



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting  
Tuesday, November 1<sup>st</sup>, 2022, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive

Present: Greg Jans, Bob Schiefelbein, Fred Behnke, and John Haffley. Staff Present: Joe Norman, Matt Anderson, and Lacey Clark, SWCD; Josh Pommier, Pheasants Forever; Jacob Stich, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:04 a.m.

**Agenda:** Motion by Jans and seconded by Haffley to approve the agenda with the addition of the MASWCD Annual Convention under training requests, and the addition of project FY22-03 under cost share. Affirmative: All. Opposed: None.

**Minutes:** Motion by Jans and seconded by Haffley to approve the minutes from the October 4th, 2022, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Haffley and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$28,701.73 and bills paid. Affirmative: All. Opposed: None.

**Correspondence:** None.

**Field Office Report:** Norman and Anderson reported on their recent activities and programs, and Clark gave Steinhaus's report.

**Farm Bill Report:** Pommier and Stich reported on their activities.

**Meeting/Training Reports:** Clark and Norman gave an update on the BWSR Academy they had attended.

**Meeting/Training Requests:** Motion by Behnke and seconded by Haffley to approve Clark and Norman attending the MASWCD Annual Convention. Affirmative: All. Opposed: None.

**MASWCD Supervisor Votes:** Clark collected the supervisor votes for MASWCD, and will submit them.

**Performance Reviews:** Reviews will be conducted before the December board meeting by Behnke and Barka, with Schiefelbein being an alternate as needed.

**Health Insurance:** Clark presented the board with the updated pricing on health insurance plans for employees.

**Cost Share:** NF-FY20-36 was tabled until next month.

Motion by Behnke and seconded by Haffley to approve payment for contract FY22-02 in the amount of \$1,400.00 for a cover crop practice, using FY22 State Cost Share funds. Affirmative: Schiefelbein, Haffley, Behnke. Opposed: None. Jans abstained.

Motion by Jans and seconded by Haffley to encumber contract FY22-04 in the amount of \$1400.00 for a cover crop practice, using FY22 State Cost Share funds. Affirmative: All. Opposed: None.

Motion by Behnke and seconded by Haffley to encumber contract FY22-05 in the amount of \$1400.00 for a cover crop practice, using FY22 State Cost Share funds. Affirmative: All. Opposed: None.

Motion by Behnke and seconded by Haffley to approve payment for contract FY22-03 in the amount of \$924.00 for a cover crop practice, using FY22 State Cost Share funds, pending receipt of seed test. Affirmative: All Opposed: None.

**Next Meeting:** The next board meeting will be held on Tuesday, December 6<sup>th</sup> , 2022, at 8 a.m.

**Adjournment:** Upon motion by Jans, Chairman Schiefelbein adjourned the meeting at 8:57 a.m.

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Secretary

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Date