

**ADOPTED MEEKER COUNTY FEE SCHEDULE**

**2019**

<b>ASSESSOR FEES</b>		
E-mailed Documents	\$3 Setup + .50/Page	Per e-mail transaction

<b>ATTORNEY FEES</b>		
Audio/Video/Documents Saved to DVD/CD	\$ 10.00	Per DVD/CD

<b>AUDITOR FEES</b>		
Assessment Searches & Certification	\$ 5.00	Per parcel
Auctioneer License	\$ 20.00	Per license
Board of Commissioners Meeting on DVD	\$ 5.00	Per DVD
Confession of Judgment	\$ 50.00	Per Judgment
Consumption & Display Permit (County Fee)	\$ 100.00	Per permit
Delinquent Tax Administrative Fee	\$ 20.00	Per parcel

<b>Ditch Assessments:</b>		
~ 1-50 Descriptions	\$ 3.00	Per description
~ 51-175 Descriptions	\$ 2.00	Per description
~ 176+ Descriptions	\$ 1.75	Per description
Ditch Lien Release	\$ 5.00	Per release
Fireworks Permit	\$ 25.00	Per permit

<b>Liquor Licenses:</b>		
~ Temporary & 3.2 License	\$ 20.00	Per license
~ "On-Sale" License	\$ 2,000.00	Per license
~ "Off-Sale" License	\$ 100.00	Per license
~ "Sunday" License	\$ 200.00	Per license
~ Wine License	\$ 1,000.00	Per license

<b>Malt Liquor Licenses:</b>		
~ 3.2 New Owner "On-Sale" Transfer License	\$ 50.00	Per license
~ 3.2 "On-Sale" Business License	\$ 100.00	Per license
~ 3.2 "On-Sale" Club License	\$10 first month \$8 each add. month	Per license
Precious Metal Dealer License	\$ 50.00	Per license
Tobacco Retail License	\$ 100.00	Per license

<b>Transient Merchant:</b>		
~ Initial Fee	\$ 150.00	Per license
~ Renewal Fee	\$ 50.00	Per license

<b>COMMON FEES</b>		
Computer Printouts	\$ 0.50	Per page
Computer Setup Fee	\$ 25.00	Per computer
<b>Copies:</b>		
~ Black & White	\$ 0.25	Per page
~ Color	\$ 0.50	Per page
Faxes: Long Distance	\$3 + \$0.50 per sheet	Per fax
Mileage	IRS business rate	Per mile
Refunds of Overpayment	Any amount over \$5	
Research: e.g. vault, vitals, assessment, previous years statements	\$ 15.00	Per hour (One hr minimum charged)

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Special Meeting of County Board of Commissioners	\$ 250.00	Per meeting
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<b>HIGHWAY FEES</b>		
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~ New Residential/Field	\$ 100.00	Per permit
~ New Commercial/Industrial	\$ 250.00	Per permit
~ Widen Existing Approach	No Charge	

<b>Oversize/Overweight Moving Permits:</b>		
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~ Single Move	\$50	Per permit
~ Annual	\$150	Per permit

Culvert Materials	Cost + 10%	
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Culvert Delivery	\$ 100.00	Per delivery
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Mailbox Support (installed)	\$ 65.00	Per mailbox
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<b>Right of Way/Utility/Special Use Permits</b>	\$ 100.00	Per permit
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<b>Staff Services &amp; Equipment:</b>		
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~ Assistant County Engineer	\$ 80.00	Per hour
~ County Engineer	\$ 100.00	Per hour
~ Maintenance personnel	\$ 40.00	Per hour
~ Senior Construction Technician	\$ 60.00	Per hour
~ Senior Design Technician	\$ 80.00	Per hour
~ Senior Survey Technician	\$ 60.00	Per hour
~ Sign Technician	\$ 60.00	Per hour
~ Survey Crew	\$ 120.00	Per hour
~ Loader (2-3 yard)	\$ 80.00	Per hour
~ Misc Small Eqpt (wacker, chain saw, auger, etc.)	\$ 20.00	Per hour
~ Motor Grader	\$ 80.00	Per hour
~ Single Axle Truck	\$ 70.00	Per hour
~ Skid Steer Loader	\$ 60.00	Per hour
~ Sweeper (Self-Propelled)	\$ 75.00	Per hour
~ Tandem Axle Truck	\$ 80.00	Per hour
~ Tractor/Brush Mower	\$ 60.00	Per hour
~ Tractor/Loader	\$ 60.00	Per hour
~ Tractor/Loader/Backhoe	\$ 75.00	Per hour
~ Tractor/Pneumatic Roller	\$ 60.00	Per hour
~ Trailer	\$ 30.00	Per hour

<b>PARK FEES</b>		
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Any Park Shelter Rental: less than 100 people	\$ 25.00	Per rental
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Any Park Shelter Rental: weddings or more than 100 people	\$ 100.00	Per rental
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<b>Koronis Regional Park:</b>		
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~ Camper Cabin	\$45 + tax	Per day
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~ Main Shelter	\$ 40.00	Per rental
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~ Non-Electric Tent Site	\$16 + tax	Per day
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~ Other Shelter	\$ 20.00	Per day
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~ RV/Camper With Electricity	\$30 + tax	Per day
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~ Seasonal Camping site (May 1 - Sep 30)	\$1800 + tax	Per season
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<b>West Ripley Park:</b>		
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~ Large Shelter / Half	\$ 25.00	Per rental
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~ Large Shelter / Whole	\$ 50.00	Per rental
<b>PLANNING &amp; ZONING FEES</b>		
Application to Amend the Zoning Ordinance	\$ 500.00	Per application
<b>Administrative Permit Fees:</b>		
~ Setback waivers regarding the administrative permit for a pole	\$121.50 + all recording fees	Per permit
~ Long term recreational camper placement	\$ 150.00	Per permit
~ Borrow pit	\$ 150.00	Per permit
<b>Building Permits:</b>		
~ Ag Buildings & Ag Use Structures	\$ 100.00	Per permit
~ Accessory buildings less than 200 sq. ft. of floor area & less than 10' in height - NO PERMIT REQUIRED	\$ -	Applicant must provide site plan & setback
~ <u>Manufactured Homes</u> 16' wide or less, require a bldg permit (plus any construction that does not already have a 911 address sign.)	\$250 + \$80	Per permit
~ <u>Manufactured Homes</u> more than 16' wide & set on piers, require a bldg permit (plus any construction that does not already have a 911 sign.)	\$300 + \$80	Per permit
~ Minimum Building Permit Fee	\$ 48.00	Per permit
~ Non-ag related structures will require a bldg permit ( <b>Refund:</b> if plans are reviewed & no construction takes place, the bldg. permit fee may be refunded, but the plan review fee will not be. <b>Duplicate Plans:</b> If a contractor applies for multiple permits for the exact same plan at the same time, one full plan review fee will be charged & the remainder of the plans will be reviewed at 25% of the original amount.)	Permit fees are based on value	Per permit
~ Other Building Inspection Fees are per current IBC	\$ 50.00	Per hour
~ Residential Roof Solar Panel Installation	\$ 121.50	Per permit
~ Telecommunications Tower Antennae Upgrade/	\$ 121.50	Per upgrade/change
<b>Note:</b> If a Land Use Permit or Building Permit has not been issued prior to beginning any construction & a violation notice needs to be sent, the permit fee(s) will be doubled.		
<b>Conditional Use Permit Applications:</b> (Except Feedlots, Mineral & Material Extraction Pits, Hot Mix Plants, Concrete Manufacturing, Concrete/Bituminous Recycling, Telecommunications Towers & Facilities, & Wind power/Towers & Facilities over 40KW)		
~ At time of application	\$ 496.00	Per permit
~ Fee if project is started or completed before owner applies for permit	\$ 900.00	Per permit
<b>Conditional Use Permit Applications: Feedlots</b>		
~ 0-299 Animal Units (total animal units at feedlot and/or no MPCA permit)	\$ 496.00	Per permit (base fee + \$46 recording fee)
~ 300+ Animal Units	Each AU x .75 (not to exceed max fee of \$1,500)	Per permit
<b>Note:</b> Expanding feedlots will be charged for the expanding Animal Units providing the feedlot has an existing MPCA permit. Example: If a feedlot has an existing MPCA feedlot permit for 200 Animal Units & is increasing to 700 Animal Units, the cost for the Conditional Use Permit would be 700-200=500-300=200x0.75=\$150+\$400=\$550 for the CUP application plus the \$46 recording fee.		
Conditional Use Permit Application for a feedlot with an existing CUP approved prior to July 24, 2014, to request to have the feedlot inspection condition reviewed.	\$ 496.00	Per permit (base fee + \$46 recording fee)

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<b>Conditional Use Permit Applications: Other</b>		
~ Conditional Use Permit Application for Land Alteration, Grading & Filling	\$ 496.00	Per permit (base fee + \$46 recording fee)
~ Conditional Use Permit Application for Wind Power Towers & Facilities Over 40KW	\$ 1,000.00	Per tower for first 5 towers (plus required \$46 recording fee)
	\$ 750.00	Per tower for every tower over 5 towers (plus required \$46 recording fee)
~ Conditional Use Permit Application for Telecommunications Towers & Facilities	\$ 2,000.00	For towers <200 total ft in height (plus required \$46 recording fee)
	\$ 4,000.00	For towers 200+ total ft in height per tower (plus required \$46 recording fee)
~ Interim Use Permit Application for Mineral & Material Extraction Pits, Hot Mix Plants, Concrete Mfg & Concrete/Bituminous Recycling	\$ 546.00	Per permit (base fee + \$46 recording fee)
~ Special Meeting of the Planning Commission to Hear Applications	\$ 1,546.00	Per mtg (base fee + \$46 recording fee)
<b>Miscellaneous:</b>		
~ Building Eligibility Transfer Review	\$ 50.00	Per review
~ Copy of Zoning Ordinance or Comprehensive Land Use Plan	\$ 30.00	Per copy
~ Environmental Assessment Worksheet	Minimum fee of \$700 paid at the time the EAW is ordered. The total bill is time & expenses incurred in completing the EAW minus the \$700 if over the minimums, and due when the finished product is received and/or when the project EAW is withdrawn.	
~ Shoreland Alteration Plan Review	\$ 100.00	Per review
<b>Plat Hearings:</b>		
~ Up to 5 lots or outlots or combination thereof	\$ 800.00	Per hearing
~ Each additional lot or outlot	\$ 100.00	Per hearing
<b>Sewage Related:</b>		
inspection on Gravity Flow Drain Field Systems, Alternative Systems (Holding Tank) & Pressurized Drain Field Systems	\$ 400.00	Per system
~ Additional fee if changes are made after the design is approved	\$ 50.00	Per system
~ Holding Tank Permit	\$ 300.00	Per permit
~ Holding Tank Operating Permit	\$ 150.00	Per permit
~ Holding Tank Renewal Fee to be completed every 3 yrs	\$ 100.00	Per permit
~ Septic Permit Soil Verification Fee	\$ 100.00	Per permit
~ Sewage Type II, IV, V Systems Operating Permit & Renewal Fee to be completed every 3 yrs	\$ 150.00	Per system
~ Each additional system inspection	\$ 50.00	Per hour
~ Fee if project is started or completed before owner applies for permit	\$ 700.00	Per permit
~ SSTS (Subsurface Sewage Treatment System) Repair/Addition	\$ 200.00	Per permit
<b>Variance Applications:</b>		

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~ Appeal to Board of Adjustment where it is alleged that there is an error in any order, requirement, decision or determination made by any administrative officer in the interpretation of enforcement of the Meeker County Zoning Ordinance.	\$ 800.00	Per appeal
~ At time of application	\$ 496.00	Per application (base fee + \$46 recording fee)
~ Fee if project is started or completed before owner applies for variance or is authorized by Board of Adj.	\$ 946.00	Per application (base fee + \$46 recording fee)
~ Rezoning Application	\$ 600.00	Per application
<b>WCA Fees:</b>		
~ Appeal Fee	\$ 250.00	Per appeal
~ Cease & Desist Restoration Orders	\$100 + \$35/hour	Per site
~ Exemption/No Loss Determination	\$ 100.00	Per visit
~ Miscellaneous Assistance	\$ 35.00	Per hour after 3rd visit
~ Replacement Plans	\$100 + \$35/hour	Per plan
~ Site Verify Existing Wetland	\$ 50.00	Per EAW
~ Wetland Banking	\$ 100.00	Per site

<b>PROBATION FEES</b>		
Administrative Fee	\$ 25.00	Per client (for those placed on unsupervised status or administrative probation)
<b>Annual Supervision Fees:</b>		
~ Adult Probationers for Misdemeanors	\$ 150.00	Per person
~ Adult Probationers for Gross Misdemeanors	\$ 240.00	Per person
Chemical Use Assessment	\$ 100.00	Per assessment
Domestic Violence Inventory	\$ 15.00	Per inventory
Transfer Fee	\$ 50.00	Per client (from other counties that Meeker transfers immediately following sentencing & does not collect a supervision fee from)
Urinalysis	Dependent on panel of tests	Per test

<b>PUBLIC HEALTH FEES</b>		
<b>Immunizations:</b>		
~ Adult Hepatitis B	\$20 + cost of vaccine	Per immunization
~ Adult Immunizations	\$ 20.00	Per immunization
~ Pediatric Immunizations	\$ 10.00	Per immunization
Nursing Consultation	\$ 50.00	Per hour

<b>RECORDER FEES</b>		
Attested Copy	\$ 2.00	Per copy
~ Plat Copy - Actual Size	\$ 10.00	Per copy
~ Plat Copy - Small Scanner/Printer Size	\$ 3.00	Per copy
Copies (regular)	\$ 1.00	Per copy
Emailed Document	\$ 5.00	Per document
<b>Faxes:</b>		

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~ Local or Long Distance	\$3 first page/\$1 each additional page	Per fax
Recording Fee: Plat	\$ 56.00	Each
Recording Fee: Document	\$ 46.00	Each
Well Certificate	\$ 50.00	Each

<b>SHERIFF FEES</b>		
911 recordings (911 calls, radio traffic on data CD/DVD)	\$ 30.00	Per hour (1 hr minimum charged)
<b>Animal Fees:</b>		
~ Pound Pickup Fee	\$ 50.00	Per animal
~ Impoundment Fee	\$ 5.00	Per day (charged after the first 24 hours)
Audio/Video Recordings on CD/DVD	\$ 30.00	Per hour (1 hr minimum charged)
Background Check: In-House	\$ 5.00	Per person (for private business or agency. Does not include government agencies or branches of the Armed
<b>Civil Process Fees:</b>		
~ Paper Service	\$ 70.00	Up to 3 attempts, mileage included
~ Each Additional Attempt	\$ 25.00	Mileage included
~ Additional Papers at Same Address	\$ 30.00	Mileage included
~ Return of Unserved Process	\$ 70.00	Mileage included
~ Redemption of Property Mortgagor	\$250	Per redemption
~ Sale Notice - Posting 3 Copies	\$70	Per notice
~ Sheriff Sales	\$ 75.00	Per sale
~ Writ of Execution Commission Service	6%	Per writ/\$20 minimum charged
~ Writ of Execution Service	\$74	Per writ
<b>Deputy Time:</b>		
~ Standard	\$ 55.00	Per hour (3 hr minimum charged)
~ Deputy: Squad Required for Roadway Escorts	\$ 75.00	Per hour (3 hr minimum charged)
~ Deputy: Reserve/Posse time	\$ 20.00	Per hour
<b>False Alarm Fees:</b>		
~ 4th & 5th in a Year	\$ 25.00	Each
~ 6th & Subsequent in a Year	\$ 50.00	Each
Fax: Sent or Received	\$ 0.25	Per page
Firearms Storage Fee	\$ 1.00	Per day per gun (30 day minimum charged)
<b>Gun Permits:</b>		
~ Meeker Residents: New	\$ 40.00	Per permit
~ Meeker Residents: Renew	\$ 35.00	Per permit
~ Out-of-State Residents: New	\$ 75.00	Per permit
~ Out-of-State Residents: Renew	\$ 70.00	Per permit
~ Purchase/Transfer Permit	Free	Per permit
~ Replacement Cards	\$ 10.00	Per permit
Impound Storage Fee	\$ 15.00	Per day (effective 5 days after date of Notice of Impoundment letter)
<b>Jail Fees:</b>		
~ Fingerprint Cards: Out-of-County Resident	\$ 15.00	Per card
~ Fingerprint Cards: Meeker Resident	Free	Per card

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~ Booking Fee	\$ 25.00	Per booking
~ Boarding Fee	\$ 55.00	Per day
~ Pay-for-Stay Fee	\$ 20.00	Per day
~ Huber Fee	\$ 20.00	Per day
~ Huber Urinalysis Fee	\$ 30.00	Per sample
~ Inmate Doctor Fee	\$15	Per in-house visit
~ Inmate Nurse Fee	\$5	Per in-house visit
~ Probation Urinalysis Fee	\$ 10.00	Per sample
~ Probation Portable Breath Test fee	\$ 5.00	Per test
<b>Photographs:</b>		
~ Burned Onto CD/DVD	\$ 10.00	Per CD/DVD
Records Clerk	\$ 25.00	Per hour (for persons requesting documents in large volume that are time consuming, 1 hr minimum in addition to document fee)
<b>Reports/Documents:</b>		
~ Copies Printed	\$ 0.25	Per page
~ Copies on CD/DVD	\$ 10.00	Per CD/DVD
Scanning	\$ 10.00	Per page CD/DVD
Typing Reports	\$ 20.00	Per hour (1 hr minimum charged)

<b>SOCIAL SERVICES FEES</b>		
Chemical Dependency Rule 25 Assessment	\$250	Per assessment
<b>Child Care Fees:</b>		
~ Licensed Provider: Initial Licensing Fee	\$ 100.00	Per license
~ Licensed provider: Relicensure Fee	\$ 100.00	Per license
Corporate Adult Fostercare	\$ 500.00	Per licensing period (2 Years)

<b>TREASURER FEES</b>		
Dishonored Check Charge	\$ 30.00	Per check
Passport Photos:		
~ First Set	\$ 13.00	Per set
~ Second Set (if taken at same time)	\$ 6.00	Per set
Tax Searches: Current & Delinquent Years	\$ 5.00	Per parcel

Updated Feb 26, 2019 following board approval of P&Z charges

Adopted at December 18, 2018 Board Meeting