



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting  
Tuesday, October 4<sup>th</sup>, 2022, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive

Present: Dan Barka, Greg Jans, Bob Schiefelbein, Fred Behnke, and John Haffley. Staff Present: Ann Steinhaus, Matt Anderson, and Lacey Clark, SWCD; Josh Pommier, Pheasants Forever; Jacob Stich, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:09 a.m.

**Agenda:** Motion by Jans and seconded by Barka to approve the agenda as presented. Affirmative: All. Opposed: None.

**Minutes:** Motion by Jans and seconded by Haffley to approve the minutes from the September 7, 2022, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Barka and seconded by Haffley to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$49,910.04 and bills paid. Affirmative: All. Opposed: None.

Motion by Behnke and seconded by Haffley to approve the 2023 SWCD Local Capacity and Buffer Law Implementation Grant Agreement. Affirmative: All. Opposed: None.

Motion by Behnke and seconded by Haffley to approve the 2023 Soil Health Cost Share Grant Agreement. Affirmative: All. Opposed: None.

Motion by Barka and seconded by Behnke to approve the final financial report for the FY2021 Buffer Law Grant and the final financial report for the FY2021 State Cost Share Grant as presented by Clark. Affirmative: All. Opposed: None.

**Correspondence:** Clark informed the board that she had received a notification from PERA that the board's approval was required to confirm that Clark was the approved system administrator for Meeker SWCD. Schiefelbein signed the letter from PERA stating as such.

**Field Office Report:** Anderson and Steinhaus reported on recent activities and programs, and Anderson gave Norman's report. Motion by Barka and seconded by Haffley to approve Anderson working 32 hours per pay period for the next 8 weeks as needed, while still maintaining full time status and benefits. Affirmative: All. Opposed: None.

**Farm Bill Report:** Pommier and Stich reported on their activities.

**Meeting/Training Reports:** Anderson and Haffley gave an update on the Area 2 meeting they had attended.

**Meeting/Training Requests:** Motion by Barka and seconded by Behnke to approve Clark and Norman attending the BWSR Academy. Affirmative: All. Opposed: None.

**MRSC 1W1P Planning Memorandum of Agreement:** Motion by Behnke and seconded by Barka to approve the memorandum of agreement for the Mississippi River St. Cloud 1 Watershed 1 Plan.

**Cost Share:** NF-FY20-36 was tabled until next month.

Motion by Jans and seconded by Barka to amend the amount approved from \$1,400 to \$1,501.50, and to approve payment for contract FY22-02 in the amount of \$1,501.50 for a cover crop practice, using FY22 State Cost Share funds. Affirmative: All. Opposed: None.

FY22-02 was tabled until next month.

Motion by Haffley and seconded by Barka to encumber contract FY22-03 in the amount of \$924.00 for a cover crop practice, using FY22 State Cost Share funds. Affirmative: All. Opposed: None.

**Next Meeting:** The next board meeting will be held on Tuesday, November 1<sup>st</sup>, 2022, at 8 a.m.

**Adjournment:** Upon motion by Behnke, Chairman Schiefelbein adjourned the meeting at 9:28 a.m.

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Secretary

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Date