



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Tuesday, May 6, 2025, 8:00 a.m.
Meeker SWCD Offices
522 South Johnson Drive
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Jaden Hunter, Ann Steinhaus and Lacey Clark, SWCD; Jacob Stich, and Taylor Gabbert, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:07 a.m.

Agenda: Motion by Haffley and seconded by Behnke to approve the agenda as presented. Affirmative: All. Opposed: None.

Minutes: Motion by Jans and seconded by Haffley to approve the minutes from the April 1, 2025, meeting. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Jans and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$57,352.03 and bills paid. Affirmative: All. Opposed: None.

Field Office Report: Norman, Hunter and Steinhaus reported on recent activities and programs.

Motion by Haffley and seconded by Jans to approve spending \$560 towards the Litchfield's 5th Grade Pollinator planting day. Affirmative: All. Opposed: None.

Farm Bill Report: Stich and Gabbert reported on their recent activities and programs.

Meeting/Training Reports: None.

Meeting/Training Requests: Motion by Jans and seconded by Haffley to approve Norman attending the MN Shrubs Workshop on June 10th. Affirmative: All. Opposed: None.

New Computers for Testing: Motion by Jans and seconded by Behnke to approve purchasing two new computers to be used to applicator exams. Affirmative: All. Opposed: None.

Meeker County Fair: Motion by Jans and seconded by Haffley to approve paying for the Eco Bus for the Meeker County Fair, using reimbursable 1W1P funding. Affirmative: All. Opposed: None.

UCA-NRCS: Motion by Jans and seconded by Haffley to approve the Unfunded Cooperative Agreement Face Sheet with NRCS. Affirmative: All. Opposed: None.

Eden Valley Watkins Elementary Tree Donation: Motion by Haffley and seconded by Behnke to approve donating 225 maple trees at a cost of \$278.25 to the Eden Valley Watkins Elementary School. Affirmative: All. Opposed: None.

Cost Share: Motion by Jans and seconded by Behnke to issue partial payment for contract SA23-01, a Water Retention Basin Project, in the amount of \$4,000.00 using FY23 State Aid funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to approve payment for contract SA23-02, a Water Retention Basin Project, in the amount of \$4,000.00 using FY23 State Aid funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to encumber contract SH25-04, a Windbreak/Shelterbelt Establishment project in the amount of \$854.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Next Meeting: The next board meeting will be held on Tuesday, June 3, 2025, at 8 a.m.

Adjournment: After a motion by Behnke, Chairman Schiefelbein adjourned the meeting at 9:45 a.m.

Secretary

Date