



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting  
Tuesday, August 5, 2025, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Jaden Hunter, and Lacey Clark, SWCD; Taylor Esping, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:05 a.m.

**Agenda:** Motion by Jans and seconded by Haffley to approve the agenda as presented, with the addition of Luke Johnson and Orin Ostlund under cost share, two training requests, and a review of the cover crop policy. Affirmative: All. Opposed: None.

**Minutes:** Motion by Hoff and seconded by Jans to approve the minutes from the July 1, 2025, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Jans and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$49,295.88 and bills paid. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to approve Clark's Notary Commission Renewal. Affirmative: All. Opposed: None.

**Field Office Report:** Norman, Hunter, and Steinhaus reported on recent activities and programs.

Motion by Jans and seconded by Haffley to adjust Meeker SWCD's Cover Crop Policy, increasing to a maximum of 200 acres. Affirmative: All. Opposed: None.

**Farm Bill Report:** Esping reported on her recent activities and programs.

**Meeting/Training Reports:** Steinhaus reported on the CAI Short Course meeting that she had attended.

**Meeting/Training Requests:** Motion by Jans and seconded by Hoff to approve Haffley and Hunter attending the upcoming Area 2 meeting. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to approve Steinhaus attending an Erosion Control Training. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Haffley to approve Norman attending a Native Plant ID Training. Affirmative: All. Opposed: None.

**Outstanding Conservationist:** Motion by Jans and seconded by Hoff to nominate Andy Slinden as Meeker SWCD's 2025 Outstanding Conservationist. Affirmative: All. Opposed: None.

**Field Day:** Steinhaus informed the board the the 2025 Field Day has been indefinitely postponed, but that there are plans in place for 2026.

**Cost Share:** Motion by Jans and seconded by Behnke to encumber contract NF-FY-24-17, a Lined Waterway project, in the amount of \$23,991.00 using NF1W1P funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Jans to issue payment for contract NF-CRP-02, a Windbreak and Shelterbelt Establishment project, in the amount of \$6,000.00 using NF1W1P funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to issue payment for contract CC24-03 in the amount of \$500.00, using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to encumber contract SH25-05, a Cover Crop project, in the amount of \$10,000.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to encumber contract NF-FY24-20, a Cover Crop project, in the amount of \$5,000.00 using NF1W1P funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to encumber contract LC23-02, a Wetland Restoration Project, in the amount of \$4,480.00 using FY23 Local Capacity funding. Affirmative: All. Opposed: None.

**Next Meeting:** The next board meeting will be held on Wednesday, September 3<sup>rd</sup>, 2025, at 8 a.m.

**Adjournment:** After a motion by Jans, Chairman Schiefelbein adjourned the meeting at 9:53 a.m.

---

Secretary

---

Date