



522 South Johnson Drive • Litchfield, MN 55355

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320.693.7287

Minutes of Regular Board Meeting  
Monday, February 6, 2023, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Ann Steinhaus and Lacey Clark, SWCD; Josh Pommier, Pheasants Forever; Jacob Stich, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:07 a.m.

**Agenda:** Motion by Jans and seconded by Haffley to approve the agenda with the addition of the Meeker County Gardeners Gala to training requests. Affirmative: All. Opposed: None.

**Minutes:** Motion by Jans and seconded by Hoff to approve the minutes from the January 3, 2023, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Haffley and seconded by Behnke to sponsor the Area 2 Envirothon at a cost of \$150. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$38,611.22 and bills paid. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve the 2023 billing rates as presented by Clark. Affirmative: All. Opposed: None.

**Correspondence:** Motion by Jans and seconded by Haffley to accept the audit bid of Peterson & Company for audit of the 2022 financial books of the District. Affirmative: All. Opposed: None.

Clark presented the board with information provided from MASWCD in regards to advocating for SWCD Aid.

**Field Office Report:** Norman, and Steinhaus reported on recent activities and programs.

**Farm Bill Report:** Pommier and Stich reported on their activities.

**Civil Rights & Responsibilities for Partners:** Stich presented the board with the Civil Rights & Responsibilities for Partners and reviewed the requirements.

**Meeting/Training Reports:** None.

**Training/Meeting Requests:** Motion by Haffley and seconded by Behnke to approve Steinhaus attending the 2023 MACFO Conference and approving the 2023 MACFO Dues. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to approve Steinhaus attending the Advanced Nitrogen Smart Training. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Jans to approve Clark attending BWSR's Treasurer Training. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to approve Norman and Haffley attending the Area 2 meeting. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve Norman attending Pheasant Fest. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve Norman setting up a booth at the Meeker County Gardeners Gala and donating a rain barrel and a bundle of trees as door prizes. Affirmative: All. Opposed: None.

**School Poster Contest:** The Board directed Clark to pursue the interest of area schools in participating in the annual poster contest this year. Motion by Jans and seconded by Haffley to offer the same prizes to poster winners as in prior years. Affirmative: All. Opposed: None.

**Tree Donation:** Motion by Haffley and seconded by Hoff to donate bare root trees to Litchfield's 3<sup>rd</sup> grade students, as done in prior years. Affirmative: All. Opposed: None.

**1W1P Shared Position:** The board directed Norman to pursue the shared position with Kandiyohi SWCD.

**Cost Share:** None.

**Next Meeting:** The next board meeting will be held on Tuesday, March 7, 2023, at 8 a.m.

**Adjournment:** After a motion by Jans, Chairman Schiefelbein adjourned the meeting at 9:45 a.m.

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Secretary

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Date