



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting
Tuesday, October 7, 2025, 8:00 a.m.
Meeker SWCD Offices
522 South Johnson Drive
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, and Bob Schiefelbein. Staff Present: Jaden Hunter, Ann Steinhaus, and Lacey Clark, SWCD; Dustin Paesler, Pheasants Forever.

The meeting was called to order by Bob Schiefelbein at 8:09 a.m.

Agenda: Motion by Haffley and seconded by Behnke to approve the agenda as presented, with the addition of Larry Roberg under cost share. Affirmative: All. Opposed: None.

Minutes: Motion by Haffley and seconded by Hoff to approve the minutes from the September 3, 2025, meeting. Affirmative: All. Opposed: None.

Treasurer Report: Motion by Behnke and seconded by Haffley to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$27,314.27 and bills paid. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Behnke to close out the Wells Fargo Visa Credit Cards and open new Elan One Credit Cards for staff. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Haffley approving and signing the Audit Management Letter. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve a Resolution Authorizing Membership in the 4M Fund. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve Clark begin closing out the CD's and Money Market Account at Center Bank and transferring the funds to a 4m fund. Affirmative: All. Opposed: None.

Field Office Report: Hunter, and Steinhaus reported on recent activities and programs, and Hunter gave Norman's report.

Farm Bill Report: New Farm Bill Biologist Dustin Paesler introduced himself to the board.

Meeting/Training Reports: Haffley and Hunter gave an update on the Area 2 meeting they had attended.

Meeting/Training Requests: Motion by Haffley and seconded by Hoff to approve Clark, Hunter, and Norman attending the upcoming BWSR Academy. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Haffley to approve Clark, Hunter, Norman, Behnke, and Haffley attending the Annual Convention. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve Steinhaus attending the MISAC Meeting. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Behnke to approve Steinhaus attending the CFO Regional Meeting.
Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve Steinhaus attending the MACAI/MDA Meeting.
Affirmative: All. Opposed: None.

2025 MASWCD Resolutions: Clark informed the Board that resolution votes are due by November 1. It was decided that board members will submit their votes electronically.

Cost Share: Motion by Haffley and seconded by Behnke to approve payment for contract LC23-02, a Wetland Restoration project, in the amount of \$4,480.00 using FY23 Local Capacity funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve payment to contract SH25-06, a Cover Crop project, in the amount of \$925.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve payment for contract SH25-05, a Cover Crop project, in the amount of \$10,000.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to encumber contract SH25-08 in the amount of \$10,000.00, a Cover Crop Project, using FY25 Soil Health funding. Affirmative: All. Opposed: None. Motion by Haffley and seconded by Behnke to approve payment for contract SH25-08, in the amount of \$10,000.00, for a cover crop project, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Haffley to encumber contract SH25-10, in the amount of \$8,560.00, a cover crop project, using FY25 Soil Health Funding. Affirmative: All. Opposed: None. Motion by Hoff and seconded by Haffley to approve payment for contract SH25-10, a cover crop project, in the amount of \$8,560.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve payment for contract SH25-07, a Cover Crop project, in the amount of \$8,835.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve payment for contract CC24-05, a Well Decommissioning project, in the amount of \$1,000.00, using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

Motion by Behnke and seconded by Hoff to encumber contract SH25-09, a Cover Crop Project, in the amount of \$7,250.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to encumber contract SH25-11, a Cover Crop Project, in the amount of \$10,000.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Next Meeting: The next board meeting will be held on Tuesday, November 4, 2025, at 8 a.m.

Adjournment: After a motion by Behnke, Chairman Schiefelbein adjourned the meeting at 8:54 a.m.

Secretary

Date