



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Tuesday, April 4, 2023, 8:00 a.m.
Meeker SWCD Offices
522 South Johnson Drive
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Ann Steinhaus, Jaden Hunter and Lacey Clark, SWCD; Josh Pommier, Pheasants Forever; Jacob Stich, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:01 a.m.

Agenda: Motion by Haffley and seconded by Behnke to approve the agenda as presented. Affirmative: All. Opposed: None.

Minutes: Motion by Haffley and seconded by Jans to approve the minutes from the March 7th, 2023, regular and special meeting. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Behnke and seconded by Jans to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$39,297.35 and bills paid. Affirmative: All. Opposed: None.

Clark presented the board with the 2022 Accomplishments report, as well as the initial figures for the 2024 budget and the 2024 county allocation request. The budget and the county allocation request will be tabled until the May board meeting.

Motion by Behnke and seconded by Jans to close out the NRCS Contribution Agreement, using district funds. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to remove Dan Barka from the Center National Bank accounts, and replace him with Jonathan Hoff. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to remove Dan Barka and Matt Anderson from the checking account at Home State Bank, and add Jonathan Hoff and Jaden Hunter. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to authorize Jaden Hunter receiving a company credit card. Affirmative: All. Opposed: None.

Correspondence: None.

Field Office Report: Norman, Hunter, and Steinhaus reported on their recent activities and programs. Norman presented the board with updated information on the shared water plan coordinator position.

Farm Bill Report: Pommier and Stich reported on their activities. Pommier informed the board that he had accepted a new position within Pheasants Forever and his final day will be April 7, 2023.

Meeting/Training Reports: Steinhaus gave a report on the MACFO conference she had attended.

Training/Meeting Requests: None.

Meeker County Water Plan: Norman informed the board that Meeker County has extended their current water plan, and it has been submitted to BWSR for approval. No action is needed at this time.

SWCD Ad in Plat Book & Community Guide: Motion by Jans and seconded by Haffley to purchase SWCD ads in both the plat book and the community guide. Affirmative: All. Opposed: None.

District Apparel: No changes were made to the apparel policy and Clark informed the board she was taking apparel orders as requested.

Drone for District: Motion by Behnke and seconded by Haffley to purchase a drone for the district, using funding from the Buffer Grant. Affirmative: All. Opposed: None.

Additional Tree Planter: Motion by Jans and seconded by Behnke to purchase a used tree planter from McLeod County SWCD for a purchase price up to \$2,500. Affirmative: All. Opposed: None.

Cost Share: Motion by Jans and seconded by Haffley to encumber project SH23-01 in the amount of \$800 for a Windbreak/Shelterbelt Establishment, using FY23 Soil Health Grant funds. Affirmative: All. Opposed: None.

Next Meeting: The next board meeting will be held on Tuesday, May 2, 2023, at 8 a.m.

Adjournment: After a motion by Behnke, Chairman Schiefelbein adjourned the meeting at 9:41 a.m.

Secretary

Date