and accurately reflect current and historical booking numbers.

Percentage of Bookings for 2016



2016 Bookings by Charge Level





Court Security

The security of the Meeker County Courthouse is the responsibility of the Sheriff’s Office. We currently dedicate one deputy to the courthouse for security purposes. Meeker County has a Courthouse Security Committee that reviews and addresses issues of security with the court. The committee consists of two county commissioners, county attorney, county sheriff, county administrator and a district judge. Court security remains a high priority for Meeker County. As we look toward the future and improving our current systems, many options are being explored. A prevailing option is creating one entry point to the courthouse with a security station that would be monitored during normal business hours. The cost for this project are significant so we are looking to the state to help offset some of these costs. The Sheriff’s Office fully supports this project.

Civil Process Services



In 2016, the Meeker County Sheriff’s Office served a total of 583 civil process papers. The most common types of papers a deputy sheriff serve include Summons & Complaints, Subpoenas, Petitions, Notices, Mortgage Foreclosures, Orders, Evictions, Writs of Recovery, Writs of Execution, Orders for Protection, Harassment Restraining Orders, Civil Commitments and Affidavits. In 2016, the Sheriff’s Office collected \$25,704.71 for civil process service fees.

Sheriff Fee Schedule for 2017		
911 recordings (911 calls, radio traffic on data CD/DVD)	\$30.00	Per hour (1 hr minimum charged)
Animal Fees:		
Pound pickup fees	\$50.00	Per animal
Impoundment fee	\$5.00	Per day (charged after the first 24 hours)
Audio/Video Recordings on CD/DVD	\$30.00	Per hour (1 hr minimum charged)
Background check: in-house	\$5.00	Per person (for private business or agency. Does not include government agencies or branches of the Armed Services)
Civil Process Service:		
Initial attempts	\$70.00	Up to 3 attempts, mileage included
Each additional attempt	\$25.00	Mileage included
Additional papers at same address	\$30.00	Mileage included
Return of unserved process	\$70.00	Mileage included
Commission on Writs of Execution	6%	Per writ/\$20 minimum charged
Correctional Facility Fees:		
Fingerprint cards: out-of-county resident	\$15.00	Per card
Fingerprint cards: Meeker County Resident	Free	Per card
Booking Fee	\$25.00	Per booking
Boarding Fee	\$55.00	Per day

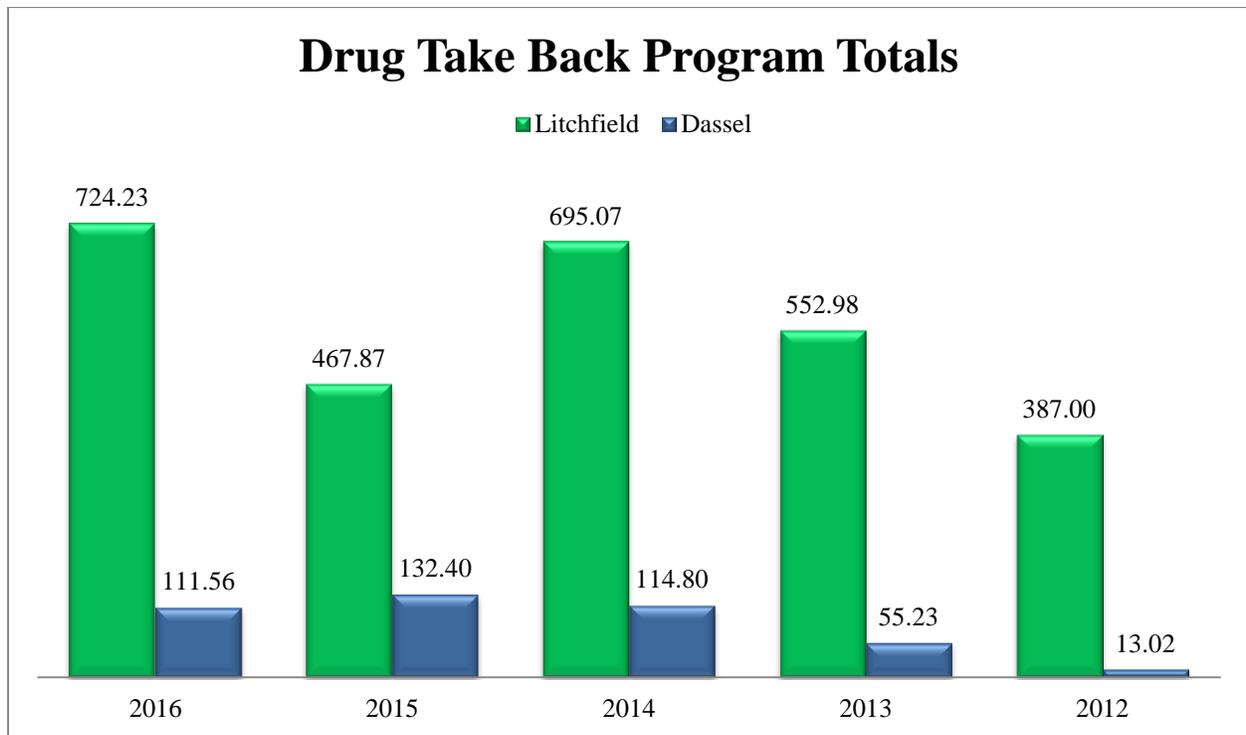
Pay-for-Stay fee	\$20.00	Per day
Huber fee	\$20.00	Per day
Huber urinalysis fee	\$30.00	Per sample
Probation urinalysis fee	\$10.00	Per sample
Probation portable breath test fee	\$5.00	Per test
Deputy Time:		
Standard	\$55.00	Per hour (3 hr minimum charged)
Deputy: Squad required for roadway escorts	\$75.00	Per hour (3 hr minimum charged)
Deputy: Reserve/Posse time	\$20.00	Per hour
False Alarm Fees:		
4th & 5th in a year	\$25.00	Each
6th & subsequent in a year	\$50.00	Each
Fax: sent or received	\$0.25	Per page
Firearms storage fees	\$1.00	Per day per gun (30 day minimum charged)
Gun Permit Processing Fee:		
Meeker County Residents: New	\$40.00	Per permit processed
Meeker County Residents: Renew	\$35.00	Per permit processed
Out-of-State Residents: New	\$75.00	Per permit processed
Out-of-State Residents: Renew	\$70.00	Per permit processed
Purchase/Transfer permit	Free	Per permit processed
Replacement Cards	\$10.00	Per permit processed
Impound Storage Fee	\$15.00	Per day (effective 5 days after date of Notice of Impoundment letter)
Photographs:		
Burned onto CD/DVD	\$10.00	Per CD/DVD
Records Clerk	\$25.00	Per hour (for persons requesting documents in large volume that are time consuming, 1 hr minimum in addition to document fee)
Reports/Documents:		
Copies printed	\$0.25	Per page
Copies on CD/DVD	\$10.00	Per CD/DVD
Scanning	\$10.00	Per page CD/DVD
Sheriff sales	\$75.00	Per sale
Typing Reports	\$20.00	Per hour (1 hr minimum charged)

Drug Take Back Program

The Meeker County Sheriff's Office continues this free service to Meeker County residents. The Sheriff's Office has two Take Back Boxes, one at our main office in Litchfield and one at the Dassel Office at the Dassel City Hall. This service provides a safe and secure manner of disposing unused and expired medications.



2016 Total Pounds of Drugs Disposed: 836

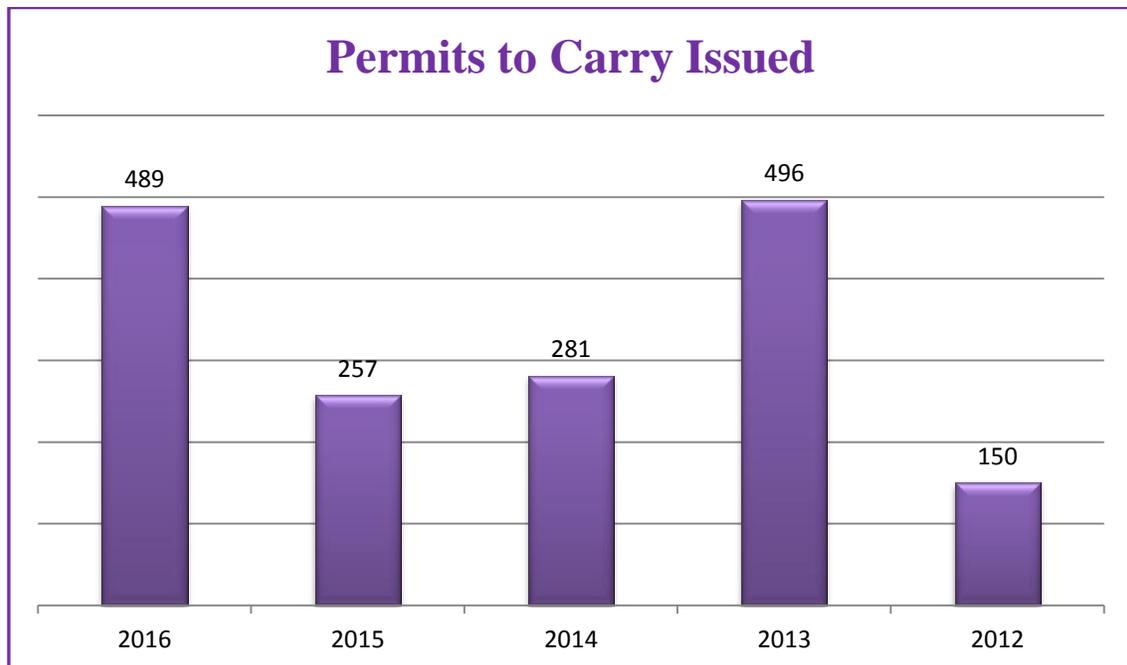


Gun Permits

The Meeker County Sheriff is responsible for issuing all Permits to Carry in the county and all Permits to Purchase for all residents who don't live in a city with an independent police department. In 2016 the Permit to Carry a Pistol application fee was \$40.00, renewals \$35.00. For each Permit to Carry that is approved, by law, \$10.00 for new and \$5.00 for renewal applications is submitted to the MN Bureau of Criminal Apprehension (BCA). Each year a report is made to the BCA reference our permit activity. This report can be viewed at: <https://dps.mn.gov/divisions/bca/bca-divisions/administrative/Documents/2016PTSReport.pdf>

Permits to Purchase: In the year 2016, there were 293 Permits to Purchase issued, 3 were denied.

Permits to Carry: In 2016, 492 applications were submitted, 489 were approved, and 3 were denied.



Meeker County Emergency Management

The Meeker County Emergency Management Department has multiple areas of responsibility to include planning, preparedness, mitigation, response and recovery. Our planning objectives and our response efforts focus on saving lives, protecting property, meeting the needs of victims, reducing the effects of an emergency on essential facilities and utilities and minimizing the disruption on our community's financial livelihood. Our preparedness process includes multiple plans, whole community input, other county agencies, neighboring county emergency managers and regional planning.

The July 2016 tornado event proved these preparations are invaluable. Meeker County Emergency Management took the lead role during this disaster. Organizing and mobilizing various agencies from the state to local level was a much easier task having these plans and preparation in place before the event.

Meeker County Emergency Management receives a yearly grant called Emergency Management Performance Grant (EMPG). The amount received is based on a state formula involving population and tax base. The amount received for 2016 was \$21,245.00. This money supports the salary base for our director and assistant. The EMPG allows HSEM to manage baseline requirements across the state so all counties are equal at a certain level of preparedness. Meeker County Emergency Management receives a yearly grant called Radiological Emergency Preparedness Grant (REP). The amount received for 2016 was \$6,000.00. The fiscal year runs from July 1 through June 30.

Budget



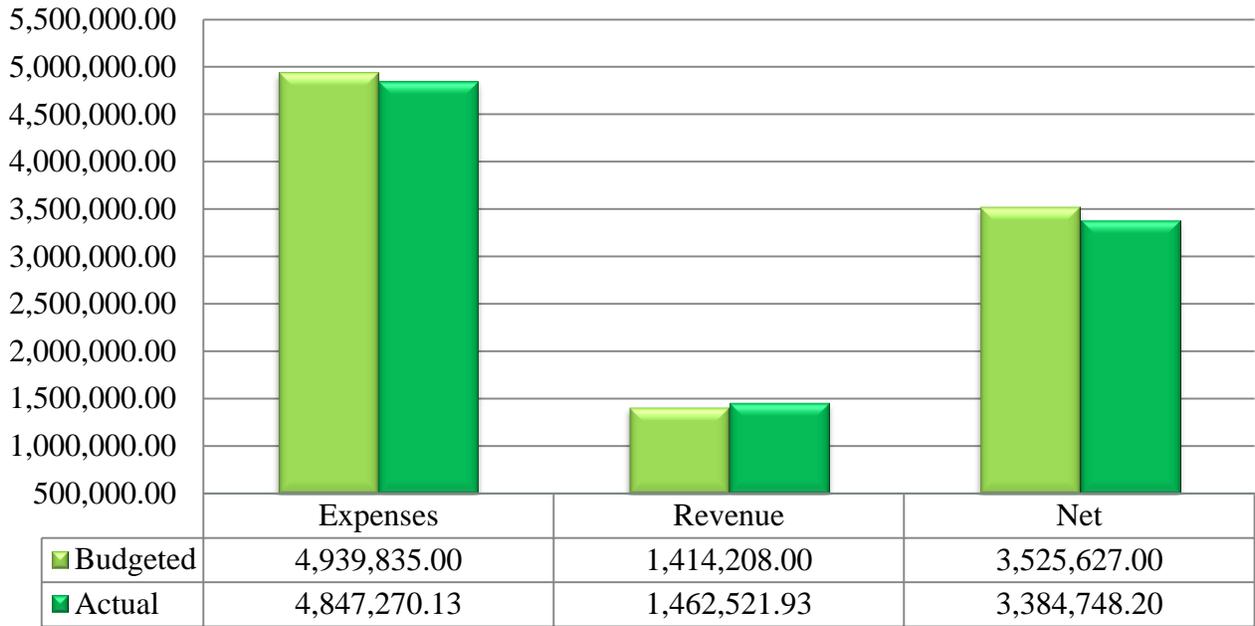
In 2016, the overall expenses for the Sheriff’s Office were 2% below budget. Although the overall expenses were under budget, staffing shortages resulted in the budgeted overtime to be exceeded in all divisions in the Sheriff’s Office. A review of the budget shows this directly correlates to open positions that needed to be covered by staff. The overtime budget, department wide, was exceeded by \$112,898 and the regular salaries and wages for all full and part-time were under budget by \$94,777. The Sheriff’s Office overall budgeted salaries and benefits for 2016 were \$3,698,970. The actual expenses for 2016 were \$3,714,378. The net result of all wages, overtime and benefits was a \$15,408 (.4%) overage. Emergency Management’s overage was directly related to the tornado event in July. Many of those funds were recouped because of the disaster declaration. Wireless Communication’s overage was due to overtime.

The following figures are taken from the end of year Revenue/Expenditure Budget Report distributed by the Meeker County Auditor.

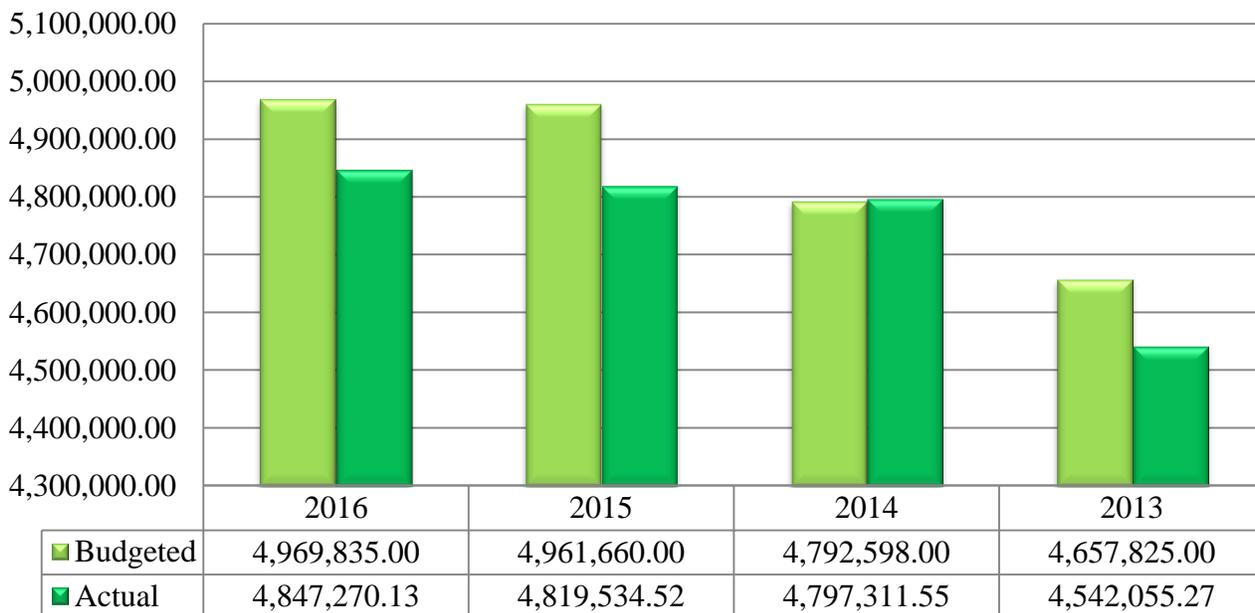
2016 Budgeted vs. Actual

Department	Budgeted Expenses	Budgeted Revenue	Budgeted Net	Actual Expenses	Actual Revenue	Actual Net
Sheriff	4,617,128.00	1,267,975.00	3,349,153.00	4,537,709.59	1,297,346.48	3,240,363.11
Emergency Management	71,289	26,000.00	45,289.00	79,194.59	45,706.76	33,487.83
Enhanced 911	134,827.00	98,333.00	36,494.00	108,829.04	98,332.80	10,496.24
Wireless Communications	116,591.00	21,900.00	94,691.00	121,536.91	21,135.89	100,401.02
Total:	4,939,835.00	1,414,208.00	3,525,627.00	4,847,270.13	1,462,521.93	3,384,748.20

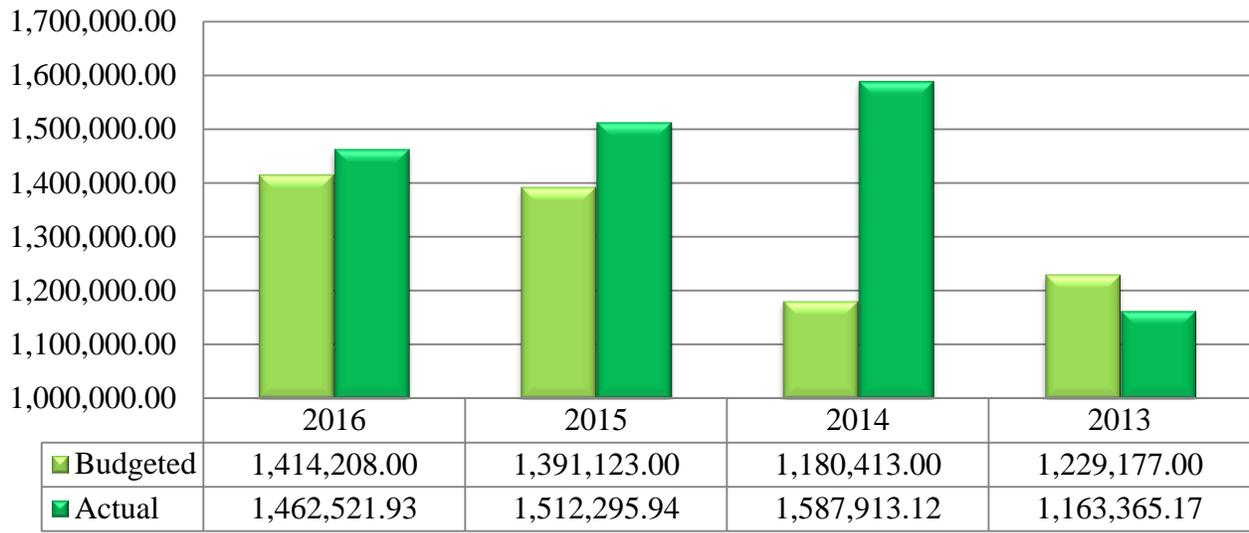
2016 Budgeted vs. Actual



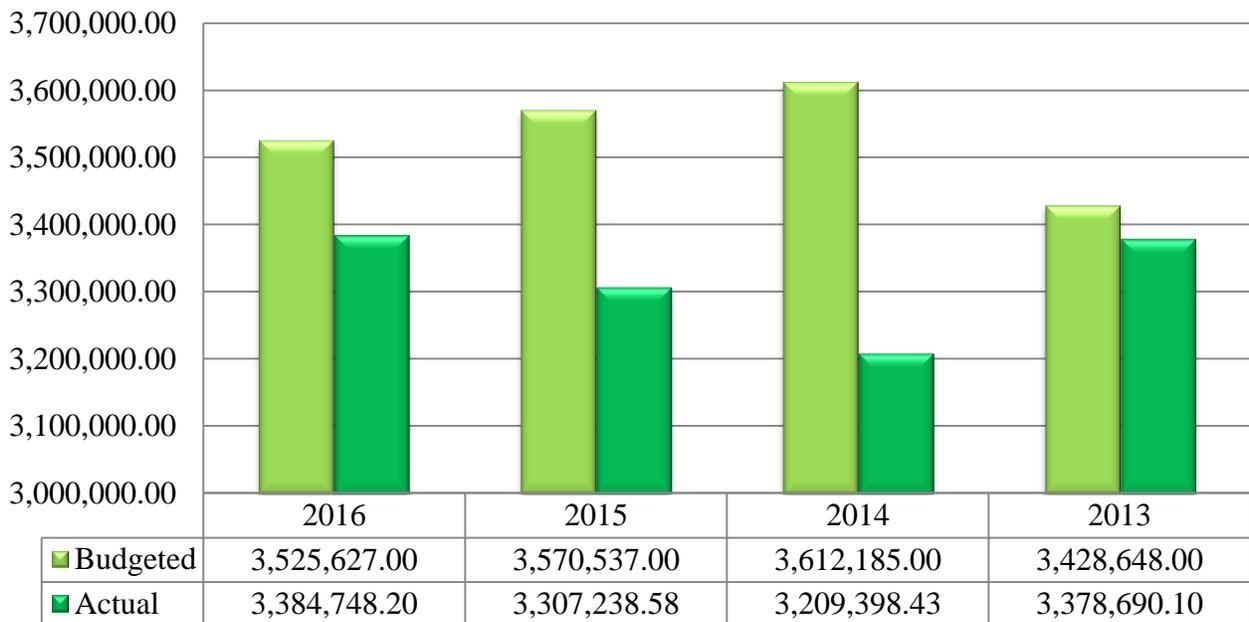
Budgeted vs. Actual Expenses - Historical Review



Budgeted vs. Actual Revenue - Historical Review



Budgeted vs. Actual Net - Historical Review



Community Involvement

The Meeker County Sheriff's Office remains committed to being involved with the community on and off duty. In addition to the on duty activities, many of the Sheriff's Office employee spend countless hours every year volunteering and giving back to the communities we live and work in. Below are just a few examples of our involvement:

ACGC Law Class facility tour and fingerprint exercise



Grade School facility and squad tours



Meeker County Deputy Association Bike Rodeo and Car Seat Clinic



D.A.R.E. Graduation



Meeker County Fair – Stick horse races and coloring contest



Peace Officer Memorial Ceremony



Meeker Posse members bell ringing and Shop with a Cop



Litchfield High School TZD School Safety Day



Summer Parades and festivals



National Night Out



MN Special Olympics Plane Pull Fundraiser

Meeker County Sheriff's Office employees raised over \$2000 for MN Special Olympics



School Visits



Trunk or Treat

