



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Wednesday, September 3, 2025, 8:00 a.m.
Meeker SWCD Offices
522 South Johnson Drive
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, Greg Jans, and Bob Schiefelbein. Staff Present: Joe Norman, Jaden Hunter, Ann Steinhaus, and Lacey Clark, SWCD; Taylor Esping, NRCS.

The meeting was called to order by Bob Schiefelbein at 8:04 a.m.

Agenda: Motion by Jans and seconded by Haffley to approve the agenda as presented, with the addition of John Mueller and John Bergstrom under cost share, and a training/meeting request. Affirmative: All. Opposed: None.

Minutes: Motion by Haffley and seconded by Jans to approve the minutes from the August 5, 2025, meeting. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Jans and seconded by Haffley to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$31,251.43 and bills paid. Affirmative: All. Opposed: None.

Field Office Report: Norman, Hunter, and Steinhaus reported on recent activities and programs.

Farm Bill Report: Esping reported on her recent activities and programs.

Meeting/Training Reports: None.

Meeting/Training Requests: Motion by Hoff and seconded by Jans to approve Steinhaus attending the upcoming MACAI meeting. Affirmative: All. Opposed: None.

MRSCWE Contracts: Motion by Jans and seconded by Behnke to approve the Member Master Program and Project Agreement between Mississippi River St. Cloud Watershed Entity and Meeker SWCD . Affirmative: All. Opposed: None.

Cost Share: Motion by Haffley and seconded by Behnke to encumber contract SH25-05, a Cover Crop project, in the amount of \$5,000.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None. Motion by Haffley and seconded by Behnke to approve payment to contract SH25-05, a Cover Crop project, in the amount of \$5,000.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to encumber contract SH25-06, a Cover Crop project, in the amount of \$925.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to encumber contract CC24-05 in the amount of \$28,881.00, using FY24 Conservation Contracts funding, FY25 Conservation Contracts funding, and 2023 Local Capacity funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Haffley to approve payment for contract SA23-03, a Water Retention Basin project, in the amount of \$5,000.00 using FY23 State Aid funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Behnke to encumber contract CC24-05, a Well Sealing project, in the amount of \$1,000.00 using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to encumber contract SH25-07, a Cover Crop Project, in the amount of \$8,835.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Next Meeting: The next board meeting will be held on Tuesday, October 7, 2025, at 8 a.m.

Adjournment: After a motion by Behnke, Chairman Schiefelbein adjourned the meeting at 9:32 a.m.

Secretary

Date