



522 South Johnson Drive • Litchfield, MN 55355

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320.693.7287

Minutes of Regular Board Meeting  
Tuesday, July 5, 2022, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Dan Barka, Greg Jans, Bob Schiefelbein, Fred Behnke, and John Haffley. Staff Present: Joe Norman, Matt Anderson and Lacey Clark, SWCD; Josh Pommier, Pheasants Forever.

The meeting was called to order by Bob Schiefelbein at 8:11 a.m.

**Visitors:** Jason Weinerman introduced himself to the board as the new Board Conservationist from BWSR for Meeker County.

**Agenda:** Motion by Behnke and seconded by Barka to approve the agenda as presented. Affirmative: All. Opposed: None.

**Minutes:** Motion by Barka and seconded by Behnke to approve the minutes from the June 7, 2022, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Jans and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$52,661.61 and bills paid. Affirmative: All. Opposed: None.

Clark presented the board with potential dates to meet with the county officials to discuss the 2023 budget and the county allocation request.

**Correspondence:** None.

**Field Office Report:** Norman, and Anderson reported on recent activities and programs. Clark presented Steinhaus' field office report.

**Farm Bill Report:** Pommier reported on his activities. Clark presented the board with Stich's report.

**Meeting/Training Reports:** Clark presented the board with Steinhaus' report on the CFO Regional Meeting, reported on the Area 2 meeting, and the Admin session that was held in Brainerd.

**Training/Meeting Requests:** None.

**DNR Well Observation Agreement:** Motion by Jans and seconded by Barka to approve the DNR Well Observation Agreement, authorizing Ann Steinhaus to sign on behalf of the Board. Affirmative: All. Opposed: None.

**Pheasants Forever Partnership Agreement & Annual Contribution:** Motion by Haffley and seconded by Behnke to approve the Pheasants Forever Local Partnership Agreement and the requested \$4,000 District contribution. Affirmative: All. Opposed: None.

**One Watershed One Plan Project Area Assessments:** Motion by Jans and seconded by Barka to approve the proposal from Moore Engineering to assess potential conservation project areas and projects within the Swan Lake priority area, at a cost that shall not exceed \$8,000. Affirmative: All. Opposed: None.

**Outstanding Conservationist:** Motion by Haffley and seconded by Barka to select John Froning as this year's Outstanding Conservationist. Affirmative: All. Opposed: None.

**Cost Share:** Motion by Jans and seconded by Barka to approve payment for contract LC20-05 for water and sediment control basins in the amount of \$8,539.80 from 2020 Local Capacity funds, 2021 State Cost Share funds, and 2021 Local Capacity funds. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Barka to approve payment for contract LC21-01 for water and sediment control basins in the amount of \$13,912.48, from 2021 Local Capacity funds. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to encumber contract FY22-01 in the amount of \$1,400 for a cover crop practice, using FY2022 State Cost Share funds. Affirmative: All. Opposed: None.

**Next Meeting:** The next board meeting will be held on Tuesday, August 2, 2022, at 8 a.m.

**Adjournment:** Upon motion by Jans, Chairman Schiefelbein adjourned the meeting at 9:25 a.m.

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Secretary

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Date