



522 South Johnson Drive • Litchfield, MN 55355

320.693.7287

Minutes of Regular Board Meeting  
Tuesday, November 4, 2025, 8:00 a.m.  
Meeker SWCD Offices  
522 South Johnson Drive  
Litchfield, MN 55355

Present: Fred Behnke, John Haffley, Jon Hoff, Greg Jans, and Bob Schiefelbein. Staff Present: Jaden Hunter, Joe Norman, Ann Steinhaus, and Lacey Clark, SWCD; Dustin Paesler, Pheasants Forever.

The meeting was called to order by Bob Schiefelbein at 8:07 a.m.

**Agenda:** Motion by Haffley and seconded by Behnke to approve the agenda as presented, with the addition of Paid Leave under the Treasurer's Report. Affirmative: All. Opposed: None.

**Minutes:** Motion by Jans and seconded by Haffley to approve the minutes from the October 7, 2025, meeting. Affirmative: All. Opposed: None.

**Treasurer Report:** Motion by Hoff and seconded by Behnke to approve the Treasurer's Report as presented, subject to audit, including bills payable in the amount of \$51,713.25 and bills paid. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to appoint Clark as the Paid Leave Administrative for Meeker SWCD. Affirmative: All. Opposed: None.

**Field Office Report:** Hunter, Norman, and Steinhaus reported on recent activities and programs.

**Farm Bill Report:** Paesler reported on his recent activities.

**Meeting/Training Reports:** Clark, Norman, and Hunter gave an update on BWSR Academy that they had attended.

Steinhaus gave an update of the MISAC Meeting that she attended.

**Meeting/Training Requests:** Motion by Haffley and seconded by Hoff to approve Steinhaus attending the upcoming Manure Management 201 Training. Affirmative: All. Opposed: None.

Motion by Hoff and seconded by Behnke to approve Steinhaus attending the CFO Regional Meeting. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve Steinhaus attending the MACAI/MDA Meeting. Affirmative: All. Opposed: None.

**Cost Share:** Motion by Haffley and seconded by Jans to approve payment for contract NF-FY24-20, a Cover Crop project, in the amount of \$5,000.00 using FY24 North Fork 1W1P funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Hoff to approve payment to contract SH25-11, a Cover Crop project, in the amount of \$10,000.00, using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Haffley and seconded by Behnke to approve payment for contract SH25-09, a Cover Crop project, in the amount of \$7,250.00 using FY25 Soil Health funding. Affirmative: All. Opposed: None.

Motion by Jans and seconded by Hoff to amend contract CC24-04, decreasing funding from \$5,889.50 to \$5,139.50. Affirmative: All. Opposed: None. Motion by Jans and seconded by Haffley to approve payment for contract CC24-04, in the amount of \$5,139.50 for a Shoreline Restoration project, using FY24 Conservation Contracts funding. Affirmative: All. Opposed: None.

**Next Meeting:** The next board meeting will be held on Tuesday, December 9th, 2025, at 8 a.m.

**Adjournment:** After a motion by Jans, Chairman Schiefelbein adjourned the meeting at 9:12 a.m.

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Secretary

Date