



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting  
Tuesday, July 1, 2025, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Jaden Hunter, and Lacey Clark, SWCD; Taylor Esping and Jake Stitch, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:05 a.m.

**Agenda:** Motion by Haffley and seconded by Hoff to approve the agenda as presented, with the addition of Luke Johnson, Wayne Zebolt, and Greg Jans under cost share. Affirmative: All. Opposed: None.

**Minutes:** Motion by Jans and seconded by Behnke to approve the minutes from the June 3, 2025, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Haffley and seconded by Jans to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$28,022.52 and bills paid. Affirmative: All. Opposed: None.

**Field Office Report:** Norman, Hunter reported on recent activities and programs. Hunter read Steinhaus's report.

**Farm Bill Report:** Esping and Stitch reported on their recent activities and programs.

**Meeting/Training Reports:** Hunter read Steinhaus's reports on the CFO Regional Meeting and the 7020 Rule Making Information meeting that she had attended.

**Meeting/Training Requests:** None.

**County Appropriation Request:** Motion by Hoff and seconded by Behnke to approve the 2026 Budget and the County Appropriation Request as presented. Affirmative: All. Opposed: None.

**Cost Share:** Motion by Jans and seconded by Haffley to amend the payment amount for contract SH25-03 in the amount of \$894.50 from the original \$800.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None. Motion by Jans and seconded by Hoff to issue payment for contract SH25-03, a Windbreak and Shelterbelt Establishment project, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Behnke and seconded by Hoff to issue payment for contract CC24-02 in the amount of \$500.00, using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None. Jans abstained.

Motion by Hoff and seconded by Behnke to issue payment for Greg Jans in the amount of \$5,058.50, using reimbursable RIM funding. Affirmative: All. Opposed: None. Jans abstained.

Motion by Jans and seconded by Behnke to encumber contract CC24-03, a Well Decommissioning project, in the amount of \$500.00 using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to encumber contract CC24-04, a Streambank & Shoreline Protection Project, in the amount of \$5,889.50 using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

**Next Meeting**: The next board meeting will be held on Tuesday, August 5, 2025, at 8 a.m.

**Adjournment**: After a motion by Jans, Chairman Schiefelbein adjourned the meeting at 9:21 a.m.

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Secretary

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Date