



916 East St. Paul Street - Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Tuesday, May 7, 2019, 8 a.m.
USDA Service Center
522 South Johnson Drive
Litchfield, MN 55355

Present: Bob Schiefelbein, Fred Behnke, Greg Jans, Dan Barka, and John Haffley. Staff Present: Joe Norman, Matt Anderson, Ann Steinhaus and Deb Holtz, SWCD; Jacob Stich and Melissa Rothwell, NRCS; and Josh Pommier, Pheasants Forever.

The meeting was called to order by Chairman Schiefelbein at 8:08 a.m.

Agenda: Motion by Behnke and seconded by Barka to approve the agenda with the addition of one item of correspondence, and one cost share item and the removal of Crayford cost share. Affirmative: All. Opposed: None.

Minutes: Motion by Jans and seconded by Haffley to approve the minutes from the April 2, 2019, meeting as presented. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Jans and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills paid and bills payable in the amount of \$79,538.91. Affirmative: All. Opposed: None.

Motion by Barka and seconded by Behnke to award \$10 to first place winners in the poster contest and \$5 to second place winners. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Barka to award a potted tree to each first and second place winner of the poster contest. Affirmative: All. Opposed: None.

Correspondence: Deb Holtz reported on the call for resolutions letter she received from MASWCD. She also distributed the legislative update received the prior day from MASWCD.

Field Office Report: Joe Norman, Matt Anderson, Ann Steinhaus and Melissa Rothwell reported on their recent activities. Jacob Stich provided an NRCS Team report.

Farm Bill Report: Josh Pommier reported on his activities.

Training/Meeting Reports: Joe Norman reported on the rain garden training he and Matt Anderson attended. Ann Steinhaus reported on the CAI Regional Meeting and Weed Identification training she attended.

Training/Meeting Requests: Motion by Jans and seconded by Behnke to authorize the attendance of Ann Steinhaus at the CAI Short Course in Baudette, Minnesota, approving the registration fee and all expenses. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to authorize the attendance of Deb Holtz at Summer Admin training in Duluth, approving payment of registration fee and all expenses. Affirmative: All. Opposed: None.

2020 Budget and County Allocation Request: Motion by Jans and seconded by Barka to approve the 2020 Budget and County Allocation Request as presented the prior month. Affirmative: All. Opposed: None.

Civil Rights Memo of Understanding: The USDA Civil Rights Memo of Understanding had been mailed to and reviewed by all supervisors prior to the meeting. Jacob Stich obtained all signatures.

Election: Holtz reported that no supervisor positions are up for election this year.

Farm Bill/CREP: Motion by Behnke and seconded by Haffley to approve the MN CREP Outreach & Implementation Program Grant Proposal for 2020 as presented by Pommier. Affirmative: All. Opposed: None.

Cost Share: Motion by Jans and seconded by Barka to confirm the encumbrance of \$90 from the Meeker County Buffer Cost Share funds for 0.6 acres of buffer for Bruce Lamecker (MBCS18-05). Affirmative: All. Opposed: None.

Next Meeting: Tuesday, June 4, 2019, at 8 a.m.

Poster Contest: All supervisors judged posters from four Litchfield Middle School classes and three Eden Valley/Watkins classes, choosing first and second place winners from each class and three posters to advance to Area competition.

Steinhaus Compensation: Motion by Barka and seconded by Jans to increase the wage of Ann Steinhaus to \$20.50, upon completion of a favorable six-month probationary completion review. Affirmative: All. Opposed: None.

Adjournment: Upon motion made by Jans and seconded by Haffley, Chairman Schiefelbein adjourned the meeting at 9:45 a.m.

Secretary

Date