



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting  
Tuesday, June 3, 2025, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Jaden Hunter, Ann Steinhaus and Lacey Clark, SWCD; Taylor Gabbert and Jake Stitch, NRCS, Brittney Hubbell, Pheasants Forever.

The meeting was called to order by Bob Schiefelbein at 8:07 a.m.

**Agenda:** Motion by Haffley and seconded by Hoff to approve the agenda as presented, with the addition of CC24-02, SA23-02, and SA23-01 under cost share, and a discussion on the county ditch inspector position. Affirmative: All. Opposed: None.

**Minutes:** Motion by Haffley and seconded by Behnke to approve the minutes from the May 6, 2025, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Haffley and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$84,545.07 and bills paid. Affirmative: All. Opposed: None.

**Field Office Report:** Norman, Hunter and Steinhaus reported on recent activities and programs.

**Farm Bill Report:** Gabbert, Stitch, and Hubbell reported on their recent activities and programs.

**Meeting/Training Reports:** None.

**Meeting/Training Requests:** Motion by Jans and seconded by Hoff to approve Steinhaus attending the 2025 MACAI Short Course. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to approve Steinhaus attending the CFO Regional Meeting. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve Hunter, Norman, Jans, and Haffley attending the Area 2 meeting on June 25<sup>th</sup>. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve Steinhaus attending the Animal Feedlots Rule Making Meeting. Affirmative: All. Opposed: None.

**Meeker County Fair:** Motion by Haffley and seconded by Jans to approve spending up to \$500 for ice cream as prizes at the fair. Affirmative: All. Opposed: None.

**Plat Book Ad Renewal:** Motion by Behnke and seconded by Haffley to approve renewal of our ad in the plat book. Affirmative: All. Opposed: None.

**Local Partners Agreement:** Motion by Haffley and seconded by Behnke to approve the Local Partners Agreement between Meeker SWCD and Pheasants Forever, Inc. Affirmative: All. Opposed: None.

**Pollinator Day:** Motion by Haffley and seconded by Behnke to approve spending up to \$800 on 2026's Pollinator Day. Affirmative: All. Opposed: None.

**Cost Share:** Motion by Jans and seconded by Haffley to issue payment for contract CC24-01 in the amount of \$500.00, using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to issue payment for contract SH25-04 in the amount of \$500.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to issue payment for contract SH25-02 in the amount of \$1,327.70 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to issue final payment for contract SA23-01 in the amount of \$1,000.00, using FY23 State Aid funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to issue final payment for contract SA23-02 in the amount of \$1,000.00 using FY23 State Aid funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to encumber contract CC24-02, a Well Decommissioning project in the amount of \$500.00, using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

**Next Meeting:** The next board meeting will be held on Tuesday, July 1, 2025, at 8 a.m.

**Adjournment:** After a motion by Behnke, Chairman Schiefelbein adjourned the meeting at 9:27 a.m.

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Secretary

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Date